



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

MYSORE MAKKALA KOOTA AND SHRI DHARMASTALA MANJUNATHESHWARA MAHILA MAHAVIDYALAYA

PRINCIPAL, MMK SDM MAHILA MAHA VIDYALAYA, JLB ROAD,
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

December 2020

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

MysoreMakkalaKoota&ShriDharmastalaManjunatheshwaraMahilaMahaVidyalaya,was established by Mysore MakkalaKoota, an NGO of Mysore in the year 1990. Later in the year 1992, this institution was handed over to Shri DharmastalaManjunatheshwara Educational Society, @Ujire, D.K District. Under the leadership of PadmaVibhushan awardee PoojyaDr.D.VeerendraHeggade,a visionary and the present President of SDME Society®, this institution is a pioneering Girls College in the field of Women’s Education and Empowerment. It has attained all round excellence and is a coveted centre imparting quality value based education to girl students of all strata of this region.

The College, with just one Bachelor Degree programme in Science B.Sc.(PME) having 13 students, has grown exponentially into a premier institution catering to 1077 students in UG and PG programmes. The college is affiliated to University of Mysore and accorded with 2(f) in 2005 and 12 (B) status in 2013 by the UGC. The college currently offers 4 UG Programmes:BSc, BBA,BCom,BCA and one PG Programme M.Com.

The college, situated in the heart of city of Mysore in a campus of 2.22 acres has three storey building comprising of all learning facilities with a builtup area of 4740.20sq meters.The campus is converted in to user friendly learning site with a parking slot, out door sports and games facilities, quadrangle open area stage, well maintained garden and seating provisions.

The college has dynamic and committed faculty, with continuous engagement in studies, research and outreach activities , supported by administrative and technical staff . Presently it caters to the needs of eight surrounding districts of Karnataka and other States. Students have brought laurels by securing 60 ranks, 11 university Endowment Gold/cash awards. The college has produced Two national and one State Republic Day participants, two best NSS volunteers, one National Kabbadi player, one international Jamboori, Eight Rajyapuraskar awardees, 30 Sports medals at various levels. In addition to this, a large number of girl students are empowered through education serving the society in various walks of life.

The social service of the institution has been recognized continuously by the Blind Association, Chennai with Silver medal. College Magazine “Hamsadwani” has won 1st Prize at the university level.

Vision

Vision statement: “EMPOWERMENT OF WOMEN TO BUILD ENLIGHTENEDSOCIETY”

The educational institutions of SDME society are established to serve one of the purposes of

CHATURDANAS of Shree Kshetra, Vidya Dana (Anna, Abhaya and Aushadh Danas being the others).

Out of 56 Educational institutions established and managed by the Society,

MMK SDM mahilamahavidhyalaya is a college intended for the Promotion of

Women Empowerment. The college intends to bring about holistic improvement of women by raising their status in the society through affordable education, awareness, providing necessary training for employment. This equitable and quality education is for the sustainable development of the society.

This vision is embedded in the college emblem as the face of a woman and Veena with an inscription quote “Nahijnanenasadrusham” meaning “nothing is more sacred than the Education”. The face of the woman symbolises empowerment with quality education and excellent culture.

In the process of actualising the mission, the college has considered the socio-economic status of the students of the vicinity and the affordable education has been imparted/provided in an equitable way. While doing so the college has given importance to values and legacies of the management. This has resulted in fulfilling the employment goals of students. Thus achieving educational, social, economic and cultural empowerment and hence overall personality development.

Mission

Impart effective teaching, learning and evaluation through ICT.

The College has taken steps to set up ICT enabled tools for classroom teaching in addition to programs such as Ted lectures, video classes, Power Point presentation, free browsing center, E-Learning and movie show based on the syllabus. Teaching-learning process is evaluated through online feedback system.

Equipping to respond to the ever-changing needs and demands of the society.

A wide range of courses, to the changing needs are introduced to achieve the objective of women empowerment. Faculty and students are provided contemporary knowledge through Exchange Programs, University, State and National level seminars, workshops and conferences are organized by inviting scholars of national and international repute. In addition to this, Certificate course in Home Management has been introduced. Thus providing academic excellence through various institutional Initiatives.

Infuse research inclination, nurture scientific temper and outlook.

To nurture student's interest in research, in house projects, visits to research labs and Internships are organized. Staff and Students are deputed to participate, present and publish papers in seminars/conferences. This has given exposure to the ongoing trend in their field of interest.

Extracting inert potentials through a holistic approach.

Morning prayer is observed instilling oneness in students irrespective of their caste, creed, and religion. Value

Education program is practiced wherein Students are made to read out the articles based on moral and ethical values. Special talks by scholars in various fields , opportunities to participate in sports and games enrich their wellbeing.

Focusing on continuous strengthening through comprehensive feedback

Feedback from students, Alumni , Parents , Teachers and also from the participants of seminars /conferences organised by the college has helped in the continuous improvement of the system.

Enhancing career opportunities

Career Guidance & Placement Cell enhances the career opportunities and progression to higher studies thus paving way for economic independence.

Inculcating moral values for sound conscience.

NSS, YRC and Ranger units with legal literacy, science and nature clubs, through various activities puts all efforts in building confidence, volunteer ship, selflessness and leadership qualities with well informed social responsibilities.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Reputed Management with a visionary leader Padmavibhushan awardee and Dharmadhikari of Shree kshetraDharmastla Dr. D VeerendraHeggadeji.
- Only Womens college among 56 institutions led by SDME Society®
- Location and accessibility of the college in the city of Mysore wellconnected by road, rail, and Air.
- Affiliated to the grand old University of Mysore for the academic programs.
- Suitable infrastructure facility including well-equipped laboratories.
- Dedicated and well Qualified Faculty with academic and research experience.
- Best of Library resources with a subscription to online, print journals, Nlist, and well-stocked books.
- Healthy co-ordination between the Principal and Staff, the relationship between staff and students in the institution results in conducive academic ambiance greatly contributing to the fulfillment of the mission.
- Transparent admission procedure catering to the nearby eight districts.
- Consistently high academic performance in University examinations.
- The set up of the students' council symbolizes the sense of democracy.
- Importance of leadership quality by organizing many student leadership programs.
- The practice of mentorship and regular parent-teachers meeting has effectively built a rapport between teachers, students and parents.

- Involvement of parent representatives in all the activities extends moral support.
- A good number of certificate courses for supplementing the knowledge of students beyond the curriculum.
- All the activities are aligned to the accomplishment of the vision and the mission of the Institution.
- Financial Assistance to students in the form of scholarships and fee concessions.
- The IQAC has been pro-actively engaged in all activities of the college.
- The participation of faculty in faculty development programs such as Refresher/orientation courses, seminars, conferences, and workshops are an indication of the policy of the Institution in empowering and supporting faculty enrichment.
- A learning environment rich in culture; that breeds moral and ethical values.
- Introduction of PG Course in Commerce on demand.
- Scope for extracurricular activities and extension activities through the NSS, Rangers, Youth Red Cross and Departments are well accepted by the community at large.
- Reputed companies' and public private sectors participation in Campus Placements.
- Registered Alumni association .

Institutional Weakness

- Being an affiliated college, it does not enjoy autonomy to design the curriculum.
- Dependence on the discretionary power of the affiliating University for the sanction of new Programs and new generation courses.
- Lack of hostel facilities for the students coming from distant places.
- Being a girl's college, reluctance among students to take up campus placements due to societal pressure.
- Lack of own indoor stadium.
- Acquiring own outdoor stadium becomes difficult.
- Dependence on other Research centers for higher level of Research activities.
- Lack of own college transportation facilities for students.
- Female faculty leave the job after marriage.
- Difficult to reach out Alumni for Alumni Meets.
- Non availability of Government Funds.
- Not received Funds though the college is recognized by UGC.

Institutional Opportunity

- Scope for the introduction of more academic, add-on, certificate courses and PG courses.
- Up-gradation of teaching-learning facilities.
- Graduate finishing programs.
- Organizing conferences/seminars/workshops at the National and Inter-National level.
- Plenty of opportunities for MOU's of National and International nature.
- Introduction of community outreach programs.
- Strengthen the tie-ups with other higher learning Institutions to broaden the avenues for higher learning and research.
- Faculty and students can make use of avenues for Research and the latest trends.

- Scope for developing a separate PG Block and a research center.
- Enhancing the internship opportunities for students.
- Scope for a spacious library with increased browsing facility and e-resources.
- Spacious auditorium and indoor and outdoor sports facilities.
- providing hostel facility.
- obtaining autonomy.

Institutional Challenge

- Tough competition from the good old reputed neighboring Institutions.
- Larger cross-section of students is found to have a poor academic foundation.
- Less focus on fundamental programs.
- Securing research grants from National and International Funding agencies.
- To meet the expectations of parents of slow learners for better performance.
- To bridge the gap between available programs and the changing needs of industry.
- To obtain autonomy for further enhancement of quality in academics .
- Attracting better students for conventional programmes.
- To enhance job opportunities for the students by strengthening Industry-Academia relation.
- Attracting students towards co-curricular, extra-curricular activities amidst tight academic schedules CBCS.
- Retaining of Faculty members is a difficult task.
- To get MOU's from reputed organizations.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The Institution strictly adheres to the curriculum designed and prescribed by the University of Mysore to which it is affiliated. It follows the Choice Based Credit System (CBCS) in the semester mode. The Institution ensures effective curriculum delivery through a well planned process.

The meticulous planning and academic schedules orient the learners towards the specified learning outcomes. Academic calendar highlights the list of academic events , staff, and committees, and other guidelines. Work diary of teachers showing the details such as allotted portion of the syllabus, classes conducted, topics covered etc. are maintained by the teachers and same are regularly scrutinized by the Heads of the Departments and Principal. The curriculum delivery system is monitored through **In-house software Educational Enterprise Resource Planning and Management Software (EERPMS)**. The institution adheres to the academic calendar for the conduct of CIE (Continuous Internal Evaluation). Teachers participate in activities related to curriculum development and assessment and are part of the Academic bodies such as BoS and BoE , Setting of question papers and evaluation process of the University.

As part of academic strategy learners are encouraged to make use of the library and internet facility through **Minimum Library usage of 25 hrs/semester.**

To supplement the knowledge of students on curriculum, guest lectures by Eminent Academicians are organized. Visits to Industries, field visits, study excursions and In house projects further nourish their practical knowledge. Student seminar, **Student faculty programme** and workshops are also arranged for the benefit of learners. Additional Certificate courses offered by different departments meet the present day Industrial needs for employment. The Institution conducts awareness programs on crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability through the committees constituted for the same purpose. Many courses include experiential learning through project work, field work and internships.

The Feedback on CBCS syllabus is collected from all the teachers and is analysed and communicated to the authorities of the affiliating university.

Teaching-learning and Evaluation

Process of admission to various courses are transparent following the University and Government norms. Admissions are based on pure merit, and preference is given to the students who have excelled in co-curricular and extra-curricular activities.

Academic year begins with Orientation programme/Induction programme through which the learners are introduced to the institutional practices, Academic programmes, career opportunities, co-curricular, extracurricular activities, rules and regulations of the college. The classes are conducted strictly according to the Timetable. The Institution has adopted new techniques of teaching in addition to Chalk and Talk methods. OHP, LCD projector, ICT and internet facilities are employed to make teaching - learning attractive and interesting. To make teaching- learning more vibrant, interactions, seminars and workshops are conducted. Laboratories are well- equipped to conduct practical classes for UG and PG Courses. Well qualified 38 full time teachers supported by required number of part time teachers perform the teaching learning activity efficiently. Before the commencement of the academic year, the vacant sanctioned posts and additional posts based on the workload if any are filled.

Bridge Classes bridge the knowledge gap for new entrants. Additional academic support is extended to slow learners by conducting remedial classes, providing study material and additional library books. Advanced learners are given an opportunity for conducting **Student Faculty Programmes** and Student seminars. Class seminars and assignments are being used to assess the learning outcomes of the students.

Internal marks are awarded based on their performance in the periodic tests in theory and practicals, quiz, case studies, seminars and assignments. Mechanism of internal assessment evaluation is most transparent giving sufficient scope for students to raise grievances if any.

Experiential learning is achieved through industrial visits, skill development activities, educational tours, In house projects. Invited Lectures by eminent personalities complement the curriculum learning.

The College has a Mentorship System wherein all the teachers are assigned with Mentees in the ratio of 1: 27 for addressing their academic and other related issues.

The adoption of innovative teaching methods has resulted in achieving academic excellence as evidenced by consistent good results of more than 90 % in the University examination.

Research, Innovations and Extension

Research committee constituted facilitates students and teachers to instill interest in analytical thinking and take up research projects in their areas of interest. Nine faculty with Ph.D and 21 with M.Phil along with NET/KSET form the core research group. The committee encourages the teachers and students to participate and present papers, in research-oriented programmes, seminars, symposia, workshops and outreach programmes. Financial support with OOD/attendance are provided to faculty and students to attend the programmes. This has resulted in increased number of paper publications by the teachers in **reputed journals. Many teachers have presented papers in National/International conferences and the papers have been published in the proceedings. A few teachers have co authored and edited chapters in books published by various organizations, national and International publishers.**

The students are also encouraged to participate in academic oriented programmes and society centric outreach activities to keep them informed about the latest emerging trends. Further, the library stacked with journals, e-journals from NLIST helps the staff as well as students to refer the digital resources. Browsing center facility helps to access online resources.

For the holistic development of students and impact thereof, extension activities such as street plays, skits, awareness programs are carried out in the neighborhood community, sensitizing students to social issues. Blood donation programmes, consumer awareness of food adulteration and exhibition is organized for societal benefit. Students Educate common women of their legal rights through village visits.

Many awards and recognitions have been received for extension activities from government/ government recognised bodies. **Extension programmes such as Swachh Bharat, AIDS awareness, Gender issues have been conducted by the institution through NSS, Youth Red Cross, Ranger Unit, and Legal Literacy Club. Outreach Programmes are organised in collaboration with industry, community and NGOs. Collaborative activities through various tie-ups and MoU's with NGOs has increased the opportunity of faculty exchange programme for teachers and Internship Programmes for students. Honorary consultancy in Account book maintenance of institutions and Microbial culture technique, identification of potability of water is provided by the teachers.**

Infrastructure and Learning Resources

Though the college was established in the year 1990, a full fledged own building was constructed in the year 1997 with the built-up area of 4740.20 sqmt / 51023.08 sq ft.

The institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipments and ICT tools. The main edifice encompasses spacious classrooms with cross ventilation. The same rooms are also used for the conduct of special lectures. Academic programmes such as seminars /conferences are held in the auditorium. The laboratories are well equipped to conduct practical classes for UG and PG courses. The college has a centralized IT facility wherein all the computers are LAN connected with lease line speed of 50MBPS. Every department is provided with computers and an Internet connection connected to LAN. LCD Projectors and OHPs are used in the classrooms for routine curriculum delivery. For uninterrupted power supply 82.5KV generator and UPS has been installed in Laboratories, Office, Auditorium and Library with Annual Maintenance contract. The College has Automated Morning Prayer system developed by the students.

The library is automated using the Integrated Library Management System (ILMS). It has subscriptions for the e-resources from NLIST. It is well stocked with books, Journals, Magazines and Newspapers which caters to the intellectual demands of both the students and the teachers. New edition of books and volumes are added based on the suggestions of the Library Advisory Committee and students.

The Department of sports and games is adequately strengthened by sufficient facilities and it has added feather to the crown of our college by winning medals at University and state level sports competitions. Students have represented in National events.

The institution has a spacious auditorium with all necessary amenities for cultural activities. Cultural activities are also conducted in the Open Air Stage of College Quadrangle. Interclass singing competitions and other such cultural events are conducted in the classrooms.

The college has established systems and procedures for maintaining physical, academic and support facilities such as laboratory, library, sports, computers and ICT facilities, classrooms and Auditorium.

Student Support and Progression

Heterogeneous students coming from varied sections of the society with different mindsets and different levels of academic foundation form the core group of students.

The Institution makes every effort to comfort the diverse cluster of students by conducting Bridge classes and bestow them with professional skills besides curricular knowledge to suit the rapid phenomenal changes occurring in the job market.

Yoga and meditation classes are conducted for students to augment their overall health, memory power and stress management. NSS & Rangers, Youth Red Cross units of the college undertake society centric outreach programmes and involve students to instill in them social responsibility, empathy for the underprivileged. All committees of the college remain functional throughout the year and keep the students engaged in cocurricular, extracurricular, sports and games to subject them to rigorous exercise to ensure holistic personality grooming. This has brought awards, medals for outstanding performance in sports, cultural activities at university, state and national levels.

Grievance Redressal Committee constituted in the college is always dynamic to resolve students' related issues. Students are guided to avail scholarships provided by the Government, institution and non-government agencies. **1463** students are benefitted with an amount of **Rs.51,12,845** over the last five years.

Career Guidance and Placement Cell through Campus Recruitment & Training Programmes and Placement drives from Multinational Companies constantly supports students placements. This has resulted in **710 student placements** over the last five years. Initiatives are taken by the Institution for capacity building and skill enhancement including Softskills and Life skills. Many students have been placed in Multinational companies and many have become successful Entrepreneurs a result of these initiatives.

Alumni Association of the college has contributed to the development of the institution through financial support for Academic activities such as seminars and workshops and non financial means by conducting Alumni Faculty and Intraction Programmes. Alumni Association has been Registered and named as '**RathnaManasa**'.

Many students have progressed to higher education through career counseling sessions offered by the institution. The efforts of the Institution eventually have resulted in the overall progress of students.

Governance, Leadership and Management

Our institution is managed by SDME Society®, Ujire led by Dharmadikari of Dharmastala Poojya Dr. D. Veerendra Heggade. The Principal coordinates the academic and administrative activities of the college through Statutory and Functional Committees. The principal decentralizes the administration to manage the tasks efficiently and to instill leadership quality and administrative skills amongst teachers', which are a part of the duty of teachers as per the UGC guidelines. The IQAC headed by the Principal remains vigilant on the overall functioning of the college and instrumental in planning and implementation of important decisions taken in staff meetings. Delegation of powers to the Heads of the departments, Office Manager and Co-ordinators of various committees helps in smooth functioning of the academic activities, hassle-free and transparent office management and functioning of various committees. Elections are held to constitute the Students' council in a Democratic way. The students council and student representatives are made to involve in the conduct of all activities of the college to encourage them to acquire leadership qualities and decision making.

To enhance the teaching skills and to improve the quality of Teaching, Faculty Development Programmes are organized. Teachers are provided with financial assistance to participate and present papers in seminars/workshops/conferences. Teachers are also felicitated for their paper Publications in International and UGC sponsored Journals and Awards by the **Staff Welfare Committee** of the College. The Management has introduced **Performance Based Appraisal System (PBSA)** that includes Student Feedback, Academic growth, and Research activities to assess the overall progress of the teachers. The performing teachers are rewarded with special allowance.

Institution conducts internal and external audits regularly by a certified external chartered accountant appointed by the Management. The college accounts are maintained by EERPMS software. Internal Quality Assurance Cell has contributed significantly to institutionalize the quality assurance strategies by implementing Best Practices such as minimum library Usage, Value Education, Career Training and Wall Magazine.

Mobilization of funds from Alumni and philanthropists help in the infrastructure development.

Institutional Values and Best Practices

The Institution enjoys reputation and self-esteem for its commitment, distinction, performance and outcome. In pursuit of excellence in every arena, the institution has developed practices to encounter emerging challenges in higher education. A major thrust is imparted to foster innovation, creativity, social responsibilities and values, through in house projects, arranging visits to scientific and Research Laboratories, Exhibitions of Science projects, consumer Exhibitions and street plays. The institution with the dedicated and democratic approach ignites the minds of the students to face future challenges of the society.

Measures have been initiated for the promotion of gender equity by organizing lectures and awareness programs. These have enabled them to influence the society with their dynamism, courageous behavior and creative approach as transformed women having acquired skills for life with a strong social and moral conscience.

The institution has facilities for alternate sources of energy, utilizing solar lighting and energy conservation measures by the use of LED bulbs and power-efficient equipment. It also has taken up measures for the management of Solid, Liquid and E-waste materials. Awareness programs have been conducted for E-waste management. A green audit on environment has been undertaken by the Institution.

The institution has taken disabled-friendly initiatives, inclusive environment towards cultural, regional, linguistic, socioeconomic and other diversities through the activities of NSS, YRCC and Rangers units. Students are sensitized to the constitutional obligations such as values, rights, duties, and responsibilities of citizens through the legal literacy club. Students, teachers, and other staff are governed by code of conduct of the college as a legacy of the management.

Institution celebrates National and International Commemorative days, events and festivals and organizes Book Exhibitions as a tribute to prominent personalities.

The introduction of Certificate Course on 'Home Management for Happy Living' for all students and 'Career Guidance and placement' are the major emphasized best practices of the college. This helps in the overall personality development of the students thus supporting the vision of our college.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	MYSORE MAKKALA KOOTA AND SHRI DHARMASTALA MANJUNATHESHWARA MAHILA MAHAVIDYALAYA
Address	PRINCIPAL, MMK SDM MAHILA MAHA VIDYALAYA, JLB Road, Krishnamurthy Puram
City	MYSORE
State	Karnataka
Pin	570004
Website	www.sdmmmkmysore.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sainath Malligemadu	0821-2330039	9886166750	0821-2331431	principal@sdmmmkmysore.in
IQAC / CIQA coordinator	Sumithra G.r.	0821-4264446	9611900984	0821-2332865	sumithragr@sdmmkmysore.in

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
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Date of establishment of the college	07-02-1990			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Karnataka	University of Mysore		View Document	
Details of UGC recognition				
Under Section	Date		View Document	
2f of UGC	04-10-2005		View Document	
12B of UGC	04-04-2013		View Document	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PRINCIPAL, MMK SDM MAHILA MAHA VIDYALAYA, JLB Road, Krishnamurthy Puram	Urban	2.22	4740.2

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCA, Computer Science	36	PUC	English	69	66
UG	BBA, Management	36	PUC	English	60	38
UG	BCom, Commerce	36	PUC	English	132	124
UG	BSc, Science	36	PUC	English	260	134
PG	MCom, Commerce	24	Degree	English	40	29

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				3				50			
Recruited	1	0	0	1	0	3	0	3	15	35	0	50
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				24
Recruited	13	11	0	24
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	4	0	5
M.Phil.	1	0	0	0	2	0	1	6	0	10
PG	0	0	0	0	1	0	2	11	0	14

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	0	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	6	8	0	14

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	0	0	1
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	1	5	0	6

Details of Visting/Guest Faculties						
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Others	Total
	3		0		0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Self Study Report of MYSORE MAKKALA KOOTA AND SHRI DHARMASTALA MANJUNATHESHWARA
MAHILA MAHAVIDYALAYA

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	29	0	0	0	29
	Others	0	0	0	0	0
UG	Male	0	0	0	0	0
	Female	358	4	0	0	362
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	22	21	25	14
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	19	13	5	11
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	261	172	254	166
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	75	147	52	134
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		377	353	336	325

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
282	275	273	266	260
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2018-19	2017-18	2016-17	2015-16	2014-15
9	8	8	8	8

2 Students

2.1

Number of students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1027	988	939	966	971
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
300	280	280	280	280

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
318	307	290	340	312

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
38	40	37	36	34

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
38	40	37	36	34

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 26

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
59.02761	52.16693	42.08192	33.46629	27.46505

4.3

Number of Computers

Response: 122

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

The curricular aspects of courses of the college are prescribed by the University of Mysore since its inception in the year 1990. For the effective implementation of the prescribed curriculum combined with the broad idea of institutional vision and mission, the college has a well-defined and planned process of education delivery that ensures the appropriate learning among the stakeholders.

Initiatives for Effective Curriculum Delivery:

- Semester scheme and the newly introduced Choice Based Credit System (CBCS – from 2018-19) is adopted as per affiliated University norms.
- The College-level **Academic Planning Committee** undertakes to prepare the academic schedules in association with other committees. Academic semester schedules and master time table are prepared before the commencement of the semester.
- Depending on the requirement of workload, additional recruitment of teaching staff are made as per the UGC norms to maintain appropriate teacher student ratio and effective curriculum delivery.
- The academic calendar is prepared well in advance with the details of college timings, schedule of internal assessment examinations, staff lists, mentors lists, statutory and functional committees, rules and regulations, leave absence format is provided to the students.
- The syllabus is provided to the students during induction programme and overall structure of the curriculum planning and delivery for the semester is made known to the students and the copy of the same is made available in the Library for reference.
- Before the commencement of the semester the teachers of the department prepare the action plan for the semester with the allotment of course/subjects to the staff, teaching pedagogy, invited lectures, special talks field/ industry visit, student faculty programme, alumni faculty programme. Every teacher maintains a work dairy with the details which is verified on a weekly basis by the Head of the Department and Head of the Institution.
- Teachers adopt ICT enabled tools for effective curriculum delivery including PPT's.
- Hands on training are provided in the practical sessions with well equipped laboratories as per the curriculum which gives sufficient scope for individual learning.
- TED lectures, short films, video lectures supplement for effective teaching-learning.
- Assignments and projects are assigned to students for effective curriculum delivery.
- The institution has well developed **In-house software EERPMS** (Educational Enterprise Resource Planning and Management System) ensures the monitoring and documentation of curriculum delivery.
- The Academic module of EERPMS consists of details of time table, classes allotted v/s conducted, classes attended by the students.
- The students/parents are provided access to the software through the student/parent ID. This enables the student and parent/guardian to track the class attendance, library attendance and internal

assessment marks.

- Bridge classes for first-year students and remedial classes are conducted as supplementary academic assistance.
- The PG Department of Commerce ensures learning of contemporary issues through discussions of Case Study, Financial Annual Reports, Audited Reports, Budget, SEBI and RBI Reports.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college is affiliated to the University of Mysore and it has to adhere to the calendar of the university. However, the college evolves its own calendar owing to the provisions in the university guidelines and institutional advantages for the benefit of the stakeholders and the same is strictly followed. All the academic and other activities are in tune with the calendar of events.

- Unit wise completion of the syllabus is ensured as per the teaching plan for both CIE and semester end examinations.
- After the completion of practical sessions, practical CIE are conducted as per schedule.
- 22 Functional committees and 14 departments conduct curricular and cocurricular activities respectively in accordance with the plan of action(calendar of events) prepared well in advance.
- The **Student Faculty Programme, Alumni Faculty Programme**, invited lectures,inter disciplinary lectures, industrial visits, competitions, seminars, certificate course are held as per the plan of action of all the departments.

The below given specified planned dates and the CIE held show the efforts of the institution for adherence to the annual calendar:

2018-19

Dates Scheduled in Academic Calendar	From 6th August 2018	From 6th September 2018	
CIE Conducted	8th August 2018 to 10th August 2018	19th September 2018 to 22nd September 2018	

2017-18

Dates Scheduled in Academic Calendar	From 17th August 2017	15th September 2017	
CIE Conducted	16th August 2017 to 18th August 2017	18th September 2017 to 21 September 2017	

2016-17

Dates Scheduled in Academic Calendar	From 22nd August 2016	From 27th September 2016	
CIE Conducted	22nd August 2016 to 24th August 2016	3rd October 2016 to 5th October 2016	

2015-16

Dates Scheduled in Academic Calendar	From 22nd August 2015	From 25th September 2015	
CIE Conducted	17th August 2015 to 19th August 2015	28th September 2015 to 30th September 2015	

2014-15

Dates Scheduled in Academic Calendar	From 22nd August 2014	From 26th September 2014	
CIE Conducted	4th August 2014 to 6th August 2014	25th September 2014 to 27th September 2014	

- Any changes due to unavoidable circumstances for the conduct of CIE will be through a resolution in the HOD's meeting for the benefit of students
- The Changes if any in the scheduled dates is intimated to the students well in advance.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: C. Any 2 of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
Response: 100	
1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.	
Response: 9	
File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years											
Response: 3											
1.2.2.1 How many Add on /Certificate programs are added within the last 5 years.											
<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table>		2018-19	2017-18	2016-17	2015-16	2014-15	1	1	0	1	0
2018-19	2017-18	2016-17	2015-16	2014-15							
1	1	0	1	0							
File Description	Document										
List of Add on /Certificate programs	View Document										
Brochure or any other document relating to Add on /Certificate programs	View Document										
Any additional information	View Document										

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 1.87

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
29	34	0	30	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

The institution is a product of Memorandum of Agreement between **Mysore Makkala Koota** (Estd 1950) an NGO known for Women's rights and empowerment with **SDME Society** ® Ujire, known for spiritual and human value itself stands testimony to the commitment of the college towards ethics, gender, human values and societal concern.

The college organizes Programmes related to professional ethics, gender, human values, environment and sustainability which promotes students towards participative learning in the concerned subject.

Professional Ethics:

The students of final year are given exposure to professional ethics as they may explore the transition from “**Learning era to Earning era**” if they opt for placement in government or private sectors. Resource Persons working in multi-national companies are invited to conduct **Campus to Corporate Programme** to imbibe professional ethics.

Gender:

To sensitize students towards Gender, **Women Development Cell and Legal Literacy Club** of the College conducts programmes related to Gender sensitization such as "Women Rights", "Protection of

Women from Domestic Violence", "Women's Rights and Protection of women from harassment in the workplace" and "Law that Protects Women and their Rights".

Human Values:

- The college starts with a morning prayer to maintain a positive perspective and spiritual touch to the young minds.
- Value Education System is adopted wherein the students are informed to collect and read out value-based concepts in their respective classes every first hour.
- Seminars on value education by Ramakrishna ashrama swamyjis, Brahma kumari samaja are organized and students also visit ramakrishna ashrama to imbibe human values.
- Blood donation camps and visit to vrudhashram and orphanages are arranged by NSS, Rangers and YRC units of the College.
- The Library arranges book exhibitions to commemorate the birthdays of renowned personalities such as gandhiji, swami vivekanda, APJ abdul kalam, raashtra kavi kuvempu. The students are motivated to read the books displayed.
- The faculty emphasize on the human values and achievements of great personalities.

Environment and Sustainability:

The college conducts programs related to environment and sustainability such as

- Cycle jatha.
- Swacch survekshan for mysore clean city abhiyan.
- Swacch bharath abhiyan.
- Student participation in rally for rivers.
- Planting of saplings.
- Animal adoption at mysore zoo by science and nature club of the college.
- Environment awareness jatha.
- Annual camps are arranged by NSS & Ranger Units in nearby villages and the students involve in educating the villagers about cleanliness and hygiene.

The cross-cutting issues such as environmental studies, constitution of india, entrepreneurship development and corporate governance is mandatory as per the affiliating university norms. Also topics like right to equality, women entrepreneurship, business ethics, professional challenges of women, and corporate social responsibility have been addressed in the curriculum of various subjects. Details are as follows:

Sl. no	Program
1	B.Sc,BBA,BCA,B.Com
2	B.Sc,BBA,BCA,B.Com
3	B.Com, BBA
4	M.Com

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 0.37

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year

Response: 12.95

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 133

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

- 1.Feedback collected, analysed and action taken and feedback available on website
- 2.Feedback collected, analysed and action has been taken
- 3.Feedback collected and analysed
- 4.Feedback collected
5. Feedback not collected

Response: C. Feedback collected and analysed

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 59.89

2.1.1.1 Number of students admitted year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
377	353	336	325	311

2.1.1.2 Number of sanctioned seats year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
600	560	560	560	560

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 68.15

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
238	206	215	191	120

File Description	Document
Average percentage of seats filled against seats reserved	View Document
Any additional information	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The learning levels of the students admitted to the college, both UG and PG are assessed based on the marks secured in the qualifying Examinations and also through class room interactions. Bridge courses in specified subjects are conducted before the commencement of the regular classes. Students performance in the assignments, continuous and comprehensive evaluation are the criteria adopted to identify the slow and advanced learners.

To improve the performance of slow learners, the following special programmes are adopted.

- Remedial classes and special classes are conducted after the class hours and retests are given to improve their performance.
- Teachers Guidance: Students are provided with additional study materials, books and question banks to enable them to be on par with their peers.
- Advised to solve questions papers from previous years to get acquainted with important topics. This helps them to gain confidence and excel in Examinations.
- They are also frequently counselled by subject teachers, and their progress is monitored.
- The mentor system also takes care of grievances of the slow learners.

The Institution caters to special learning needs of advanced learners through:

- **Recognition as Student-Faculty:** the advanced learners of the higher semesters are provided an opportunity to teach the students of lower Semesters. This not only motivates them to improve but also sets a good example for students in lower semesters to excel in studies.
- **Class Seminars:** the students are given an opportunity to present a particular topic in the course under study. It helps them to acquire a depth of knowledge and gives them intensive exposure to the course topics which in turn helps the students to develop communication and teaching skills.
- **Teachers Guidance:** the course teachers guide them by suggesting Reference Books, Study materials and web-based information (INFLIBNET) and learning resources. This improves their self-learning abilities.
- They are given an opportunity to represent our institution in intercollegiate competitions at various levels in the events such as quiz, Lecture competition, Paper presentation, Essay and Debate Competitions.
- They are provided an opportunity to participate and present papers in workshops seminars and conferences.
- The Management encourages the advanced learners by **awarding special prizes** on the occasion of Pattabhisheka day of SDME Society President.
- The institution recognizes the toppers among the advanced learners by awarding endowment prizes and special cash prizes.
- Individual Departments also encourage the advanced learners by awarding Merit prizes during College annual day celebrations
- The students are deputed for the Internship in industries, Private organizations and Research

Institutes.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 27:1

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The vision and Mission statements reflects that the college is very much student centric. Participative, experiential and interactive methods of learning give the first-hand experience to the learners and make a lasting impact.

Participative Learning

- Students of UG and PG conduct class seminars in different subjects. This makes the students think, search for the source of information, use their discretion and select information to present it before their teachers and classmates which removes their inhibitions and stage fear.
- UG Students collect articles on the latest innovations and technology and display them on the **Departmental Wall Magazines** which inculcates writing skills and reading habits.UG and PG

students of commerce and management are made to play different roles like financial advisors, marketing and HR managers, evaluators, quiz masters as a part of classroom activity. They are advised to set Business plans and promote their launched product.

- Guest Lecture programs by eminent scholars, short term certificate courses are organized constantly to enhance the knowledge of students.
- Science and Commerce departments organizes Interdisciplinary Lecture programmes. It allows the students to learn ideas and concepts across different disciplines.
- Students are also made to involve in Group Discussions on specific and relevant topics.
- Advanced learners of UG and PG are given an opportunity to participate in the **student faculty programme**.

Experiential Learning

- All Science departments encourage the students to take up in-house projects mainly involving working models so as to develop their practical acumen. The Science students get inspired and motivated by regular visits to research centers, laboratories, and Industries which provide much-needed linkage between academics and industry.
- Department of Computer Science organizes many activities like IT quiz, debate, lecture competition, debugging competition, etc under the banner of **Tech Amateur IT club** of the department and also provides opportunities to contribute articles to **Bi-Annual Newsletter GI Talk**.
- The Commerce and Management departments in UG and PG organizes many activities like Industrial visits, Business Quiz and Debate under the banner of the **Commerce and Management Club**. Activities such as surveys, opinion polls, case studies, and debates are also held to stimulate analytical thinking and break the monotony of classroom teaching.
- The language Departments screen movies on classics based on syllabus, enactment of Plays by students, holds group discussions and debates on current topics to enhance their skills.
- Teachers guide the students to take up internship which provide an effective platform to get skilled and learn technologies that are currently trending.
- PG students are involved in Stock market analysis and GST. The State and Central budget are analyzed in the classrooms through **Mock Parliament / Assembly**.

Problem-solving Methodologies

- M Com students analyze five years Balance sheet of companies or Banks and prepare the report and to have in-depth knowledge of the subject.
- B.Com, BBA and M.Com students take up a case study to understand and find a solution to a particular problem.
- Problem solving approaches are adopted in all the science laboratories such as interfacing, simulation, developing logics, web page designing, data analysis, food adulteration.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The Information and Communication Technology (ICT) has been a major facilitator that has enabled our college to impart effective teaching –learning process. The college management has played an active role in ensuring the college with updated ICT facilities. The college encourages faculty and students to make use of these facilities.

- Six classrooms are equipped with LCD Projectors. Apart from this, Two LCD projectors are used as mobile instruments by the teachers in their classes whenever required. The computers and laptops are made available for the ICT users.
- Bandwidth Internet facility of 18 MBPS leased line upgraded to 50MBPS leased line.
- Floor wise Wi-Fi facility is also provided.
- Each department has a computer with internet facility with which teachers prepare ICT related teaching aids and collect advanced study materials.
- TED lectures, videos, PPT, animations etc. are used by the teachers to stimulate interest among students in teaching-learning process.
- College has a browsing centre with 24 computers for the use of both teachers and students. With this, they can access excellent digital content. Students can access reputed Journals and Periodicals to learn more about the subject.
- 171 computers facilitate effective teaching learning process.
- Initiative taken to impart training in Microsoft Excel for faculty.
- Uploading college programs in the website and social media.
- In the Library, ICT tools are used to search, store, retrieve and disseminate data. This makes library work easier, faster and provides the information more quickly. It also helps to keep track of the amount of time spent by the students and faculty in the Library.
- E-resources from N-LIST are also used for effective teaching –learning process. Using ICT facility Students contribute articles on the latest innovations and Technology for departmental Wall Magazines.
- Students are also encouraged to use PowerPoint presentations for Class Seminars and Student-faculty Programs.
- EERPMS developed by the management has various modules like Academic, Admissions, Administration, HR, Accounts, Inventory and Library.
- Online structured feedback system has been implemented in the College. This system allows the students to provide feedback about the performance of the teachers based on various aspects. This will bring a significant improvement in the teaching-learning process and creates a student-friendly mechanism to address their grievances. It also provides useful feed back to the Principal and the heads of the Departments to assess the performance of faculty and carry out counselling to improve

their performance.

- Workshops, Seminars and conferences at State/National/International Levels are organized by individual Departments to update the knowledge of the Staff and students.
- Teachers are trained for online teaching and the Google Suite and CISCO Webex. The college has its own You Tube Channel.

Thus, effective teaching-learning process is achieved in the college by using ICT enabled tools.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 28:1

2.3.3.1 Number of mentors

Response: 37

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 9.7

2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	3	3

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 5.66

2.4.3.1 Total experience of full-time teachers

Response: 215

File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode

Response:

The affiliating University has prescribed two internal tests and two assignments for non CBCS system and one test for C1 and one assignment/Test/Viva-Voce for C2 for CBCS. The college has a robust and transparent Internal Assessment evaluation system.

Academic Planning Committee consisting of HOD's, under the chairmanship of Principal, finalizes IA dates for the Academic Year/Semester and notifies in the Academic Calendar as per the schedule provided by the affiliating University.

- The Schedule is communicated well in advance to all the students and faculty through official communication, Notice Board and College Website.
- The **Assessment Committee** ensures the strict adherence of conducting the IA Tests and also monitors the transparency of the conduct of the same.
- The other methods adopted for UG and PG programs are Practical Tests, Assignments, Projects, classroom discussions including viva voce, student seminars, PPT Presentation and Quiz.

CBCS scheme: Consists of C1 and C2 Components

- **C1 Component:** One test of maximum 40 marks is conducted. The pattern of question paper is as per semester end examinations. The marks secured are reduced to 10 marks.
- **C2 Component:** The assessment is through assignments, Projects, viva voce, seminars, PPT Presentation and Quiz is evaluated for 10 marks.
- For M.Com programme C1 and C2 components are evaluated for 15 Marks.
- The distribution of marks in C1 and C2 components may vary as per the decisions of BOS of different departments.
- Finally the marks secured by the students in C1 and C2 is tabulated and announced in the notice board. Students can approach the concerned teachers for clarifications if any. Subsequently the final marks are made known to the students and their consent is obtained by signatures.
- The finalized IA is uploaded to the University portal within the stipulated time.
- The University also notifies the IA marks provided by the institution in the University website giving wide publicity for the benefit of the students.
- For PG Students along with C1 and C2 seminars and case studies are part of the Internal Assessment.

Non CBCS scheme: Consists of two IA tests.

- First IA test is conducted after the completion of 40% of the syllabus and evaluated for maximum of 40 marks. The marks secured are reduced to 10 marks.
- Second IA test is conducted after completion of 90% of the syllabus and evaluated for maximum of 40 marks. The marks secured are reduced to 10 marks.
- Re-test for absentees and improvement tests/assignment is conducted for the benefit of the students.
- Marks secured in the tests/assignments is summed up and announced in the notice board before submitting to the University.

- For science subjects practical IA is also conducted for 20% of the maximum marks per paper.
- Within a week, the relevant course teacher will distribute and discuss the valued papers, to clarify the doubts if any and counsels the weak students. The progress of the students is discussed in parent-teacher meetings.
- Students can contact the respective course teacher in case of any discrepancy in the IA marks which shall be redressed immediately.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

The college has a transparent and robust system of conducting internal examination resulting in minimal grievances. There is a transparent and very good grievance redress mechanism with reference to the external examination conducted by the affiliating university.

Internal Examinations

- The students approach the concerned course teacher if there are grievances, soon after the announcement of the internal assessment marks. The grievances are addressed at the teacher level.
- If any grievance still persists, a committee consisting of the course teacher, a senior teacher and HOD of the concerned department will take necessary steps to resolve the same. The same is brought to the notice of the Principal. If the grievance is not resolved, then it is referred to the higher committee.
- The higher committee consisting of HOD of the concerned department, a senior teacher of the department, the concerned course teacher under the chairmanship of the Principal meets to decide about the grievance. The student is invited to present her grievances to the committee. The decision taken at this committee is final.
- The total internal marks secured by the student course wise are displayed on the notice board before uploading to the university portal. This facilitates the students' to know the exact marks secured. The students can report the mistakes if any, to the course teacher at this stage also, the same will be corrected.
- The record of attendance, internal assessment marks, and other details are maintained by the HOD. The same is made available to the mentors.
- Parents are periodically informed about their ward's performance in the form of Progress Reports during parent-teachers interactions.

External Examinations:

- The Final Examination is conducted by the university choosing our college as the examination

centre as per the time table. Principal will be the Chief Superintendent and custodian appointed by the university.

- The grievances regarding external examination(University Examination) are addressed by the university in a systematic way.
- The students can apply for re-totaling of the marks secured and paper seeing with payment of prescribed fee.
- The Students are allowed to get a photocopy of their valued answer scripts with a prescribed fee.
- As per university norms, there is scope for the students to apply for revaluation with a prescribed fee for all UG courses.
- For PG courses, wherein double valuation is adopted by the university, provision for challenge valuation is allowed with a prescribed fee along with re-totaling, personal seeing and to obtain the photocopy.
- Any changes in the marks secured will be intimated to the students by the University examination authorities and the corrected marks cards are issued.

Thus, the college serves as a efficient link between the student and the university for examination related grievances.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college offers 4 UG programs - B.Sc, BBA, BCA, B.Com and 1 PG program - M.Com. In the B.Sc Program five combinations viz; PME, PMCs, EMCs, PCM and BtBM.

Program/Course outcomes are as follows:

BCA- Enhance their programming skills and to develop various real time applications of the subjects they have learnt such as data structures, computer networks, computer graphics, digital image processing.

B.Com and BBA - Equip students with statistical tools which have wider applications in business situation analysis and with research skills to analyze and find solutions to various problems facing business undertakings.

All B.Sc Programs are offered with compulsory three optional subjects. The PO and CO are as

follows:

Computer Science- Ability and competence to work as an IT professional upon graduation. Students must relate knowledge and skills that the students acquire from the program.

Physics- To understand the basic concepts, fundamental principles, and scientific theories related to various scientific phenomena and their relevancies in day-to-day life.

Chemistry- Apply principles of chemistry to the observation of substances, experiencing physical or chemical changes and understand the IUPAC name and nomenclature of aliphatic and aromatic compounds.

Mathematics - Students will be able to present mathematics clearly and precisely, make the vague ideas precise by formulating them in the language of mathematics, describe mathematical ideas from multiple perspectives.

Electronics: Understand and analyze the electrical circuits using network theorems, principles and applications of communication systems and analogue modulation techniques.

Biotechnology- understands the challenges and opportunities of employing microbial potentials in agriculture and health industries.

Biochemistry: Explore and establish the fundamentals of various physical and chemical processes in all biological systems using physiological and molecular techniques, and applying them in medicine, agriculture, food and nutrition, pharmaceuticals, etc.

Microbiology: Understand Microorganisms & their Molecular organisation, work on isolation & cultivation of microorganisms from various sources, Microbial genetics, rDNA techniques, Immunology etc.

Languages- English, Kannada, Sanskrit, and Hindi: Studying languages improves their communication skills, personality development and gives an exposure to the students to adapt artistic and innovative use of language.

M. Com: Critical Thinking Skills for Analyzing and maintenance and interpretation of accounting procedures. Evaluation of capital projects with advance techniques.

The program outcomes (PO), program-specific outcomes (PSO) and course outcomes (CO) are expressed as complete declarative sentences that clearly describe the KSA (Knowledge, Skill, and Aptitude) along with competencies that students are expected to acquire on successful completion of the course and program.

The Programme Outcomes and Course Outcomes are communicated through:

- **Institution Website:** program outcomes (PO), program-specific outcomes (PSO) are published on the institution website and can be accessed by all the stakeholders

- **Departmental Notice Board:** All the departments maintain the documents of program outcomes (PO), program-specific outcomes (PSO) and course outcomes (CO) of all courses offered and it is displayed on Notice Boards.
- **Library:** The college library keeps a file containing program outcomes (PO), program-specific outcomes (PSO) and course outcomes (CO) for easy access to students, faculty and other stakeholders.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

In the outcome based education, assessment is done through one or more than one processes, carried out by the institution, that identify, collect, and prepare data to evaluate the achievement of course outcomes.

The academic journey of the student starts with orientation program followed by special lectures, class seminars, student faculty and alumni faculty programmes in addition to regular classes. This helps to evaluate the attainment of POs and COs.

Attainment of programme outcomes and course outcomes are also evaluated through poster presentations, quiz, debate and other interclass competitions organized by the departments.

Skill oriented activities such as soft skills, logical reasoning, quantitative analysis are organized by Career Guidance and Placement Cell of our College plays a crucial role in evaluating the attainment of POs and COs which enhances the employment opportunities. The college adopts direct and indirect methods of evaluating the attainment of POs and COs.

Direct method:

- Students are encouraged to take up inhouse projects. After the completion of the projects exhibitions of the working models is arranged.
- Practical tests and Viva-Voce in science Departments.
- Case studies and Group Discussions in Commerce Departments.
- Knowledge and skill, learning and application levels are evaluated through course specific competitions such as program debugging, circuit designing, poster presentation, web page designing and model making.
- With the examination system as the mechanism for the assessment of COs, the annual result which includes the both internal and University exams is the quantitative yardstick to assess attainment of COs.

- Assignments, involvement in class activities, role in departmental activities also helps in attainment of POs and PSOs.
- Students are encouraged to take part in workshops, seminars and conferences and will be deputed to represent our institution in intercollegiate competitions at various levels. Their performance within and outside the college in the various academic events provides another manifestation of programme outcomes.

Thus Programme outcomes are evaluated continuously based on regularity of the students, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct.

Indirect Method :

The college has the following mechanism to analyze data on the student performance and learning outcomes to use it for planning and overcoming barriers of learning :

- The feedback serves as the genuine opinion of the students in the attainment of COs. The COs attainment further contributes to the POs attainment.
- Result analysis.
- Progression of students from UG to PG.
- Student placements :The annual campus placement of students reveals the employability quotient-based outcome.
- Feedback collected from the outgoing student and alumni.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 85.78

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
294	279	272	307	271

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
328	321	310	371	331

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.58

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description

Document

List of endowments / projects with details of grants

[View Document](#)

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 0

3.1.2.1 Number of teachers recognized as research guides

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

3.1.3.2 Number of departments offering academic programmes

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	4	4

File Description	Document
List of research projects and funding details	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

The institution has inculcated the practice of encouraging students to convert their curious minds into strategic innovations for societal benefit. This has been executed through in-house projects, model making, circuit designing, web designing, poster presentation, invoking solutions to problems through case studies, organizing programs on themes of emerging trends in science and commerce & management, and a knowledge extension to neighboring schools. The students also present their data and ideas in various competitions and conferences at different levels, many of whom have brought laurels in the form of prizes won, to the institution by their creativity.

Research activities are promoted among the faculties through in-house projects. The college is connected to the various research centers under different Universities through the faculties registered for PhD under them. It also provides the necessary infrastructure and funds for the procurement of basic equipment for research. The interesting conclusions of such investigations of the faculties have been rewarded with best paper presentation awards when presented at various Conferences by way of. Noteworthy mentions include “iBeacon Based Mobile Feature Management System” and “Impact of Digitization on E-Governance”. The faculties have published articles in UGC approved National and International Journals, Periodicals and Conference Proceedings. Dr. Sunil Kumar. C.R has been awarded a patent on bioremediation.

The final and second-year students are guided by the faculty members for their projects. Basic research activities are conducted utilizing the created facilities. Any additional facilities sought by the students are also arranged to run the in-house innovative projects. The students are also deputed to research institutes, industries and companies to upgrade their skills and gain exposure to the cut-throat competition of the job market. After completion of the program, they present their experiences to their peer inspiring them to involve in such activities as well. They have participated in various national and international symposia/conferences thus building their confidence and presentation skills. The M. Com students learn to arrive at solutions through problem-solving methods of case studies under the guidance of faculties from SDM IMD, Mysore.

The institution has signed MoUs with industries to bridge the academia-industry gap and conducts various programs. Special lectures by eminent personalities, inter/intra college festivals and competitions, educational field trips, display of articles on Wall-Magazine and seminars are other initiatives for innovation and knowledge transfer. The annual day celebration and management fests are taken charge by the students under the supervision of the Principal and faculties allowing them to explore their management skills.

To formally nurture this interest, the innovation and incubation center (IIC) was incepted in the year 2018. The center constitutes of the faculties of lifesciences, physical sciences, commerce and management and IQAC coordinator of the institution. The main objective of this center is to facilitate the faculties and students from various streams to collaborate in an interdisciplinary manner.

Along with the basic equipment, the following are available

Centrifuge, Gel electrophoresis unit, UV Spectrophotometer, Micropipettes, Magnetic stirrer with hot plate, Cyclomixer, Fumigation Hood, Micro Controller Kits, Opto Electronic Kits, GM Counter.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 1

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

3.3.1.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.05

3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	1	0	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.24

3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	0	0	0

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The college strongly advocates an attitude of societal commitment for every staff and student by involving in multifarious activities, promoting the ideology of an institute-community network. The extension activities have become an inherent agenda of UG and PG courses and functional committees. The HOD and faculties of the departments conduct knowledge transfer extension activities for the students of schools and colleges in the neighborhood wherein the institutional infrastructure including the laboratory facilities is utilized. The programs include internet awareness, food adulteration, basic electronic components, types of electronic instruments and measurements, simple experiments in electronics, identifying diseased plants, awareness on demonitisation and identifying microorganisms. This helps to ignite curiosity and scientific temperament in young minds. Students of life science participation in Students Participation in Agriculture and Caring Environment (SPACE) program with GASYM, organized by the Dept. of Biotechnology. They were exposed to the challenges of agriculture management and bio-diversity conservation.

The coordinators and faculties of NSS, YRC, Ranger units, and other functional committees frame various activities at the beginning of the academic year and organize them accordingly.

The community activities executed through the functional committees are as follows:

1. Awareness about environmental challenges through cycle rallies on anti-plastic awareness, participating in Swachh Bharath Abhiyan and Mysore clean city- Swachh Sarvekshana.
2. Active involvement of students in the "Rally for Rivers" campaign of ISHA foundation.
3. Organizing blood donation camps with prior information on required health expectations of the student donors through in-house expertise. Prerequisite of Hb blood count above a minimum value of 11 is required. A total of 277 units of blood in previous years has been donated which is a remarkable feat as women are inherently anemic. The students are aware of nutritional needs.
4. Awareness activities on road safety with Mysore city police professionals have been conducted by NSS, YRC, Rangers and Legal Literacy Club. On one occasion roses were distributed to two-wheeler riders without wearing a helmet.
5. Our students of NSS, YRC and Ranger units are actively involved in **collection of funds** of amount Rs. 62000/- the DD of which was handed over to the District Commissioner of Mysore, and the necessary needs for the victims of flood in Kodagu and Kerala. This creates social responsibility.
6. Legal literacy committee of the institution is instrumental in giving legal education to make students well informed about legal awareness. Students were encouraged to share their knowledge of juvenile laws to higher primary students by delivering a lecture on fundamental rights and performing skits on laws against child atrocities like child labor and child marriages.
7. A Rally for voting awareness through cycle Jatha to encourage citizens to enroll as voters.
8. The institutional commitment towards well being of visually -challenged through monetary contribution of Rs. 7500/- every year except on 2018. As recognition, the Indian Association for the Blind has conferred Blind Empowerment Champion Silver Zone award.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 4

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	1	1

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

Response: 18

3.4.3.1 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
2	5	6	5	0

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 30.61

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
198	474	411	406	0

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 0

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 4

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	0	0

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college has adequate infrastructure and physical facilities for teaching–learning and co curricular and extra-curricular activities as per the minimum specified requirement by the affiliating University of Mysore.

In visualizing “**Empowerment of Women to build an enlightened Society**”, the management is benevolent in providing adequate infrastructure and physical facilities for teaching-learning. At the time of establishment in the year 1990, the college was housed in a rented building, subsequently, in the year 1997 the main building of the college was constructed. Later in 2007, the third floor of the building was completed. Laboratories with modern equipments, library and sports equipments is available and are upgraded periodically. Qualified, competent and dedicated teaching staff have been appointed to provide the best learning experience. The infrastructural and physical facilities are as follows.

- The college is situated in the heart of Mysore city in a campus of 2.22 acres with three storey building, spacious corridors, two separate stair cases, well connected electricity and water facilities. The built-up area of 4740.20 sq.mt (51023.08 sq ft) accommodates 24 classrooms of different seating capacities. Four Class rooms are fitted with LCD projectors. 14 staff rooms for the UG and PG departments are provided. Each classroom is under CCTV surveillance, well ventilated, fitted with LED bulbs and comfortable furniture. All staff rooms are provided with appropriate furniture and computers with internet facilities. An auditorium with 350 seating capacity, one Board room / seminar hall each equipped with LCD projectors. Two portable projectors are used in class rooms whenever needed. Quadrangle open-air stage accommodates 600 capacity.
- To engage students to practical orientation and self-study, a well-equipped Nine Science laboratories with basic and special instruments have been provided.
- The College has 171 computers, three laptops for Teachers use, six printers, two document scanners and two barcode scanners. Of these, computer laboratories, browsing centre and Library with internet facility consisting of 142 computers are exclusively for the use of UG and PG students with the required softwares. 11 computers are used in the departments and 18 computers in Principal chamber, administrative office and library.
- The college has a well ventilated central library of 3170 sq.ft with a seating capacity for 150 students, with separate reference, stacking and reading rooms. It is fully automated using **Integrated Library Management System (ILMS)**. The library has 2 computers for OPAC and access of e resources from NLIST. The total number books in the library are 16882 with 4,958 titles, 14 journals, 14 newspapers and 32 Magazines.
- Reprography facility is outsourced.
- The college has a centralized IT facility with LAN Connection with a speed of 18 Mbps leased line enhanced to 50 Mbps in the year 2020-21.
- 82.5 KV generator is installed for the uninterrupted power supply. UPS for computer laboratories, office, auditorium and library and Tabletop UPS are provided to staff rooms.
- Fire extinguishers are installed in each floor.

- Ramps are provided.
- College campus is under CCTV(62) surveillance, installed at Principal Chamber, corridors, classrooms, laboratories, staff rooms, library and office.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The Institution has been patronizing tradition and culture as a legacy of its management. A separate committee looks into the cultural and literary activities. Democratically elected students' council comprises cultural and sports secretary as well and they collectively decide the various cultural and sports activities.

Cultural Activities

- The college provides opportunities for the performance of cultural activities in the quadrangle open air stage in ground floor, auditorium in third floor with a seating capacity of 350 members is fitted with a sound system of its own. It has a LAN connected computer and a Projector.
- On special occasion like students' council inauguration, college annual day and inter college/university level competitions separate arrangements are made in the campus by erecting stage and other sound systems.
- Based on the need, the college hires KALAMANDIRA, a well furnished government auditorium with a seating capacity of 1500.
- The required budget is granted by the college to meet the expenses.
- Beyond class hours, the classrooms are utilized for cultural activities such as dance, music, singing, skit, Drama and Mime show in addition to auditorium and open air stage.

Sports, games(indoor, outdoor)

- The institution encourages the sports activities through a qualified Physical Education Director.
- Two playgrounds having an area of 19805.76 sq ft and of 9817 sq ft. are available.
- The sports materials, facilities for indoor games like Chess, carom, Table Tennis and outdoor games like Kabaddi, Throw ball, Volleyball, Tennikoit and Shuttle badminton are available. Interclass, Intra class and Inter collegiate competitions are conducted in the college Play grounds.
- Whenever need arises, annual sports and Inter collegiate Competitions, oval Ground and sports pavilion of University of Mysore are hired.
- The college provides sportswear and necessary sports materials to the students at the time of

competition.

The college strongly believes in the phrase that “A Healthy Mind in a Healthy Body”, accordingly has created the facilities for Yoga.

- Annually the college ensures that yoga training program is conducted by inviting Yoga instructors in the auditorium for the benefit of staff as well as students. International Yoga Day is also observed on 21st of June of every year.
- Financial assistance like registration fee, TA, DA, credit attendance and retests are conducted for the participants in Sports and Cultural activities of Intercollegiate, University, interuniversity and other higher-level Competitions.

Through these facilities, students have brought Laurels to the College over the years.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 23.08

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 06

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 7.98

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
3.06	3.37	2.68	1.92	4.43

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Library is automated with an **in-house developed Educational Enterprise Resource Planning and Management System (EERPMS) integrated software which is an improvised version of ILMS**. The functions monitored by the software in the **Library Management module** are administration, acquisition, Technical, Periodicals entry, catalogue, circulation, budgeting options, Library users attendance, Online Public Access Catalogue (OPAC), Report generation on various functions, stock verification and other related functions.

- Library housed in the ground floor with an area of 3170.10 sq ft. with a seating capacity of 150.
- Library is under CCTV surveillance.
- Library hours: 9 am to 5 pm on all working days except Sundays and general holidays. Saturday from 9 am to 2 pm.
- The library has Open access system.

Name of the ILMS Software	Educational Enterprise Resource Planning Management System(EERPMS)	
Nature of Automation	Fully Automated	
Version:	3.0	
Year of automation	2011-12	
Library Holdings/Collection		
UG books as on 31st March 2019	16534 worth Rs 27,21,536.00	
PG books as on 31st March 2019	348 worth Rs 2,08,896.00	
No. of titles as on 31st March 2019	4958 titles	
Audiovisual materials	72	
Bound volumes	456	
Journals	14	
Magazines	32	

Newspapers	14
Donated books	5151

- The library has a separate stacking area and reference area with Six computers with internet connection.
- The bar coded Identity card is issued to the students and staff for entry and exit and to monitor their Library attendance.
- Each staff can borrow a maximum of ten books.
- The students can access for knowing their Library attendance, books borrowed and overdue charges to be paid by the students through EERPMS in the student space of college website.
- Overdue charges are collected for late submission of the books borrowed. If the issued book is lost, user has to replace the book or pay double the cost of the book.

Services/facilities offered by the Library

- Circulation/Lending Service - All books are bar coded; issue and return of books are electronically maintained with the help of EERPMS software. Each student is eligible to borrow two books at a time in UG section and four books at a time in PG section and hold them for a maximum period of 10 days and renewal facility is also provided. On demand additional books are issued to advanced learners.
- Reference Service is provided with available resources of the library.
- OPAC Service is available to search the bibliographic details of the resources of the library.
- Internet browsing Centre provides access to e - resources for students and staff for their academic needs.
- Library has Wi-Fi facility.
- Question Paper borrowing facility- Question papers of previous years are made accessible.
- New arrivals display: Newly procured titles are displayed regularly in the library and list of newly procured books are intimated to the staff members through social media.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 2.15

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
4.32652	1.92325	1.67858	1.57164	1.23258

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year

Response: 44.51

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 474

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The increasing use of ICT helps the stakeholder to perform better and use of ICT supports number of new methods of teaching. Hence, the college provides IT facilities to help students and teachers. In the process of supplying computer based IT requirement of the college, every year the management has taken initiatives to upgrade that facilities.

- The College campus is Wi-Fi enabled with bandwidth of 150Mbps.
- The College is equipped with 171 Computers with LAN and internet facility. Number of LCD projectors increased every year and presently Eight LCD projectors are in the college. This enabled the teachers and students to switch over to IT supported teaching-learning methods.
- The Principal Chamber and Administrative Office has 14 computers with LAN and Wi-Fi facility. Three printers, a Laptop, a fax machine and Multipurpose A3 printer/scanner.
- The college started using the trial version of EERPMS software developed by the management in the year 2008-09, with subsequent modifications it was fully implemented in the year 2011-12 with version 1.0. At present, the college has version 3.0. Any modifications or new features to be added to the software is intimated to the Software cell of the Management and updated accordingly. Library also connected with IT facilities of 6 systems and printer with fully automated LMS software.
- The College has a Software Implementation committee that monitors modules like Academic, Accounts, Library, Human Resource Management, Inventory and the monthly updating of the activities of the college to the in-house software. The updating activity will be taken care of by the staff in-charge.
- The college computer lab consists of 2 Servers - Windows and Linux. The management has purchased Windows 10, Windows XP, MS office, Visual Basic and Antivirus licensed software (Paper Licence). Newly procured systems are with inbuilt Operating System (Windows 10 Home). The college has a centralized IT facility wherein all the computers are LAN connected with lease line Speed of 18mbps and recently upgraded to 50 Mbps in the year 2020-21.
- Every department has provided with latest configured computers with Internet and LAN connection.
- A well-equipped and upgraded browsing centre with 24 computers which can be accessed by the students and faculty.
- IT cell of the management updates the layout of the website and uploads the details given by the college. Website details are updated regularly which is monitored by a website committee.
- 13 computers are upgraded from dual core to 2 Intel Core i3 processor- 3.10 GHz, 3GB RAM, 500GB Hard Disk, 18.5" LED display in the year 2019-20.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)	
Response: 6:1	
File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution	
Response: C. 10 MBPS – 30 MBPS	
File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)				
Response: 15.76				
4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)				
2018-19	2017-18	2016-17	2015-16	2014-15
8.62	7.31	7.36	4.60	5.20
File Description	Document			
Upload any additional information	View Document			
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document			
Audited statements of accounts	View Document			

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic

and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The college has a well-established systems and procedures for maintenance and utilization of physical, academic and support systems.

Considering the suggestions from stakeholders, the HOI takes decision regarding the overall maintenance of the campus. With regard to administration of the college, policy details of the system and procedures are two sided i.e., top to bottom and bottom to top.

- The HODs/Committee Coordinators bring the necessary maintenance issues to the notice of HOI. HOI classify the same and takes necessary decision in consultation with HODs/coordinators. Certain issues are resolved after consultation with the management.
- HOI gets assistance through his secretariats and also forms committees to take care of the issues. The Office Manager administers the maintenance of physical facilities like repairs, refurbishment and housekeeping of the entire campus.
- The management allots annual budget for maintenance.
- Annual Stock verification is conducted in the laboratories, library, garden materials, Sports materials, NSS materials, furniture and electrical items by the committees.

A. Maintenance of:

1. Physical Facilities

- Repairs related to civil works, electric works, generator, sanitary works are done regularly through a contractor. The maintenance of UPS and batteries is done by AMC authorities., Techser power solution and soft-tech., Mysore
- Reverse Osmosis (RO) plant installed is serviced once in three months by SKF Elixer India Pvt. Ltd.
- The gardener appointed by the college maintains the garden and the work is supervised by the office manager/HOI.
- The CCTV and Intercom facility are repaired whenever required.

2. Academic Facility

- The class rooms, staff rooms, corridors, college surroundings and wash rooms are maintained by group D employees and sweepers appointed by the college and also by outsourced employees through MOU with Vigneshwara security Services, Mysuru.
- The auditorium and seminar halls are well maintained and checked for any technical snags prior to the programme by the designated staff.
- Laboratory Technician of the college oversees the maintenance of the Computers and other computer Accessories. Any repair beyond the scope of the Laboratory Technician, external agencies are called for.
- Damaged benches and desks are repaired by the carpenters by outsourcing.

3. Support Facilities

Laboratory

- The standard operating procedures of the equipments/instruments in the labs are well depicted near the place of instrument placement and instructions are given at the beginning of every practical session.
- Calibration of Laboratory equipment is done by the Laboratory assistants. Stock registers are maintained in the Science departments. All the equipments are serviced at regular intervals.

Library

- Books and periodicals procured are entered in accession registers maintained in the Library.
- **Library advisory committee** reviews the maintenance and activities of the library regularly.
- During stock verification damaged books are separated from the main stock and given for binding. Unused, torn and outdated books are weeded out. Dusting process is done regularly and naphthalene balls are kept to avoid the damage caused by the insects. Binding of journals is done regularly.
- **Sports Committee** consisting of Physical Education Director, faculty and students reviews the maintenance and utilization of all the sports facilities/activities.
- The maintenance of courts is done by the support of additional staff deputed by the HOI.
- The damaged sports equipment is discarded. New materials are procured with the approval from the management. Repair works of materials are taken up on need basis.

Computers

- Minor repairs, up-gradation of systems, installation of software are done by qualified laboratory Instructors/Technicians. The obsolete items are scrapped and replaced by updated ones based on the need.

B. Utilization of physical, academic and support facilities

Physical

- The staff and students are allowed to use the physical facilities worthwhile in the campus without damaging them. During orientation, students are guided by the HOI for the proper use of physical facilities.

Academic

- IT facilities are used during Campus Drive, Seminars/workshops.
- The auditorium, class rooms, computer laboratories are provided for governmental and non-governmental organizations on holidays for Competitive examinations such as UPSC, KPSC, UGC-NET, K-SET and Campus Drive of the College.

Support facilities

Laboratory Equipments:

- Log book is maintained for important and high cost equipments to track the proper utilization of

the equipments/instruments

- The equipments in the laboratories are used to demonstrate simple experiments in science for the students of nearby schools as a part of the extension program.

Library:

- Library utilization by students and staff are recorded and documented through EERPMS software.
- Orientation and guest lecture programs are arranged by the library to motivate the students.
- Inspiring Quotes written on the board imbibe the ethical values among the students.
- The practice of minimum library reference implemented helps to use the library to the maximum extent.
- Exhibition of books, charts and articles on famous personalities creates awareness about their achievements.
- The **Best library user award** encourages the students and staff to use the library.

Sports

- The utilization of the various sports items/equipments and facilities are documented by the Physical Education Director in a Log book.
- Practice sessions are held in the morning hours. Students play indoor games in their free hours. Coaching is given for the student participating in intercollegiate, zonal, university and state level.
- Intramural competitions of outdoor and indoor games are held annually for the staff and students.

Computers

- The utilization of the computers in the browsing centre is documented in a Log book by the person in charge.
- Computers are used during the campus drive, extension activities and the browsing centre is utilized by the students for their academic activities.

Campus audit and appraisal Committee obtains students feedback on the utilization and maintenance of the facilities. Based on the analysis of feedback improvements are made. The Floor wise maintenance committee consisting of staff and student representatives monitors the cleanliness of wash rooms regularly.

- The college has canteen facility and regular checks are made to ensure its cleanliness, hygiene and quality of the food supplied at subsidised rates.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 26.82

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
400	345	260	203	112

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.76

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
21	9	3	2	3

File Description

Document

Upload any additional information

[View Document](#)

Number of students benefited by scholarships and freeships institution / non- government agencies in last 5 years (Date Template)

[View Document](#)

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 36.76

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
300	408	359	317	410

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Upload any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 143.44

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 459

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document
Any additional information	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 5

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	4	1	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document
e-copies of award letters and certificates	View Document
Any additional information	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The college has always given importance to nurture and empower students by creating a democratically elected platform to showcase and exhibit talents. The **elected Students' Council** has contributed to the administrative activities. The process of formation of Students' Council:

- 1. Student Welfare Committee:** As a policy of the college, the Principal appoints one of the senior faculty as the **Students' Welfare Officer** and three to four teaching staff. Four students representatives are nominated.
- 2. Students' Council:** Two student class representatives are elected from each class. The elected representatives in turn, elect the office bearers viz, president, vice-presidents(two), secretary, joint secretaries(two) from among them through secret ballot. The literary, cultural and sports secretaries are nominated by considering the talents of the students in the respective fields.
- 3.** In the first meeting of the Students' Council the principal and student welfare officer spell out the rules and regulations and activities. The the council is responsible for administrative, cultural, co-curricular and extracurricular activities.
- 4.** Office bearers of the council co-ordinate the students' activities with the support of Students' Welfare Committee. College creates a platform for the active participation of the students' in the various academic & administrative bodies including statutory committees like anti ragging cell, anti sexual harassment and student personal counselling (grievance) cell. Other committees in which students' representation is

ensured are NSS Unit, rangers unit, youth red cross club, library advisory committee, sports committee, cultural committee, literary committee, science and nature club, IT club and management club. Students' Council president is an ex-officio member of the IQAC,

Participation of students in various committees has provided them to acquire various life skills like administrative skills, event management skills, leadership qualities, execution skills and knowhow of the rules and regulations helping them in increasing the performance academically and also to achieve many numbers of awards and recognitions. Some of the awards / recognitions are: national and state RD in NSS, International Jamboori, many Rajya Puraskar awards in Ranger for their participation and opportunities in International cultural exchange programme. This has helped realizing the vision of the college.

Many events of the College are led by the students and conceptualized in consultation with staff advisors. The events are:

National Memorial days: Independence Day, Republic Day, International Women's Day, International Yoga Day, National Science Day, International Youth Day.

Socio-Cultural events: Teacher's Day, Classical art performances, Fresher's day welcoming new entrants and farewell to outgoing students and faculty.

Campaigns: Blood Donation Camp, Medical and Eye Check-up Camp, Awareness Rallies and Pulse Polio Camp

Competitions: Intra-College competitions- between different class students to identify talent. **Inter-College competitions-** Outstanding talent identified through the above events represents the college in group or solo performances organized by other colleges at various levels. The Students' Council is involved in organizing the Inter-Collegiate competitions. **Lakshmi Nagaraju Memorial Endowment Classical music competition, SapthaZiva and Co-Sci an Inter-Collegiate literary and cultural competition.**

It is the policy of the college that student participation is mandatory in all the committees.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 25.2

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2018-19	2017-18	2016-17	2015-16	2014-15
27	29	29	21	20

File Description	Document
Upload any additional information	View Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The college has an active **registered Alumni Association –“Rathna Manasa Alumni Association”**. There is a good rapport between the alumni and its alma mater. The college provides for an involvement of alumni in the college activities. In the beginning of the year HOI nominates one senior faculty member as coordinator of alumni association. Alumni association, as per its bylaws has an executive committee. The office bearers of the executive committee consists of president, vice-presidents, secretaries, joint secretaries, five executive members and Principal being the honorary president of the association. Alumni meet is arranged every year.

- President of alumni association is one of the executive member of IQAC of the college.
- The knowledge, skills, experience of the alumni is made available for the students by arranging interactions which help them to achieve academic progression and placement.
- The bonding between alumni and alma mater is stronger all the time. The alumni association unifies the alumni for the betterment of every alumnus and the college.
- The alumni association allows frequent and widespread interaction between alumni, students, staff members and the management.
- The alumni association seeks to reach, serve and engage all its alumni and students; to foster a lifelong intellectual and emotional connection between the college and its graduates and also to provide the college with goodwill and support.
- The college utilizes the intellectual inputs of its alumni working in the academic or professional fields to enhance the quality of curriculum delivery.
- By means of establishing a vibrant, sustainable, influential community of alumni, the mission of the alumni association is to mobilize and utilize the power, talents, experience and leadership of its alumni in order to make a beneficial contribution to the college in objectifying its vision of Empowerment of Women.

- To enrich the associability and to make them more amicable, a network is formed, which will increase alumni awareness about current campus activities.
- The Institution recognizes academic, professional and other achievements of the alumni.
- The college recognizes the alumni who have occupied prestigious positions in the society by inviting them as chief guests for the programmes organized.
- Opportunities are given to the alumni and many of them are working as faculty members in the college.

Activities of the alumni association

- The knowledge, skill, experience of the alumni is made available for the students through **Alumni Interactions** and **Alumni Faculty Program**.
- Alumni association meet and executive committee meetings are held periodically.
- The alumni association has sponsored '*The Best Outgoing Student Award*' to encourage the students.
- Book donation to the college / department (56 Nos).
- Financial support to the academic activities(Rs. 1,98,700/-).
- Sponsoring essentials to the college / department(One color printer, One water purifier and One wheel chair).
- Alumni involvement in annual sports day and annual day celebrations.
- Alumni establishments/entrepreneurs associate with alma mater through MOU.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Our institution is nurtured under the management of the SDME, led by Dharmadikari of Dharmastala, poojya Dr. D. Veerendra Heggade, visionary power and Fountain of Inspiration. He states “**There is no tool more effective than the empowerment of women.**”

Vision statement:

“EMPOWERMENT OF WOMEN TO BUILD ENLIGHTENED SOCIETY”

The educational intuitions of SDME society are established to serve one of the purposes of CHATURDANAS of Shree Kshetra- **Vidya Dana**. Anna, Abhaya, and Aushadh are being the other danas. Out of 56 educational institutions established by SDME, our institution intended for the promotion of women empowerment. The college emblem depicts the vision with the inscription of “Nahi Gnanena Sadrusham” means “Nothing is more sacred than the Education” symbolizing women empowerment through quality education and excellent culture. The governing body in consultation with the faculty and principal of the college develops perspective plan and provides the roadmap to achieve the same. Based on this, the principal in consultation with the teaching and non- teaching staff develops an action plan for the implementation.

The coalescent approach of the management with the principal helps to implement the vision. The management, the governing bodies, the principal and faculty collectively endeavor the vision and mission of the college. Principal with the HODs and committee members of IQAC prepare a plan of action, calendar for the academic and co-curricular activities to materialize the objectives of the college and strictly adheres to it.

The programs below are part of the action plan supporting the Vision and Mission:

Imparting effective teaching, learning and evaluation through Information and Communication

Technology: Programs like TED lecturers, video classes, power point presentation, e-learning, and movie show based on the syllabus are adapted in addition to regular classroom lectures.

Equipping to respond to the ever-changing needs and demands of the society: Wide range of courses are introduced in Science and Commerce to achieve the objective of women empowerment to the changing needs. Faculty and students are provided contemporary knowledge through Faculty Exchange Programs, University, State and National level seminars, workshops and conferences by inviting national and international scholars.

Infusing research inclination, nurturing scientific temper and outlook: Teachers assign students with projects, student-faculty programs, and industrial visits, giving exposure to the new and ongoing trend in their field of interest.

Extracting inert potentials through holistic approach: Importance to curricular and co-curricular activities is given. Certificate Course in Home Management is introduced to fulfill the objective of the institution along with the activities of functional committees.

Focusing on continuous strengthening through comprehensive feedback: Students, alumni and parent feedback have helped in continuous improvement of the system.

Enhancing career opportunities: Career Guidance & Placement Cell is constituted to train the student in a wide range of fields.

Inculcating moral values for sound conscience: Morning Prayer, Value Education, and mentoring are practiced. Automated recorded prayer is played every morning at 10am instilling oneness among students. Students read out the articles based on moral and ethical values in the first hour of the day in the presence of the concerned teacher.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

The management has ensured decentralization and participation of the people in charge of the institution at all levels of institutional administration providing effective leadership. At the management level, under the leadership of the president there is a structured mechanism for the discharge of duties, decision making process. In the annual meeting of the management, HOI is given adequate autonomy to carve out the plan of developmental activities. The dwelled out policy in the meeting of the management by the HOI is in turn, an offshoot of the meetings and decisions of the decentralized and participative leadership of the college.

The representation is given to the principal in the board of management and the Governing Council as an ex-officio upholds the policy of decentralization. The college encourages a culture of participation and decentralization. At the college level, the principal involves the HODs, staff members in constituting 22 functional committees for IQAC to formulate the policies and programs that has to be implemented.

The HODs and Coordinators of the committees come out with ideas, suggestions and budget for the development of the college to accomplish its vision and the same is submitted to the principal. These ideas and suggestions are discussed in the regular staff, HODs and IQAC meetings. Further the plan of actions are discussed in the Local Governing Body meeting, comprised of members of the management and nominated members of the university and distinguished academicians. The final suggested proposals at decentralized level are submitted to the management and according to the requirements the management approves. However in the case of emergency changes in the proposal at the implementation stages, the

principal makes arrangements for the same and takes post facto approval. Submitting the weekly and monthly reports to the management in the prescribed format of the events organized is in practice to maintain the transparency at the implementation level.

At the students' level, decentralized and participative management is seen in the formulation of the Students' Council through the democratic process. This Students' Council works systematically under the guidance of the staff in charge and the HOI. Staff and Students get many avenues to express their opinion through the class representatives and heads of the departments respectively. This clearly states the practice of decentralization and participative management of the institution by the involvement of staff and students.

We have uploaded:

Annual Day celebration of the college is submitted as a case study to demonstrate that the college is practicing decentralization and participative approach in management.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The college is determined to strategize perspective plan and deploy it to accomplish the vision and mission to emerge as one of the best colleges for women education. The necessities of the stakeholders and the management policies are pooled together for strategic planning. The framed perspective plans are formed with the supervision of the management and the principal through IQAC and other functional committees. The college implements plans and policies through academic organs. Number of perspectives and strategic plans were accomplished from the past five years. The following plans were discussed in the previous meetings and implemented successfully.

- Infrastructure development.
- Participation in NIRF and India Today Ranking.
- Introduction of Post Graduation Course (M.Com).
- Permanent Affiliation for B.Sc-PCM, BtBM, BCA, and B.Com.
- University/State/ National Level Seminars and Conferences.

Case study: Improvement of infrastructure of the college as decided in the governing body.

Institution has upgraded the infrastructural facilities to achieve the requirements for the academic, administrative excellence and remarkable progress by providing seminar hall and PG lab with 20

computers. The RO Plant and an aqua guard are installed to provide drinking water facility. Beautification of corridors with vitrified tiles, staircase with granites, renovation of washrooms, installation of 63 CCTV cameras, upgrading 62.5KV power generator to 82.5KV, replacement of 12 computers of lab and well-equipped browsing centre with 24 computers. Leased line broad band connectivity is upgraded from 18 MBPS to 50 MBPS. WIFI facility is also been provided. Reconstruction of cafeteria work, elevator facility are in the pipeline and will be materialized soon.

The Incubation Centre was established to drive the staff and students interests in research and innovation. This also encourages faculties' participation in conferences by presenting posters and papers. The laboratory of Biotechnology is renovated to accommodate the new instruments by establishing centralized instrumentation facilities for collaborative research. These strategies have helped the students and faculties to generate the research data by employing the students in basic research projects and present the same in various National and International Conferences.

The Institution has perspective plans to achieve excellence in academics and administration.

Short term plans

- Conducting ten Faculty Development Programs, 30 National and three International Level Workshops to train the faculties to upgrade the knowledge and skill to improve the quality in education.
- Expose students to various activities by arranging Internship, Industrial Visit, Research Institute and Advanced Research Centers.
- Collaborate research activities with reputed institutions, develop labs with advance equipment and arrange workshops internally and externally.
- Increase the number of MOUs /tie-up with Institutions and Industries.
- Assessment and Accreditation of NAAC.
- Improve college ranking in NIRF/India Today /GDHRC.

Long term plans

- Planning to be an Autonomous institution to introduce new UG with a four year degree course (Integrated Course).
- Avail recognition as a Research Centre from the university, other institutions, and patent recognitions.
- Collaborate/MOUs with foreign Universities/Institutions/MNCs and thus become a centre for Potential Excellence.
- Get affiliated to SDM University.
- To start PG courses in various disciplines.

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Response:

The institution is managed by SDME society, Ujire. The board of management comprises of the President Dr. D Veerendra Heggade, Vice Presidents Prof. S. Prabhakar and Sri D Surendra Kumar and two Secretaries: Sri D Harshendra Kumar and Dr Yashovarma as the office bearers and other members. The college Governing Council consists of President, Vice-Presidents, Secretaries of board of SDME Society, Principal (Ex-officio Secretary), University Representatives, Staff Representative and nominated members from SDME society and other academicians. In order to ensure the functioning of the institutional bodies, the management has drawn rules, regulations and policy documents to carry out the same in an effective and efficient manner. The principal coordinates the academic and administrative activities of the college through HODs, Statutory and 22 Functional Committees.

- Planning of the academic year, designing of the calendar, the workload of the departments, admission process, framing of the time table, arrangement of various events, conducting internal assessment and examination are taken care with the assistance of these committees in a well-organized manner along with the guidelines of the management.
- Statutory Committees are Anti Ragging and Grievance Redressal (Anti Sexual Harassment).
- 22 Functional Committees are Academic Planning, Assessment, Literary, Student Welfare and Discipline, Cultural, Staff Welfare, Parent Teacher Association, Alumni Association, Staff and Student Research, Campus Audit and Appraisal, Documentation, Career Guidance, and Placement Cell, Learning and Resource, Software Committee, NSS Unit, Youth Red Cross, Rangers Unit, Home Management, Science and Nature Club, Legal Literacy Club, Women Development Cell and Health Club under IQAC. The successful working of the committees' is evidently seen in the development of the institution and ensures the visualization of the vision and mission of the college.

Recruitment Procedure

The college has a well developed framework for the recruitment procedure based on the rules, regulations and guidelines of UGC/management. Vacant position of teaching and non-teaching staff is advertised in the local and national newspapers prior to the commencement of the academic year. The selection Panel comprises of the representatives from the management, external subject expert, senior staff members and the principal. As per the policy of the institution, the candidates are shortlisted based on their qualification, experience and competence. The interview will be held for the shortlisted candidates. Finally candidates will be selected based on their subject knowledge and other skills as per UGC norms.

The rules and regulations of the college have been framed by the management and it covers the service rules, the procedures for recruitment, confirmation, promotion, retirement, leave provisions and relieving policies as per State Government policies.

Attached are the Service Rules, Institutional Policy, Organogram of the Management, Governing Council and the Institution.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document
Any additional information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The management has put in place the following welfare benefits.

- **Casual leave:** For unforeseen circumstances including illness or other exigencies subject to a maximum of 15 days in a year, not exceeding 4 days at a time.
- **Earned leave:** After the confirmation of service, the teaching and non-teaching staff members are eligible for 10 and 30 days earned leave for the full year service respectively. The staff can surrender EL for encashment every three years.

- **Maternity leave:** Female employees are eligible for maternity leave for 180 days and Rs.5000/- as an incentive.
- Other benefits like Special leave, ESI and EPF are provided as per the government /management rules.
- **Fees concession** facility is available for the employees of the institution if their children seek admission (around 50% fees concession).
- A **salary advance** facility is also available for employees on the approval of sanctioning authority. There is a provision for loan of Rs. 10,000/- for Non-teaching staff without any interest and repayable within ten months.
- Reimbursement of registration fee, travel expenses including accommodation charges and daily allowance facility is available for teachers to attend seminars, workshops, and conferences.
- The staff members are also extended **health benefits** like Medi-claim Insurance plans including their family members.
- The Teaching staff members are also incentivized based on their Performance-Based Self Appraisal (PBSA) in the form of monthly allowance.
- Employees are eligible for **Gratuity** benefits as per the provisions of the “Payment of Gratuity Act 1972”. All employees working without break continuously on a full-time basis for 5 years and above are eligible for gratuity.
- **Yoga classes** are conducted for all teaching and non-teaching staff as health beneficiary measures.
- Monthly Health check-ups during ‘Swarnaprashana’ program are conducted in association with sister concerned institution, SDM Ayurveda Medical College, Hassan and 50% concession is available for ayurvedic medicine.
- Vacations leave salary for all management permanent faculty.
- Uniforms are provided to Group-D employees.
- The achievements of teaching and non-teaching staff will be recognized and honored by the college at the end of the Academic year.
- The financial support/concession extended by the Management for their marriage.
- Organize individual skill development, professional development or administrative programs for the benefit of teaching and non-teaching staff.
- Provision of Special leave, permission to use facilities of the college and extended financial help to faculty pursuing Ph.D.
- Management has a tie-up with private travel agencies to provide concessions on air tickets to its employees.
- Priority is given to alumni during the recruitment of teachers.
- Jobs are provided on compassionate grounds.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 49.56

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
25	22	08	21	16

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 2.4

6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
3	4	3	0	2

File Description	Document
Upload any additional information	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 1.07

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0

File Description	Document
Upload any additional information	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has adopted an appraisal system formulated by the management.

PBSA (Performance-Based Self-Appraisal):

Management has taken a keen interest in appraising the progressive development of its faculty. In order to enhance the development, the idea of PBSA /grading system has been introduced. The system is designed in accordance with the rules and regulations of UGC to meet the requirements of the present trends in the field of education. In turn, the faculty will be monetarily benefited based on the grade obtained.

An Appraisal committee with a coordinator and members from each program is constituted. A prepared set of the questionnaire sent from the management has to be filled by the faculty with relevant documents which will be carefully examined by the HOD at the preliminary level. Finally, before forwarding it to the management it will be verified by the coordinator and HOI.

The questions based on curricular/co-curricular activities are categorized into 7 criteria. The particulars that to be provided by the faculty are as follows:

Criteria 1: Academics A

Student Feedback and Average result of all the classes conducted are considered to enhance high-quality teaching in improving student outcomes and reducing gaps in student achievement.

Criteria 2: Academics B

To inculcate the sense of punctuality and to analyze the number of classes conducted, yearly biometric report, Library usage and percentage of the class conducted are regularly monitored.

Criteria 3: Implementation of the institutional initiatives

It is adopted under two initiatives

1. Mandatory initiatives includes student centric activities.
2. Optional initiatives includes staff and student support programs.

Criteria 4: Research

Ph.D. status, research paper publication in UGC recognized journals, National and International publications, number of ongoing research projects and project proposals submitted are the main focus of this criterion.

Criteria 5: Extension consultancy and student support

The number of academic activities outside the campus, sharing subject knowledge with other academic institutions or public are of the focal point of this criterion.

Criteria 6: Organization of programmes

Organization and Proposals submitted for Programmes like seminars, conferences, workshops, training, non-funded programs in the college and industrial-field visit are included in these criteria.

Criteria 7: Academic growth

Number of international, national and state seminars, conferences, workshops, refresher course, orientation training programs attended as a participant or as a resource person, BOE/BOS members of other institutions, additional qualifications acquired in the assessment year (NET/SLET/Ph.D.) are of the major points for consideration.

Appraisal of teaching faculty by students:

The Campus audit committee with the support of the management representative conducts structured online feedback wherein every student can evaluate their teachers. The feedback is analyzed by the management and mailed to the institution with individual and cumulative results.

Appraisal for the non-teaching staff is done at three levels;

- The scope for self-appraisal by the employee is assured. The assessment includes neatness, attitude towards the work, promptness, willingness to take additional responsibility, interest to have knowledge enhancement, punctuality, owning the responsibilities, interpersonal relationship and love for the institution.
- Appraisal by HOD/AO.
- Appraisal by HOI.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The management has developed EERPMS software and it ensures the transparent financial management of the institution. Accountant is responsible for recording all types of expenditures of the college under the guidance of HOI. In the beginning of the financial year, the budgetary requirement of the departments is submitted to HOI and later all the demands are integrated into the budgetary demands of the institution. The management analyses and discusses the same with HOI by seeking explanation and finalizes the annual budget to meet the requirement of the institution. In case of unexpected expenses incurred, additional budget allocation is sought. The HOI takes prior approval or post facto approval of the expenditure incurred for the same. The account of the institution is subjected to an audit by a certified external Chartered Accountant M/s C S Rampriya Das and Co., appointed by the management. The income and expenditure from different sources are audited regularly by the external auditor every year. This ensures the proper maintenance of the assets, documents and audited statements as per the guidelines and the Balance sheet will be submitted to the management for the further approval.

The annual internal audit is done by the management deputing the accountants and auditors from the head office to the institution. These officers conduct the internal audit of the college accounts on specified dates. They scrutinize all the records and seek explanations, verifications if necessary. Later they submit the consolidated audit statement of income and expenditure to the management for consideration and approval. If any discrepancy found, the management seeks explanations for the same from the HOI.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Our college is unaided and a self-financed private college managed by SDME society® which is known for the philanthropy and social service. The major source of mobilization is through college fees, but taking into consideration the legacy of the management vidya dhana, fee structure fixed for different courses are comparatively less. Hence along with fee collection the major requirements of funds are sought from the management. For that, annual budget proposals are prepared and approval is taken from the management.

Mobilization of Funds

- Management provides funds for workshops/conference/seminar activities on the basis of the budget proposal by the each departments/committees.
- Tuition fee collected from the students.
- The Rental charged to the government and non-government agency which uses the infrastructure facilities for conducting its competitive examinations.
- All necessary financial assistance is extended by the management for the developmental activities of the institution.
- Interest earned from fixed Deposit
- Sponsorship by generous stakeholders, well-wishers, philanthropists, banks and industries to organize major events such as State/National Level Conference /Seminar/Workshop/Special Lectures.
- Alumni contributions.
- Salaries paid by the management for the staff.
- On the basis of budget approved by the management the fund will be utilized for campus maintenance, resource training, lab consumables, library books purchases on the basis of priority of each department and software expenses for the workshop, faculty development programmes, college promotional expenses, staff welfare programs.
- The funds will be used for establishment and maintenance of the infrastructure and purchasing of technological tools for the college.

Utilization of funds

- Fund utilization is through a structured mechanism laid down by the institution
- The funds of the college are judiciously utilized for meeting various expenses of the college. The

funds are earmarked for the student activities in the academic, cultural, sports, co-curricular and extracurricular activities of the institution.

- Funds are also allocated for arranging guest/special lectures, various types of program to enhance the academic, moral, skill development of the students.
- To conduct campus placement training, arranging placement drive.
- Providing opportunity to the students to participate in various competitions, seminars, workshops, refund of registration fee and TA/DA.
- Funds are allocated to celebrate Independence Day, Republic Day, Gandhi/ Swami Vivekananda Jayanthi, Teachers Day, Women's Day, Science day, College Day, Alumni/PTA Meet and Students' Council Inauguration.
- Funds also apportioned for the maintenance of lab, purchase of library books on the basis of priority of each department, software expenses and other activities.
- It is also used for faculty development programs, college promotional expenses, resource training for the workshop and staff welfare.
- HOI will periodically monitor the utilization of the funds allocated to the departments and ensure optimal utilization of the resources for the maximum benefit of students and staff. The additional expenditure for infrastructure and salary component required for the college is sanctioned by the management.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The college has taken proactive initiation for the establishment of IQAC as per NAAC guidelines with external members and student members. Institutions is managed by the SDME society® is known for quality consciousness as its legacy. The IQAC is working prudently towards not just making good principles and unique ideas but also in planning, practicing, implementing and measuring the outcome of academic and administrative performance of the college. The vision statement of the college is considered as major goal, strategies and processes have been chalked out accordingly. It comprises of all stakeholders working towards the qualitative changes and attains the goal of women empowerment. The IQAC's strategy strives for the quality assurance through Student Faculty, Alumni Faculty, Wall Magazine, Placement Training, Value Education, Library Hours, In House Projects, Presentation and Seminars. It's mandatory for teachers to maintain work diary, teaching plan, participate & organize seminar/workshop/conference, Faculty Development Program, Faculty Exchange Program, Invited lectures and Industrial Visits.

Two practices institutionalized as a result of IQAC initiatives are:

1. Minimum Library Hours for Students to inculcate reading habit

The main objective of the practice is to develop the reading habits among the students. The practice of minimum library reference of 25 hours per semester was introduced in the year 2016-17 and is practiced effectively till date. This practice has helped in the improvement of academic performance, enhancement of general knowledge and preparation for campus interview and competitive examinations. It has helped to convert passive readers to active readers. This practice has improved the library attendance.

Reading magazines and novels has created interest in areas beyond the curriculum. Reading journals and utilization of E-resources has helped them to update the latest development in their field of interest. The Library attendance is monitored through the in-house software EERPMS and highest library user is recognized and awarded in the Annual day.

2. Value Education

“**Inculcating Moral values for sound conscience**” is the mission statement of the college and “**Putting value into education**” is the SDME society’s vision. Hence, value education is one the best practices institutionalized to imbibe moral values. This practice is to instill moral and ethical values to the students.

As a practice, after the Morning Prayer the student has to present value based concept for 5-10 minutes every first hour of the morning session. All the students get an opportunity to present the value based concepts. During the presentation, other students also participate in the discussion and the teacher also contributes to it. Preparing and reading values on social etiquette, virtues of life, respect and care towards elders, sharing and caring, being compassionate and humble, nurturing customs and culture, spirituality and quotes of renowned personalities. This practice has helped the students to know their social responsibility.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

IQAC as the nodal agency for quality assurance not only sets benchmarks but also periodically reviews learning outcomes and constantly monitors process, structure, and methodology of operations. Consistency in results of average 90% and above, increasing number of placements and recruitments up to 45%, growing number of higher education pursuing students, introduction of M.Com for the benefit of

students, increase in cumulative number of students admission to the college are vindicating the major improvements made by the college over the years.

1. THE TEACHING–LEARNING PROCESS

The IQAC initiates the unique programs through all the departments such as student faculty program, alumni faculty/interaction and parent faculty program that has remained remarkable in connecting the students with the alma mater and their parents to remain one and learn. Student faculty initiative is objectivized to kindle the responsibility of teaching and learning in the students as a faculty. The preparation for the same motivates the students to make use of the available resources like the facilitators, library and other technologies exposing themselves for the knowledge. Organizing conferences and guest lecture remained prime priority to facilitate the teaching learning progress.

OBJECTIVES OF THE PRACTICE:

- To ensure reading practice in students and teachers.
- To motivate the students through alumni faculty/interaction programs.
- To provide more insight into the subject and gain expertise in the latest developments by organizing workshops and seminars.
- To improve the teaching methodologies, Faculty Development Programs are conducted.

The Practice:

The IQAC guides in the preparation of academic calendar and work allotment. The faculties do assess the students through bridge classes and accordingly plan the strategy for enhancement of academic quality.

The activities to be conducted in the class for slow learner and advance learners and the methods to be adapted, such as participatory learning, experiential learning and problem solving approach are made known to the teachers. Students are deputed for internship in various private firms and organization.

Skill and personality development programs are conducted by CRT committee to increase the campus recruitments.

Under the guidance of IQAC 56 Guest Lecture Programs, 15 Seminars and four Workshops have been successfully organized, preparing teachers/learners to adapt to the changes and needs of the day.

Outcome:

- Institutional consistency in holding results above 90 % in average.
- Students' consistency of excelling in University entrance examination for PG admission conducted by University of Mysore.
- Exponential growth in placing students in various reputed Corporate Companies
- Continuous participation of NSS volunteers in national and state events from last three years
- The initiatives and encouragement by IQAC has brought overall development in students, resulted in bagging national and state level laurels to the institution.
- Strategic planning yielded in initiating new PG course in Commerce.

2. WALL MAGAZINE

Wall magazine is one of the best practices institutionalized for review of the teaching-learning process. The practice involves the periodic display of articles from the students. Every department have their wall magazine attached to it with captive captions such as English-*Blossoms*, Kannada- *Prathibha Darpana*, Sanskrit- *Jnanarnava*, Hindi- *Samskruthi Tarang*, Electronics- *Elektor*, Physics-*Galaxy and Pulsar*, Chemistry- *The Catalyst*, Computer Science-*Tech-world*, Mathematics-*Aryabhata*, Biochemistry-*Bioelixir*, Biotechnology-*Biogenesis*, Microbiology- *Microbiota*, Commerce and Management-*Business Vista*.

OBJECTIVES OF THE PRACTICE:

- To enrich the knowledge, creativity, reading skills of the students.
- To update the students with the latest inventions and technologies.
- To promote the students to use the library and browsing centers effectively to collect information.
- To make students make use of ICT facilities to collect the articles.
- To build rapport between the teachers and students.

Practice:

At the beginning of the academic year, the literary committee initiates the inauguration of wall magazine of all departments. The guests or HOI will be invited to inaugurate the wall magazine on the scheduled date. The display of the articles collected by students is a continuous phenomenon that involves teachers and learners. The teachers of the concerned department inform the students to come up with articles related to the latest innovation in science and technology, research articles, articles related to Commerce & Management, general knowledge, literature, etc., that includes curricular, co-curricular, drawings, pencil sketches, value-based articles with subjects. The teacher of the concerned subject monitors the updates of articles to be displayed by the students every week. Wall magazine of each department is unique in displaying the articles related to their subject. It acts as a forum for the students belonging to different streams to get exposed to multidisciplinary and interdisciplinary areas and thus increase the horizon of knowledge.

Outcome:

- Through this practice teacher and students are updated with the latest information and new technologies.
- Students get an insight into multi-disciplinary areas when they glance at the wall magazines of different departments.
- The department of computer science organizes exhibitions and awards prizes for best wall magazine.
- Best wall magazine displayed is recognized and published in the annual magazine of the college Hamsadhwani inspiring and motivating the students.
- This has encouraged the students to visit the library and could see the enhanced creativity in terms of presentation.
- Good rapport between teachers and students.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2.Collaborative quality initiatives with other institution(s)**
- 3.Participation in NIRF**
- 4.any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Response: C. 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Establishment of college especially for women by the management has been considered as the one of the best initiatives for the promotion of gender equity. It is exemplified through the message of Dr. D. Veerendra Heggade President of SDME society, **“THERE IS NO TOOL MORE EFFECTIVE THAN THE EMPOWERMENT OF WOMEN”**. With this quote, the college is always conscious of gender sensitivity.

In this regard, it has taken up all necessary steps to fulfil statutory obligations by establishing Anti women harassment cell, Grievance cell, and Anti ragging cell to build confidence in the minds of women which is a clear attempt from the institution in protecting their concern. Different committees formed in the college like Legal literacy, Women Development, Student Welfare, Health Club, Staff Welfare, PTA committee regularly conduct number of programs furthering the interest of gender sensitizing. The legal ignorance always leads to lapses in equity and equality. Keeping these in mind, awareness lectures, invited lectures by judges, advocates, police officers and other experts on the topics of women rights, constitutional rights and duties, legal aid, consumer law, on issues like women trafficking and workplace harassment are arranged.

The college provides an opportunity for its students and faculties to participate in the decentralized administration of the college in which majority of the gender sensitive programs are arranged by the enlightened women of the college. At present out of 55 staff, 42 of them are female staff members.

Building the attitude of volunteer ship contributes in creating focused leaders. By engaging students to actively participate in Blood donation, Road safety awareness for public, Swacch Bharath Abhiyan, Pulse Polio, etc. make girls to understand that they are having equal opportunities. Generally, girls are anemic. Our students are educated to improve upon this by nutritious food supplements. This has helped in improving the health status of the girl students. In one of the camps **91 units** of blood donated by our students stands testimony for the non-anemic health status. This shows the self-confidence, willingness and social sensitivity of our students.

Whenever the college is hosting programs such as inauguration of Students’ council, National seminars, annual day etc., the girls organize the programs on par with boys showing the leadership qualities and event management skills.

Participation in NSS, YRC and Rangers has increased the confidence of young girls and to develop incredible individuality. Thus, proving that the girl students are equally competitive enough to participate in state, and national events.

File Description	Document
Link for annual gender sensitization action plan	View Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

The college always strides towards environment related activities and backed by different committees for creating a cleaner environment. NSS/Ranger/ YRC volunteers participate in various awareness activities, helping the needy. This has resulted in recognitions and awards as well. At the same time, the college has ensured the commitment to follow such practices.

1. Solid waste management:

In view of Green Environment to support the global cause, the following steps have been initiated

- Employees and students are given awareness regarding the segregation of wastes.

- Sufficient number of dustbins is provided in every classroom and within campus to maintain cleanliness.
- Green, Blue, and Yellow-color dustbins are used for segregating wet, dry and E-Wastes respectively.
- The signages are fixed to the dustbins so that they are used properly.
- Fallen leaves of the trees are decomposed in the compost pit and used as bio-fertilizers for plants of college garden.
- In Microbiology and Biotechnology Labs, the biological specimens like nonpathogenic microbial cultures are heat killed and discarded in the solid waste pit for degradation.
- Workshops on waste management and rain water harvesting are arranged for creating awareness.
- The other solid and plastic wastes collected are dumped and the same is disposed of through the municipal vans regularly.

2. Liquid waste and Bio medical waste management:

In the laboratories, the students are given awareness to dilute chemicals before discarding.

- In the laboratories of life science department and department of Chemistry, the used or leftover organic solvents are collected and stored in a separate plastic can.
- Liquid waste is connected to underground sewage connections which are overseen by the local municipality.
- Water waste from the RO plant is let into the two water tanks and this water is supplied for the maintenance of the garden and keeping the campus green at all times of the year.
- Efforts are also made to ensure that staff and students use water sparingly through signage's placed near water taps in the college.

3. E-Waste Management:

- Awareness programmes are conducted on of E-waste management for students and staff.
- E-wastes are disposed to E-waste yellow color drop box maintained by the nearby post office and municipality.
- The cartridges of printers are refilled and reused to its optimum use and later disposed to the vendors.
- The UPS batteries are repaired and recharged by the vendors.
- Buyback facilities for batteries are availed to avoid E-waste to certain extent.

Hazardous chemicals and radioactive elements are not used in the campus hence there is no system of its waste management. However, in future waste recycling system will be incorporated as the need arises.

File Description	Document
Any other relevant information	View Document
Link for Geotagged photographs of the facilities	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document

7.1.6 Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

Response: C. 2 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certificates of the awards received	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The benevolent leadership of our president has universally made all the institutions under the SDME society, to embrace all-inclusive environments towards cultural, regional, communal socio-economic and other diversities. Hence, as a legacy, the college has taken initiatives to provide tolerance and harmony to its stake holders by establishing number of functional committees.

In the beginning of the academic year, admission committee takes care of all types of inclusive environment in admitting the students from different strata. The committee follows the statutory orders and other admissions without looking into the diversities, admits the students. The cultural programs are arranged during the fresher's day, different cultural background students leniently allowed to showcase their talents without any discrimination. During the celebration of National festival of Independence Day and Republic day followed by cultural program, students exhibit their cultural talents without any boundaries of cultural, regional, communal and language barriers. So as in the later days of the year, when cultural and literary committees organize different activities, the students are allowed to exhibit their talents in language, culture and region.

The statutory cells like NSS, YRC, Rangers and other committees like legal literacy, women development, and health committee, give opportunities to the students of different diversities to take part in all activities conducted by the college in association with various government and NGO's. Awareness program on blood donation, election awareness, polio eradication, 'Swacch Sarvekshan' 'Mysore Clean City' program launched by Mysore City Corporation, legal awareness on road safety, law on women etc., are few initiatives in which total forbearance and coherence have been shown by the college.

Students of different background donate blood in the Blood Donation camp organized every year. The annual special camps organized by NSS Unit every year in different villages and number of social service activities carried out by the students of different cultural background teaches tolerance and harmony.

Students belonging to different diversities collected food items, clothes, and basic items for the victims of natural calamities and contributed money to the CM Flood Relief Fund, exemplifies the inclusive environment and societal concern in the college.

Distribution of roses to those who were violating the traffic rules was an innovative method adopted by the students of college during road safety program, which shows our students have taken a step forward to spread harmony not only among themselves but also in public.

Organizing different types of activities like Hindi Divas, International Women's Day, book exhibitions, birth days of M K Gandhiji, Swami Vivekananda and other Nobel Laureates. Participation in inter-collegiate competitions have provided interaction with many students of various institution. This depicts the harmony among our students.

Students are given an opportunity to participate in sports activities without any discrimination of caste, color and creed.

Further inclusive environment is practiced among the teaching and non-teaching staff members wherein HOI greets their birthdays by giving card and rose.

Having provided an inclusive environment within our students and staff, they have made us witness their achievements in various fields successfully.

File Description	Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Our institution is striving in imbibing, the constitutional obligations: values, rights, duties and responsibilities of a citizen through various committees like NSS, YRC, women development cell, SWO,

legal literacy club, and rangers, formulated under IQAC by organizing assorted programs. The list of the programs organized are as follows:

- Keeping in mind the rights and duties of a responsible citizen, an awareness program was organized on “Road Safety and traffic rules” in association with KR traffic police, Lakshmipuram station where students took part in the program by displaying placards, distributing pamphlets to the general public.
- In order to enlighten the students towards the rights and duties of a responsible citizen, special talks were organized on “Samaja Mahile Kanunugalu”, “Human Rights”, “Disaster Management”, “Samskrutha Sahithyadhalli Jeevana Moulyagalu”, “Jalasarakshaneya Anivaryathe”, “Jeevana Koushalyagalu Mattu Vyakthithva Vikasana”, “Swacch Bharath Neervahaneyalli Yuva Janara Pathra”, “Youth & Self Employment”, “Youth & Social Media”, “Fire & Safety” and “Krushu Mattu Yuvajanathe” for all the students.
- National Service Scheme Volunteers participated in University level workshop on “Life Skills & Personality Development”, in order to inculcate the value of social responsibilities in the students.
- The implementation for the same is done by deputing students to various programs organized out of the college by various universities and colleges. A National Service Scheme volunteer participated & represented the University of Mysore in National Integration Camp organized by National Service Scheme Wing of Bangalore, Regional Centre, Bangalore, Government of India in Devanahalli.
- A session on “**Women Rights**” was organized in the college for the students which provided them awareness about equality, dignity, and freedom from discrimination.
- Our college NSS unit in association with NSS unit Bangalore, organized District Level Youth Parliament competition in 2018 and Parliamentary Election Awareness Rally 2019, in association with Mysuru City Corporation to create awareness of the importance of voting as part of the Systematic Voter’s Education and Electoral Participation (SVEEP) activities assimilating the political knowledge of the country.
- To sharpen the sense of Swacch Bharat to the public, an awareness program was held at Railway Station and our college premises was cleaned by NSS Volunteers under Shramadhan Program.
- Through Ranger a team of ranger’s volunteers discharged their social responsibilities by participating in the “Pulse Polio” program, South India South Regional Disaster management camp, Free being camp, Independence Day parade, Dasara Jamboo savari procession, and Dasara Torchlight Parade.
- Using the platform of Consumer Awareness Expo – 2019, a skit was performed by our students to create awareness on “Consumer Rights”.
- Through the “Student Council” our institution provides a platform to refine the civic responsibilities in our students.
- Moral Values are imbibed through the programs such as invited speeches by Swamijis’s of Ramakrishna mutt, and Bhagini’s of Bhrahma Kumari sanghatan and arranging visits to Ashrams, old age homes, orphanages.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document
Link for any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: C. 2 of the above

File Description	Document
Code of ethics policy document	View Document
Any other relevant information	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The national and international commemorative days are being celebrated in college with an intention to impart values, motivation, integrity, commitment, dedication patriotism, and prepare the students to face the challenges of society. With great fervor the national festivals, national integration day, birth anniversaries and memorials of great Indian personalities is also celebrated.

The college annually celebrates Independence Day and Republic Day. We invite an outstanding personality to hoist the national flag and the guest addresses the students on the importance, values, and contributions of freedom fighters to the Nation. Thereafter, students' council conducts program in which students are given opportunities to show their talents by performing patriotic, dance, song, skit and speech to revere the sacrifices of the freedom fighters.

On 12th August the college celebrates Librarian's day to commemorate the birth anniversary of Dr.S.R Ranganathan, the father of Library Science by arranging exhibition of reference books.

On 5th September Teacher's day is observed to mark the birth anniversary of Dr.Sarvapalli Radhakrishnan. Students organize various competitions and cultural events to express gratitude towards teachers. They also felicitate teachers by presenting mementos.

NSS Day is observed on 24th September wherein various events are organized at college. Cleaning of the college campus by students is one of the activities.

On October 2nd the college celebrates birth anniversary of father of our nation Mohandas Karamchand Gandhi. NSS unit organizes programs such as planting of saplings, patriotic singing competitions, seminars, Swacchta Abhiyaan. In the reporting year, NSS Unit in association with department of Kannada organized a one-day university-level seminar on “Gandhi and Swami Vivekananda thoughts to youth” and also drama named “Papu Babu” was staged by the artists of Kannada and culture department, Bangalore. NSS unit also celebrates Sadbhavana divas/week on October 30th. The college library observes Gandhi Jayathi by arranging book exhibition every year.

On January 12th National Youth Day/week is celebrated to mark the birth anniversary of youth icon Swami Vivekananda and different types of programs are arranged to celebrate the youth week. Book exhibition is arranged by the Library to enhance the interest towards spirituality.

On February 28th National Science Day is celebrated to commemorate the birth anniversary of Nobel laureate Sir C.V Raman. Science and Nature club organizes exhibition of Scientific models. Students from other institutions are also invited for the exhibition, guest lectures are also arranged by inviting scientists.

On 8th March women development cell organizes International Women’s day to highlight the achievements of great women personalities.

College celebrates various days like Hindi Divas on 14th September, World Health Day on 7th April and World Environment Day on 5th June by organizing activities such as lecture programs, book exhibitions, drawing competitions to upsurge awareness.

Birth anniversary of renowned personalities conferred with national and state awards are celebrated by organizing book exhibition in library.

Apart from these, Ganesh Chaturthi, Sharada pooja and Ayudha pooja are also celebrated. The students celebrate traditional day and fun week as well.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

The College has strived to pioneer in displaying the best institutional practices and values through its contributory efforts towards the realization of its vision "Empowerment of Women to build an Enlightened Society." A number of initiatives have been successfully undertaken towards women empowerment, out of which, the following two best practices are implemented:

1. HOME MANAGEMENT:

"HOME MANAGEMENT FOR HAPPY LIVING"

The concept of Home Management for happy living introduced in the year 1998 is a brainchild of our honorable president Dr. D Veerendra Heggade, and is being continued. The concept is designed to highlight and address the ability of women to successfully interlink professional career and responsibilities at home as a homemaker. The concept, which is in accordance with the vision of the college, exposes the underlying challenges of working women. The syllabus is framed focusing on the topics relevant to women empowerment. The topics are updated as per the changing needs.

The course provides an insight to the students at the preliminary stage, preparing them to face the future challenges in work place and the society.

OBJECTIVES OF PRACTICE:

- To facilitate every girl student to face future challenges as a successful professional and homemaker.
- To know their constitutional rights and duties.
- To imbibe a healthy lifestyle by creating awareness about yoga and meditation.
- To educate on menstrual hygiene and management.
- To improve their aesthetic sense through art and craft skills
- To update the students in the field of economy, law, Commerce, Banking, Insurance and Management
- To improve inter-personal relationships.
- To inculcate the value of spirituality.
- To harness scientific awareness of the practices that have been followed as culture, tradition, and customs.

THE CONTEXT:

Our President regularly discharge his divinely duties of listening to the common people, coming to him seeking his blessing, suggestions to their problems, solace for grievances, charity for needs. During his hearing, he encountered problems faced by rural women. The grievances encountered were directly related to family issues. His observation on marital issues, interpersonal and intrapersonal relationship, lack of communication, managerial skills, upbringing the children were major issues led to the introduction of this course. His opinion "There is no tool more effective than the empowerment of women", shows his hopes, trust, and concern on women. Analyzing the challenges faced by the women to tackle these problems, led to course formulation and was suggested to implement at UG level. This serves as a base to tackle the unforeseen challenges that could be faced by women in future days and become successful by striking a balance between personal and professional life.

THE PRACTICE:

The college conducts this compulsory course for students pursuing their second-year degree program. The course is scheduled from 12 pm to 1 pm every Saturday. The course has a scheduled syllabus, which will be updated every year in accordance with the requirements of a girl student. A special committee of teachers is constituted at the beginning of every academic year to supervise the implementation of this course. The examination is conducted at the end of the course to all the students. The certificate of participation along with grade is issued to students who have successfully completed the course.

Major areas covered under this course:

- Awareness about Yoga and Meditation for their Physical and Mental well-being
- Legal awareness on women, rights and special provision for women
- Marriage and inter-personal Relationship, Child Psychology and Skin Care
- Facets of women as an educator, planner & motivator
- ‘Health in Your Hands’ awareness about health hygiene at their tender age.
- “Spirituality” for a peaceful balance of mental and physical health.
- “Indian Culture” to tell about the diversified Indian culture.
- “Banking systems, saving and Insurance” to cultivate saving habit.
- “Scientific reasons behind Indian traditions” to know about diversified Indian culture, traditions, customs and the scientific reasons behind those practices.
- Preparation of Eco-friendly Products

EVIDENCE OF SUCCESS:

The students and parents have expressed appreciation in respect of this course. The programs organized under this course enhances the student’s excellence in personal as well as professional development making them challenging entrepreneur, professional or homemaker. Above all, students feel confident and self-reliant.

The following are the details of students who have completed the course during the last five years.

YEAR	2014-15	2015-16	2016-17	2017-18
NUMBER OF STUDENTS	348	299	311	322

PROBLEMS ENCOUNTERED AND RESOURCE REQUIRED:

- As the nature and scope of the subject is vast the committee finds difficult to make an additional contribution other than the syllabus.
- Rescheduling/ replacing a resource person on a particular topic becomes a challenging issue for the committee.
- Difficult to track the diverse socio-economic and psychological status of the students for the effective delivery of the topics.
- The changing scenario of the society towards working women has hindered the very mindset of the present generation to understand the importance of the role of women as successful homemakers along with their professional competencies.

2. CAREER GUIDANCE AND PLACEMENT

This is another best practice of our institution which is undertaken to equip the students and nurture them to explore the outside world. The students are motivated to learn new skills other than academics which are essentials in the competitive world. The trained students face a new era that is the “Learning era to Earning era” and ensure the economic empowerment.

OBJECTIVES OF THE PRACTICE:

- Provide women students much needed economic power.
- To guide students to acquire a job opportunity for their talent, knowledge, skills, and aptitude.
- Meet the manpower requirements of the Industry.
- Fulfil necessities of recruitment and placements opportunities to the students.
- To train students to develop their academic and career interests.
- Informing them about job fairs.
- Identifying the needs and expectations of the companies to assist them in recruiting the suitable candidates.
- To arrange pool campus drives.

CONTEXT:

To improve the proficiency of the students, the practice especially those with rural background and language barriers who face problem in adjusting to the temperament and expectations of the multinational companies this practice has been introduced. This practice helps upgrade the employability skills of students and to cope up with the current demands of the premier companies. To bridge the gap between the industrial needs and academics career guidance, recruitment and placement activities are initiated. Students are trained in soft skills and additional knowledge to pursue their career goals. As many of our students are from diverse socio-economic backgrounds, the training is provided at affordable cost compared to off-campus training centres. This helps the students in the smooth transition from campus to corporate life.

THE PRACTICE:

The career guidance and placement cell schedule the annual activities to provide maximum placement and career opportunities. Training programs are organized throughout the year through this practice since 2011. However, this practice has been extended to first year students and second year students. First year students are educated to enhance communication skills, vocabulary and to rectify their common errors in spoken English. Second year students are exposed to the ‘Personality Development Programme’ to enhance their overall personality. To have knowledge of career eco-system, ‘Campus Recruitment and Training’ is held for all the final year UG & PG students which also improves their verbal and mental ability, to overcome the barriers of communications, interview skills, and reasoning.

Details of the programs conducted are as follows

Class	Program	No. of days	Year of Int
I year	Skill Development	2 days	2017-2018
II year	Personality Development	2 days	2018-2019
III year	Campus Recruitment Training	5/6 days	2011-2012

Procedure for Placement

- Intimation to MNC's and other reputed companies is sent to conduct campus drives in the college.
- Students are also sent to attend pool campus drives in other colleges.
- The placement officers intimate about the drive, well in advance and the same will be informed to students.
- Based on the requirement provided by the company, the students' database is prepared and sent to the HR of the company.
- Visiting companies will be provided with the required facilities.
- Students from other colleges are also invited for the drive.

EVIDENCE OF SUCCESS:

This practice has resulted in increase in the number of placements, to make them economically independent women. The college has perceived success by more placements in National/ Multinational Companies every year.

Placement Statistics

Year	2018-19	2017-18	2016-17	2015-16
No. of placement.	181	131	113	150

PROBLEM ENCOUNTERED

- Challenging task to select the Training Company which effectively conducts training.
- Lack of best training institutions compared to metropolitan cities.
- Meeting the financial expectations of the reputed training companies.
- Scheduling of training sessions along with the regular time table of the college.
- Making up of the missed regular classes through special classes.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Our College is one of the distinguishing women's colleges managed by SDME society, functioning under the aegis of Shree KshetraDharmasthala, known for embodiment of Dharma. *VidyaDana* as a legacy of its parental institution, the priority of the college is to work towards the foreseen vision through strategized initiatives, which ensures the development of individual students and the society through their participation.

Imparting quality education, ethics and social responsibility: '**QUALITY IN EDUCATION**' is one distinctive area followed in our college, which is not just moulding students with knowledge and scientific temperament, but also by instilling ethical and moral values. Faculties of institutions strive continuously to create SDMites as a synonym for excellence through quality teaching-learning, research and extension, and also through curricular and co-curricular activities.

Our initiative to constitute students' council through the election exposes students to democratic set-up and offers them the opportunity to participate in electoral activities. This encourages the students to build self-motivation, and initiatives to dispense disciplinary duties through which they were trained with skills of self-management, team building, organizing capacities, planning, and execution.

The results of the students' mirror the academic planning and execution of the institution. The students of our college make us proud by performing significantly well, by bagging several university endowments medals and merit seat to pursue their higher education.

Career guidance and placement cell aims to facilitate and guide students to get into the careers of their choice in private and government sectors. Intending to create employable human resource, placement cell organizes the training programs for all the students right from the beginning of the first year to the final year improving soft skills, knowledge sharing, group discussion, interview skills, aptitude test, to meet the current requirements of today's competitive world. Campus recruitment drive is arranged by the cell and the performance of the cell in placing students has a progression year-wise, with the challenge of reaching the next heights.

Empowerment of women in sports are achieved from the initial days of establishment. Students' participation in sports has brought laurels at state and national levels. The institution has also produced sports persons representing the state, university, inter-university, nationals in handball, table tennis, tennis, badminton, ball badminton, basketball. In the present year, the institution has complemented our students' participation in Kabbadi Nationals.

Youth Red Cross in association with NSS and Rangers of the institution organizes blood donation camps every year, intending to sensitize students towards societal needs. The pre-informed lectures on blood donation and first-aid training have helped to bring confidence in women thus promoting them to donate blood.

The NSS Unit is continuously contributing for the overall development of the students by organizing a varied range of awareness programs including district youth parliament, Shramdaan, Village adoption, Swachh Bharath Abhiyan and Annual camps that have allowed the students to understand the onsite opportunities and challenges. The active and significant participation of the students in NSS brought them notable opportunities to represent the youth festival, **participation in state and national republic day parade**. Achievements of NSS volunteers are also recognized by the university and have awarded our students **best NSS volunteer's award** from two consecutive years. **One of our volunteers has got an opportunity for International cultural exchange.**

The Ranger Unit aims to support young women in their physical, mental and spiritual development through programs like trekking, rallies, visiting to orphanages and attending National and International camps so that they may play a constructive role in society with a strong focus on outdoor and survival skills. Participation and active engagement of students in Ranger's activities have been recognized by the Government of Karnataka awarding "**Rajyapuraskar**" for eight students and one student has participated in the international Jamboori.

Legal literary club constituted in the institution exposes the students to constitutional rights of women, and sensitizing issues to perform well in building a legally sustainable society by inculcating leadership through programs like legal awareness by renowned judges, advocates and police personnel, special talk on women trafficking and road safety. These initiatives have motivated the students to engage in extension activities by conducting awareness program on "Adolescent Drug Abuse- Awareness and preventions", Skits on "Educational Rights" and "Prevention of Child Marriage" at Govt. High School, Hinkal, Ms. Jyothsna of B. Com delivered guest lecture on "Fundamental Rights and Duties" at Govt. High School, Padawarhalli.

The facilities and equipment's available in the institution has enabled the students to enhance their scientific temperament thus overcoming superstitious beliefs.

College remains committed in building academic leadership qualities and encourages them to actively take part in different activities to improve their professional excellence. Institution is involved in organizing lecturers, college day, annual fests, funfair that contributes to the overall personality development of the students.

Women development cell along with health club organizes special lectures on relevant topics that are essential for safeguarding and stabilizing women in the competitive world for empowerment.

To facilitate every student to be a successful homemaker as envisaged by President Poojya Heggadeji, college has introduced add-on course on "Home Management for Happy Living". This course exposes women student to various aspects like, women and law, Will and property rights, spirituality, banking, Marriage and interpersonal relationship, Child Psychology and Value Education.

Along with quality education, the cultural committee organizes many cultural events to showcase the hidden talents of the students. Talented students are deputed to represent in various cultural competitions at

University, state, and national levels and are also deputed to participate in YuvaSambrama, YuvaDasara dance festival, Rangayana, Yakshagana. The inter-collegiate competitions such as **SAPTAZIVA, COSCI and Lakshmi Nagaraju** endowment classical music competition are organized by the committee.

Innovations in technology has obligated the college to affect the teaching-learning process by introducing ICT facilities to keep abreast with the learning process thereby enhancing the learning experience.

Caring to the needs of students of different backgrounds and abilities, the college is contributing to national development by serving the cause of women education, social justice and ensuring equity in addition to increasing access to higher education.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

In the 100th convocation of the affiliating University, two students of our College are awarded with three gold medals , three cash prizes .one NSS volunteer is awarded with University best NSS volunteer , Three Ranger volunteers are awarded with *Rajyapuraskar* award.171 students are placed in MNCs and other private sectors in the year 2019-20. Few students have taken up research projects, one student is selected for online research project in Stanford University, USA. Two students have represented University of Mysore in Tennis. Tennis Team bagged the 1st Prize .

Two teachers have presented papers in International Level conferences, 14 teachers have published papers in state /National conferences. The COVID 19 has opened a new opportunity to make use of ICT tools extensively in conducting webinars at National / International level. It has also given opportunity for the teachers for virtual paper presentation. One Teacher is awarded with Ph.D and Three teachers are pursuing Ph.D . One teacher obtained provisional patent and has been selected as a Research fellow in Oklahoma University, Japan. Recently ramp and lift are provided to realize the facilities for disabled.

Concluding Remarks :

The Institution being scrupulously enthused by the vision and mission statements, is functioning with full zest to scale greater heights and emerge as a premier centre of higher learning for women. With unbiased objective, education is made accessible to all irrespective of the background they come from.

Many of the students of the college are from the economically weaker sections of the society, many of them with no academic support from family. Since the onus of giving, them a holistic personality is entirely on the Institution, student support, performance and progression are given primary importance.

The college in its thirty years of existence depicts whopping multidirectional development. The achievement of students in curricular, co-curricular, extracurricular activities, sports and games is the testimony of exertion put in and magnificent service rendered by the Institution to the student community. Further for the smooth and effective functioning of the college, the administration is decentralized.

The College fulfils its responsibilities upholding its core vision and mission, ever vibrant, making the campus a delightful and growth promoting environment for the students. The Institution is confident and poised to scale greater heights of excellence creating a better world for every individual who passes through these portals, helping them to carve a niche for themselves in society.

The achievements of the institution are possible because of the unstinted support and encouragement from the benevolent Management and with the blessings of Poojya Dr.D.Veerendra Heggade.

Post NAAC Accreditation, the institution aims to bring in funds for research projects, introduce a number of UG, PG courses and need based skill oriented courses approved by UGC. At the same time, the Institution aspires to be the pioneers in implementing National Education Policy 2020 with new four year Degree courses to cater to the needs of International standards.

NAAC

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : B. Any 3 of the above Answer After DVV Verification: C. Any 2 of the above Remark : Considered serial nos. 1 & 4</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 5 Answer after DVV Verification: 9</p> <p>Remark : As per the supporting document in the Extended Profile 1.2</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are added within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>0</td> <td>1</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1</td> <td>0</td> <td>1</td> <td>0</td> </tr> </tbody> </table> <p>Remark : Revised excluding campus recruitment and training programme.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	0	1	1	2018-19	2017-18	2016-17	2015-16	2014-15	1	1	0	1	0
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	0	1	1																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1	1	0	1	0																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p>																				

2018-19	2017-18	2016-17	2015-16	2014-15
347	342	292	371	312

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
29	34	0	30	0

Remark : Revised excluding the students of campus recruitment and training programme.

1.3.2 **Average percentage of courses that include experiential learning through project work/field work/internship during last five years**

1.3.2.1. **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	3	3	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	1	1	1	1

Remark : As per the curriculum/syllabus, only BBA program has project work.

1.4.1 ***Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders***

1) Students

2) Teachers

3) Employers

4) Alumni

Answer before DVV Verification : B. Any 3 of the above

Answer After DVV Verification: B. Any 3 of the above

2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)**

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
302	206	284	191	120

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
238	206	215	191	120

Remark : Revised as per the Data Template

2.4.2 **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	3	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	3	3

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**

Answer before DVV Verification : 241

Answer after DVV Verification: 215

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
299	287	270	303	274

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

294	279	272	307	271
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2.6.3.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
316	309	288	341	311

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
328	321	310	371	331

Remark : Revised as per the attached approved result sheet by the university.

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

3.1.3.1. Number of departments having Research projects funded by government and non-government agencies during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
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3.1.3.2. Number of departments offering academic programmes

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	4	4	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
4	4	4	4	4

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
2	0	2	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	0	0	0

Remark : Only Entrepreneurship program is considered.

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
5	1	2	2	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	1	1	0	0

Remark : Revised considering the UGC approved journals only.

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	3	0	0	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
5	4	0	0	0

Remark : Revised verifying with ISBN numbers.

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., during the last five years (including Government initiated programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. and those organised in collaboration with industry, community and NGOs)

3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
7	6	8	7	1

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
2	5	6	5	0

Remark : Revised as per the supporting document in the template.

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
418	444	468	437	126

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
198	474	411	406	0

Remark : Revised as per the programs considered in 3.4.3

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

3.5.1.1. Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
8	1	0	0	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15

0	0	0	0	0
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Remark : Proper copies of collaborations are not attached. Certificates issued by external agencies to students/Faculty for research/Faculty exchange/Student exchange/ internship cannot be the proof for having collaboration with the external agency.

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

3.5.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
3	3	1	1	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	2	1	0	0

Remark : Revised excluding MoUs for training

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
55.85452	48.38664	37.49596	30.56104	25.25552

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
3.06	3.37	2.68	1.92	4.43

Remark : Revised considering the electricity charges & rent payments as per the account statement attached in 4.2 of the extended profile.

4.2.2 The institution has subscription for the following e-resources

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership

- 4. e-books
- 5. Databases
- 6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above
Answer After DVV Verification: A. Any 4 or more of the above

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the last completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year
Answer before DVV Verification : 527
Answer after DVV Verification: 474

Remark : Revised as per the library attendance report attached.

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : C. 10 MBPS – 30 MBPS
Answer After DVV Verification: C. 10 MBPS – 30 MBPS

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
59.02761	52.16693	42.08192	33.46629	27.46505

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
8.62	7.31	7.36	4.60	5.20

Remark : Revised considering the establishment maintenance expenses (except electricity & rent charges) as per the account statement attached in 4.2 of the extended profile.

5.1.1 **Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and freeships provided by the Government year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15

400	345	259	203	108
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Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
400	345	260	203	112

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. **Total number of students benefitted by scholarships, freeships, etc provided by the institution / non- government agencies year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
131	9	3	2	3

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
21	9	3	2	3

Remark : Revised as per proofs provided. Audited Statement showing the expenditure on scholarships/freeships etc. not provided.

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : Proof for serial no. 2 is not provided.

5.2.1 **Average percentage of placement of outgoing students during the last five years**

5.2.1.1. **Number of outgoing students placed year - wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
126	56	56	82	69

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	0	0	0

Remark : HEI has not provided the signed offer letter from the companies. Trainee offer letter cannot be considered.

5.3.1 **Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

5.3.1.1. **Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
10	3	4	2	0

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
0	0	4	1	0

Remark : Revised considering inter-university, state, national events.

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
28	30	34	25	21

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
27	29	29	21	20

Remark : Considered different activities conducted on the same day counted as one and the activities such as independence day etc. cannot be considered in this metric.

5.4.2	<p>Alumni contribution during the last five years (INR in lakhs)</p> <p>Answer before DVV Verification : D. 1 Lakhs - 3 Lakhs Answer After DVV Verification: E. <1 Lakhs</p>																				
6.2.3	<p>Implementation of e-governance in areas of operation</p> <ol style="list-style-type: none"> 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : No valid supporting documents for administration.</p>																				
6.3.2	<p>Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years</p> <p>6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1070 1046 1205"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>28</td> <td>28</td> <td>22</td> <td>26</td> <td>21</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 1283 1046 1417"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>25</td> <td>22</td> <td>08</td> <td>21</td> <td>16</td> </tr> </tbody> </table> <p>Remark : Considered unique teachers as per the template attached.</p>	2018-19	2017-18	2016-17	2015-16	2014-15	28	28	22	26	21	2018-19	2017-18	2016-17	2015-16	2014-15	25	22	08	21	16
2018-19	2017-18	2016-17	2015-16	2014-15																	
28	28	22	26	21																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
25	22	08	21	16																	
6.3.3	<p>Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years</p> <p>6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="308 1816 1046 1951"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>5</td> <td>4</td> <td>0</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="308 2029 1046 2085"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	6	5	4	0	2	2018-19	2017-18	2016-17	2015-16	2014-15					
2018-19	2017-18	2016-17	2015-16	2014-15																	
6	5	4	0	2																	
2018-19	2017-18	2016-17	2015-16	2014-15																	

3	4	3	0	2
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6.3.4 **Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**

6.3.4.1. **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
35	4	7	8	4

Answer After DVV Verification :

2018-19	2017-18	2016-17	2015-16	2014-15
1	0	1	0	0

Remark : Two programs are considered as per the revised SOP

6.5.3 **Quality assurance initiatives of the institution include:**

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : B. 3 of the above

Answer After DVV Verification: C. 2 of the above

Remark : MoUs and reports attached but cannot be considered as none of the MoU or report mentions about quality initiatives. NIRF and IQAC considered

7.1.2 **The Institution has facilities for alternate sources of energy and energy conservation measures**

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Answer before DVV Verification : C. 2 of the above

Answer After DVV Verification: C. 2 of the above

7.1.4 **Water conservation facilities available in the Institution:**

	<ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above Remark : Borewell & tanks (serial nos. 2 & 3) are considered.</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.6	<p>Quality audits on environment and energy regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions / awards 5. Beyond the campus environmental promotion activities <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <ol style="list-style-type: none"> 1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: C. 2 of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <ol style="list-style-type: none"> 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct

3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Answer before DVV Verification : B. 3 of the above
Answer After DVV Verification: C. 2 of the above
Remark : Serial nos. 1 & 4 are considered.

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>241</td> <td>230</td> <td>227</td> <td>227</td> <td>228</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>282</td> <td>275</td> <td>273</td> <td>266</td> <td>260</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	241	230	227	227	228	2018-19	2017-18	2016-17	2015-16	2014-15	282	275	273	266	260
2018-19	2017-18	2016-17	2015-16	2014-15																	
241	230	227	227	228																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
282	275	273	266	260																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>5</td> <td>4</td> <td>4</td> <td>4</td> <td>4</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>9</td> <td>8</td> <td>8</td> <td>8</td> <td>8</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	5	4	4	4	4	2018-19	2017-18	2016-17	2015-16	2014-15	9	8	8	8	8
2018-19	2017-18	2016-17	2015-16	2014-15																	
5	4	4	4	4																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
9	8	8	8	8																	
2.1	<p>Number of students year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1027</td> <td>988</td> <td>939</td> <td>966</td> <td>971</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> </tr> </thead> <tbody> <tr> <td>1027</td> <td>988</td> <td>939</td> <td>966</td> <td>971</td> </tr> </tbody> </table>	2018-19	2017-18	2016-17	2015-16	2014-15	1027	988	939	966	971	2018-19	2017-18	2016-17	2015-16	2014-15	1027	988	939	966	971
2018-19	2017-18	2016-17	2015-16	2014-15																	
1027	988	939	966	971																	
2018-19	2017-18	2016-17	2015-16	2014-15																	
1027	988	939	966	971																	
2.2	<p>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</p>																				

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
306	286	286	286	286

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
300	280	280	280	280

2.3 **Number of outgoing / final year students year-wise during last five years**

Answer before DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
320	310	292	342	312

Answer After DVV Verification:

2018-19	2017-18	2016-17	2015-16	2014-15
318	307	290	340	312

3.3 **Number of Computers**

Answer before DVV Verification : 171

Answer after DVV Verification : 122