The IQAC Meeting was held on 1st August 2017 in the Seminar Hall at

<u>4pm.</u>

The following Members were present:

- 1. Prof.Sainath Malligemadu- Chairman, IQAC
- $2.Smt.G.R.Sumithra-IQAC\ coordinator$
- 3. Smt.Wethroe Kapfo-coordinator, staff and student research committee
- 4. Smt.V.Rajitha- coordinator, Assessment committee
- 5. Smt.Jyothilakshmi G.Kava coordinator , staff welfare committee
- 6. Smt.M.P.Nayana- coordinator, Cultural committee
- 7. Smt.Malathi- coordinator ,Ranger unit
- 8. Sri.Prashanth Jain-coordinator, PTA
- 9. Sri.M.Shivabeerappa-coordinator, youth red cross club
- 10. Sri.G.Ganesh- coordinator ,campus audit committee
- 11. Miss. Harshitha.Y.S.-coordinator, alumni association
- 12. Miss.Jamuna Rani- coordinator ,legal literacy club
- 13. Smt.Amritha P.Nayak- coordinator ,NSS Unit
- 14. Miss.L.Sujatha- coordinator ,health club
- 15. Smt.Hajra Begum- coordinator ,women development cell
- 16. K.M.Chandini- coordinator ,science and nature club
- 17. Smt J.Uma- coordinator ,software implementation committee
- 18. Smt.B.S.Padma- coordinator, Learning resource committee
- 19. N.S.Namitha- coordinator ,documentation committee
- 20. Smt.Pooja kumari- coordinator ,home management course
- 21. Smt.S.K.Ramya- coordinator , Carrier guidance and placement cell
- 22. Dr.Vinoda coordinator student welfare and discipline committee
- 23. Yogish Rao.G office accountant
- 24.Preethi .P President, student Council, MMK and SDM

Members absent:

1. Smt.R.Brunda-coordinator, literary committee.

AGENDA

- 1. Students' Council
- 2. State/National level Seminars/Conferences and Intercollegiate

Competitions (Academic & Extracurricular)

- 3. Internal Assessment Tests
- 4. Training Programmes
- 5. Lakshmi Nagaraju Memorial Endowment Classical Music Competition
- 6. Campus Recruitment and Training (CRT) Programme.
- 7. Annual NSS Camp.
- 8.Feedback system
- 9. Any other matter.

MINUTES OF MEETING

MMK & SDM MMV IQAC 1) Agenda: Students' Council

It was decided to organize Inaugural function of Student's Council for the academic year 2017-18 during the month of August 2017, after the completion of formal procedures of Student's Council Elections

MMK & SDM MMV IQAC 2) Agenda: State/National level Seminars/Conferences and Intercollegiate Competitions (Academic & Extracurricular)

It was resolved to conduct three to four State Level/National level Seminars/Workshops/Conferences and Intercollegiate Competitions in cultural & Literary events during the Academic year 2017-18.

MMK & SDM MMV IQAC 3) Agenda: Internal Assessment Tests

It was resolved to hold two Internal Assessment tests as per the norms of University of Mysore during each semester. Further, it was also resolved to hold Re-test for absentees on genuine reasons & Improvement tests for poor performers after the completion of Two Tests.

MMK & SDM MMV IQAC 4) Agenda: Training Programmes

To enrich the knowledge of the Teachers, it was resolved to conduct Faculty Development programmes under the "shikshakprashikshana" and Training Programmes for Teachers.Further it was also decided to conduct Training programme for the benefit of the students

MMK & SDM MMV IQAC 5) Agenda: Lakshmi Nagaraju Memorial Endowment Intercollegiate Classical Music Competition

It was decided to organize Lakshmi Nagaraju Memorial Endowment Intercollegiate Classical Music Competition during the month of September 2017.

MMK & SDM MMV IQAC 6) Agenda: Campus Recruitment and Training (CRT) Programme

It was resolved to conduct Campus Recruitment Programme for all final year Degree Students during september/october 2017.

MMK & SDM MMV IQAC 7) Agenda: Annual NSS Camp.

It was resolved to organize Annual NSS camp during the month of December 2017.

MMK & SDM MMV IQAC 8) Agenda:Feedback system

It was decided to take feedback from students about the performance of the Teachers .

MMK & SDM MMV IQAC 9) Agenda: Any other matter

- 1) It was decided to conduct Certificate courses for the benefit of students.
- 2) It was decided to depute staff and students the workshops/Conferences, Intercollegiate competitions organized by other institutions.

Action taken Report

MMK & SDM MMV IQAC 1) Agenda: Students' Council

• On 20-7-17-The Election for office bearers of students' council was held.

We have a democratically elected Students' Council with total of 36 Class Representatives.

The Office Bearers of the Council for 2017-18 are:

- President Miss. Preethi.B, III BCA
- Vice President Miss.Apoorva.G, IIIBSc(BTBM)
- Secretary Miss. Shwetha Krishna, IIBBA
- Joint Secretary Miss.Bindu Raj, III BCA
- Joint Secretary Miss.Hemalatha, II BCom
- Secretaries, Sports and Games Miss.Meenakshi and Miss Apoorva.K
- Secretary, Literary Committee Miss.Nandini .N
- Secretary, Cultural Committee Miss.Jagadhambika

• On 8-8-17 Student council Inauguration was held. It was inaugurated by sri. Gopal, KSPS, Assistant Commissioner police, CCB, Mysore

MMK & SDM MMV IQAC 2) Agenda: State/National level Seminars/Conferences and Intercollegiate Competitions (Academic & Extracurricular)

- On 3.01.2018 -One day university level workshop on "E-Commerce" was organized by the Dept. of Commerce & Business Management for the teachers of Commerce and Management of the colleges of Mysore. The workshop was inaugurated by Dr.Nagaraj, Chairman, Department of Studies in Commerce, University of Mysore. Dr.G.H.Mahadevswamy, Chairman, commerce and Management, Teachers forum Mysore and Dr.Yogesh, Secretary of MUCMTF were the guests of honor..
- On 10-01-2018- The Dept. of Electronics Organized one day University level workshop on "Revised Degree Syllabus in Electronics".- Dr.T.K.Umesh, Dean, Science & Technology, Chief Nodal Officer(CBCS-CADS Regulations) University of Mysore, inaugurated the workshop. Smt.C.R.Shylaja, NIE FGC College, Smt.S.Kanchana, Sharada Vilas College, Smt.G.R.Sumithra,MMK & SDM MMV, Sri.A.Nagesh, Govt., FGC, Mysuru were the Resource persons.
- 22-2-2018 & 23-2-2018-Two Day National Conference was organized by the Depts. of Bio-Chemistry,BioTechnology & MicroBiology on "Scientific Advancement for Sustainable Development" in association with Global Association of Scientific Young Minds (GASYM) ®,Mysore
- Dr. Madan Thangavelu, Genome Consultant, Trustee, Cambridge University, London Inaugurated the conference.Dr. Prakash H.S., Professor, DOS in Biotechnology, University of Mysore, Mysuru was Guest of Honor . Resource Persons were
- Dr. Ramchandra Kini, Associate Professor, DOS in Biotechnology, UOM, Mysuru spoke on "Proteomics in Plant Pathology"
- Dr. Mahadesh Prasad A.J., SERB Young Scientist, PBMMEC, Mysuru spoke on "DNA Damage"
- Dr. Raghav Rao, Chief Scientist, CFTRI, Mysure spoke on "Advances in Food Processing"
- Dr. Srivatsa D, Scientist, IISc, Bengaluru spoke on "Understanding Multi Drug Resistance.

- Dr. Uliyar Mani, Emeritus Professor, DOS in Food Science and Nutrition, University of Mysore, Mysuru was the Chief Guest of the Valedictory Function. Dr. Raveesh B.N., HOD, Department of Psychiatry, MMC, Mysuru was Guest of Honor for Valedictory Function
- on 19-3-2018 -Inter collgiate Essay competition was organized by Literary committee tocommemorate the 50th year anniversary of Pattabhisheka Ceremony of our President,Poojya Dr. D VeerendraHeggade on the topic: "MahilaSabalikarana:Dr.D.VeerendraHeggadeavarakodugegalu"
- on 19-5-2018 An "Inter-collegiate Folk Group Song Competition" was organized by Kannada JanapadaParishad,

MMK & SDM MMV IQAC 3) Agenda: Internal Assessment Tests

Odd Semester

- First IA Tests were held from 16-8-2017 to 21-8-2017
- Second IA Tests were held from 15-9-2017 to 21-9-2017
- Re-test&Improvement Tests were held during the third week of October 2017.

Even Semester

- IA Tests were held from 5-3-2018 to 14-3-2018(one subject/day)
- Re-test &Improvement Tests were held during the last week of March 2018.

MMK & SDM MMV IQAC 4) Agenda: Training Programmes

Two Faculty Development programmes under the "shikshakprashikshana" were organized by Staff Welfare committee

- on 23-10-2018-Smt Geethalatha, Training consultant, Mysore conducted session on "Time management"
- on 27- 1-2017-Prof. ShammiShiri, trainer for Central Council of Medicine, Mangalore conducted a programme on "Teaching Methodology and problem Solving"

Training programme conducted for the benefit of the students

On 18/01/2018 and 19/01/2018 two day University level workshop on "Personality Development and Life Skills" was organised by the NSS Unit in association with National Service Scheme, University of Mysore.

MMK & SDM MMV IQAC 5) Agenda: Lakshmi Nagaraju Memorial Endowment Intercollegiate Classical Music Competition

Cultural committee in association with student welfare committee organized Lakshmi Ngaraju Memorial Endowment Intercollegiate classical music competition which is a regular feature of our college. Endowment at a cost of Rs.1, 27, 725 is placed in memory of the family member of the former member of the governing council in the year 1997. This year it was held on 9-9-2017. 29 students participated in the competition from 9 different Colleges. Programme was inaugurated by Dr.Gururaja Rao C.H., Proffessor of Sanskrit, KSOU, Mysore. Vidhushi Geetha Putty, Vidhushi Smt. Vasantha Venkatesh, Vidhushi Meera Manjunath were the Judges. Following is the list of Prize Winners.

I Prize: SharadhiPatil, GanguBaiHangal University, Mysuru

II Prize: Nityashree, Sri Jaya Chamarajendra College of Engineering, Mysuru

III Prize: ArunaTyagaraj, VijayaVittala PU College, Mysuru

Consolation Prize: 1. Madhura, National Institute of Engineering College, Mysuru

2. Vishnu M R, Sadvidya Composite PU College, Mysuru

MMK & SDM MMV IQAC 6) Agenda: Campus Recruitment and Training (CRT) Programme

From 28-8-2017 to 1-9-2017-Five day Campus Recruitment Training Programme by Vista Mind, Mysore was organized to improve the different skills of Students such as Communication, Verbal Ability, Logical Ability etc. A Total of 310 final students were benefitted by the Programme.

Campus Recruitment Drives from the following premier Multi National Companies were held.

- INFOSYS
- CAPGEMINI
- EqualizeRCM
- NICE EDUCATION
- TCS.
- Mckinsey
- Wipro
- ICICI bank

125 No.of students were placed in the Academic Year-2017-18

MMK & SDM MMV IQAC 7) Agenda: Annual NSS Camp

The Annual Special NSS Camp was organised at Sri Hombalamma Siddarameshwara Convention Hall, Kergalli Village, Mysore from 17-12-2017 to 23-12-2017 in which 48 NSS Volunteers participated for 7days.

MMK & SDM MMV IQAC 8) Agenda: Feedback system

The campus audit committee conducted the manual staff appraisal at the end of the academic year by distributing questionnaires to the students. The report was sent to the Principal for further action

MMK & SDM MMV IQAC 9) Agenda: Any other matter

i) Optional certificate courses for the students in various subjects

- a) Dept.of Physics conducted Certificate course on "GeoPhysics" for II B.Sc(PCM) students
- b) Dept.of Electronics conducted Certificate course on "Medical Electronic Equipments" for II B.Sc(EMC) students(19)
- c) Dept.of Computer Science conducted Certificate courses on "Computer Graphics" for the students of BCA and "Data Mining" for the students of II B.Sc.
- d) Dept.of Commerce &Business Management conducted Certificate course on "office management " for III B.Sc. students

ii) Deputation of staff for the workshops/Conferences, Intercollegiate competitions

Many Teachers have been Invited as Speakers/judges/ as BOE/BOS Members and they were deputed to the concerned Institutions/Authorities as and when invited .

Many Teachers have been deputed to other organizations for participation/paper presentation in seminars/Conferences

Many Students have been deputed to participate in intercollegiate competitions (both academic and extracurricular)

Many students have been deputed to attend seminars/conferences.

Teachers and students are provided financial support for the above activities

Regular activities of the Departments and Functional Committees were held as per the proposed plan of activities.

Members present - 10 pot Sainth Malligemady principal 2) G. R. Sumiture GRO Wettrae Kapps. RAJITHAN JYOTHILAKSHMI GIKAVA 6 ang. Hf NAYANA MP Ê Malathi . 8) PRASHANTH JAIN H.V. Shivabeevappor 97 10 Ganesha .g ours n Harshitha. 4.5 12 RANT : B JAMUNA 13) Amritha. P. Nayak Sujatha. L 14 Hajza Begun 15 Chandini Km udpity 16 17. Dona. Padura B.S. 18 19. Mamithe N.S Poofor Kumari 20 . 21 Ranya S.K.

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