



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Mysore Makkala Koota & Shri Dharamastala Manjunatheshwara Mahila Maha Vidyalaya
• Name of the Head of the institution	Prof. Sainath Malligemadu
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08212332865
• Mobile no	9886166750
• Registered e-mail	principal@sdmmmkmysore.in
• Alternate e-mail	saisdmlaw@gmail.com
• Address	MMK & SDM Mahila Maha Vidyalaya, JLB Road, Krishnamurthy Puram
• City/Town	Mysore
• State/UT	Karnataka
• Pin Code	570004
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	Self-financing				
• Name of the Affiliating University	University of Mysore				
• Name of the IQAC Coordinator	Smt. K S Sukrutha				
• Phone No.	08212332865				
• Alternate phone No.	9113695465				
• Mobile	9900192418				
• IQAC e-mail address	iqac@sdmmmkmysore.in				
• Alternate Email address	sukrutha@sdmmmkmysore.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	www.sdmmmkmysore.in				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sdmmmkmysore.in/PDF/Calendar2020-21Final.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.48	2021	10/08/2021	09/08/2026
6.Date of Establishment of IQAC			05/07/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	00	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	01
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	5000
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Organized 7 day Faculty Development Programme on Intellectual Property Rights	
Organized 6 day Management Development Programme	
Organized a total of 19 virtual National & International webinars	
Mock NAAC was conducted on 23rd July 2021 in view of NAAC peer team visit and NAAC Peer team visited on 5th & 6th August 2021	
Introduction of Entrepreneurship Hub	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Faculty Development Programme on Intellectual Property Rights	From 20th May 2021 to 26th May 2021 a Seven Days Online National Faculty Development Programme on Intellectual Property Rights and Cyber Laws was organized by IQAC in association with Diksoochi, Mysuru
Management Development Programme	From 12/07/2021 to 17/07/2021 a Six days virtual International Multidisciplinary Development

	<p>program on Education and Human Values was Organised by P.G Department of Commerce.</p>
<p>National & International webinars</p>	<p>Organized five International, eleven National, two state and one University Level webinars/workshop</p>
<p>To conduct Mock NAAC</p>	<p>In view of NAAC peer team visit, on 23rd July 2021 IQAC Organized Mock NAAC of the college by Dr Ravisha, HOD of Life Science, JSS AHER, Mysore.</p>
<p>NAAC Accreditation</p>	<p>NAAC Peer team comprising of Prof. P C Kavidayal, Head at Department of Management Studies, Kumaun University Campus Bhimtal as Chairperson, Dr Vandana Rai, Associate Professor, VBS Purvanchal University, Department of Biotechnology as Member, Dr Parvathi Venkatesh, Head, Department of Economics, Mumbai, Maharashtra as Member Chairperson, visited the College for Accreditation process and the college is accredited with B Grade with CGPA 2.48.</p>
<p>Introduction of Entrepreneurship Hub</p>	<p>On 16/8/2021, Entrepreneurship Hub was inaugurated by Dr.P.Subrahmanya Yadapadithaya Hon'ble Vice Chancellor of Mangalore University and Chief Guest Prof.K.N.Ananada Nayaka Director RUDSETI Mysore organized by P.G Dept of Commerce.</p>
<p>13.Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
IQAC	18/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	10/02/2022

15. Multidisciplinary / interdisciplinary

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16. Academic bank of credits (ABC):

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17. Skill development:

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18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

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19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

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20. Distance education/online education:

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Extended Profile

1. Programme

1.1 299

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1 1077

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 306

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 346

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 45

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 08

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	299
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1077
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	306
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	346
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	45
File Description	Documents
Data Template	No File Uploaded

3.2	08
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	TOTAL - 26, NO. OF CLASS ROOMS - 24, BOARD ROOM - 01, AUDIO VISUAL ROOM - 01
Total number of Classrooms and Seminar halls	
4.2	37.15239
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	142
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum aspects of the college courses are prescribed by the University of Mysore. Using a well-defined process of education, an effective implementation of the curriculum is implemented in accordance with the institute's vision. Initiatives for Effective Curriculum Delivery:

- Each semester, the college's Academic Planning Committee prepares a schedule for the academic semester and a master time table.
- The syllabus, the overall structure of the curriculum and the delivery for the semester are explained to students during the induction program.
- In addition to curricular courses, the college has organized industrial visits, guest lectures, student faculty programs, seminars and other events that will help students to become

mastery in their subjects.

- In the practical sessions, hands-on training gives students enough scope for individual learning.
- In-house software EERPMS (Educational Enterprise Resource Planning and Management System) ensures monitoring and documentation of curriculum delivery.
- The EERPMS software helps students and parents to track class, library attendance and internal assessment marks.
- The management has organised virtual orientation programme for conduction of online classes to the teaching staff.
- During the lockdown, online classes were conducted using the Google Meet platform to ensure continuous learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdmmmkmysore.in/docs/jan_2022/UG_PG_TT_20_21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college is affiliated with the University of Mysore and adheres to its calendar. However, the college comes up with its own calendar according to the university's guidelines and institutional advantages for the benefit of its stakeholders. This is strictly followed.

- For both CIE and semester end examinations, unit-by-unit completion of the syllabus is assured according to the teaching plan.
- After the completion of practical sessions, practical CIE are conducted as per schedule.
- Curricular and co-curricular activities are carried out by 22 functional committees and 14 departments, respectively, in accordance with a well-prepared plan of action (calendar of events).
- The Student Faculty Programme, Alumni Faculty Programme, invited lectures, inter disciplinary lectures, industrial visits, competitions, seminars, certificate course are held as per the plan of action of all the departments.

According to the specified planned dates below and the CIE held by the institution, adherence to the annual calendar is being

maintained Odd Semester Even Semester Dates scheduled in academic calendar 18th January 2021 12th August 2021 CIE conducted 18th January 2021 to 27th January 2021 12th August 2021 to 23rd August 2021

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdmmmkmysore.in/PDF/Calendar2020-21Final.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

133

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college organizes Programmes related to professional ethics, gender, human values, environment and sustainability which promote students towards participative learning in the concerned subject.

- For students of final year, the college has organized various programs such as Campus to Corporate, Learning to

Earn etc.

- The college starts with a morning prayer to maintain a positive perspective and spiritual touch to the young minds.
- Every first hour of class, students are instructed to collect and present value based concepts.
- The library arranges book exhibitions to inculcate human values by celebrating the birthdays of renowned personalities such as Swami Vivekananda, Dr. Abdul Kalam
- Celebrating National Science Day by organizing a science exhibition.
- Animal adoption at Mysore zoo by the science and nature club of the college.
- Planting of Saplings.
- Students rendered services as Corona Warriors by distributing self made masks to the general public, volunteered at pulse polio programme and SSLC public examination.
- Topics like right to equality, women entrepreneurship, business ethics, professional challenges of women, and corporate social responsibility have been addressed in the curriculum based subjects like Constitution of India, Environmental Studies and Entrepreneurship Development.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

86

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://sdmmmkmysore.in/docs/jan_2022/1.4.1%20Stakeholders%20Feedback%20Reports_pdf.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sdmmmkmysore.in/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

358

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

309

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution monitors the learning levels of the students by conducting the Internal Assessment every semester as scheduled in the Academic Calendar. Several activities are also conducted to motivate advanced and slow learners. The outcome of these activities paves a path to identify the pro-active students. Activities conducted in the college for advanced learners

- Deputed for Internships
- Participated in Online Certification courses.
- Published Research Article in Journal.
- Assigned to conduct Student Faculty Programme
- Involved in In-house Projects.
- Advanced learners are given responsibility and leadership in college activities.

Activities conducted in the college for slow learners

- Previous year question papers were discussed.
- Special Assignments were collected.
- Remedial classes were conducted.
- Repetition and guidance to conduct lab experiments.
- Special attention towards slow learners during the class sessions.

Activities conducted for both advanced and slow learners

- Encouraged to present class seminars.
- Students involved in National/International Webinars.
- Collected e-assignments, e - wall magazines, e-current technology trends, e- case studies from students.
- E-quiz were conducted after class in online mode during pandemic.
- Interclass competitions were held.
- Invited successful Alumni, Industrialist, Research Scientists and Research Scholar to deliver speech on special

topics.

- Revision class for tough topics.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/Program_Statistics_for_Slow_and_Advanced_Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1077	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric Methods Experiential Learning

- The Science departments have well equipped laboratories to enrich scientific temperament among students.
- Interclass competitions were conducted.
- Industrial visits were organized.
- Students of sixth semester BCA and BSC(Electronics) were involved in curriculum based projects.
- Students completed online certification courses.
- Students were involved in in-house project funded by the management.

Participative Learning

- Virtual Guest Lecture Programs were organized by all the departments
- Internships to explore a wider level of experience in the industry.
- Student Faculty Programme were held to build confidence among students.

- Interdisciplinary Lecture Programmes were conducted to encourage the culture of multi-disciplinary aspects.
- PG Students participated in the Multi Disciplinary Development Programme(MDP)
- Students were exposed to Technical Education (TED) Videos.
- Case Studies encouraged students in analysis of the assigned topics.
- Student published article in journal.
-
- Problem Solving Methodology
- The science students are trained in analysing the problem and develop solutions in the Laboratories.
- Problem-solving Methodologies such as usage of Algorithms, Flowcharts and Data Flow Diagrams are taught.
- Web development, developing Android apps are imparted to the students.
- Computer science, computer application, mathematics , commerce and business administration students have various problem solving topics which are taught in class.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sdmmmkmysore.in/docs/jan_2022/Additional_Information2_3_1_pdf.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled tools are used by the Teachers to make Teaching Learning Process more effective. The following methods are adopted.

- LCD Mobile Projectors are used by teachers to project the power point presentations, video lectures, film shows related to the subject and TED lectures.
- An inhouse developed EERPMS(Enterprise Educational Resource Planning and Management System)software is used by the teachers extensively to upoladthe subject related materials.The study materials uploaded in EERPMS is available to the students in the student space of the college website.
- Teachers upload self-prepared pre-recorded videos to YouTube channel.

- During pandemic lock down, teachers were involved in conducting online classes on Google Meet platform.
- Digital Contents related to the subject prepared by teachers were sent to What's-app groups of students and also to students mail.
- Teachers used over-head projectors, video clippings and online sources to make teaching and learning effective.
- Teachers adopt digital culture by referring to N-List, E-Journals to update themselves to the present trend. This kind of references upholds the teaching quality.
- The successful integration of ICT by the teachers in the class room learning environment leads to several learning ways.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

45

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college abides to the CBCS of the affiliating university. As per the university regulations component1(c1-internal test marks)+component2(c2-assignment marks)=10+10=20 marks is considered as the internal assessment marks.
- The Assessment Committee of the college preparesthe test time table and the same is informed to students.
- Internal Test question papers were prepared by the concerned faculties and submitted to the assessment committee.
- Invigilation duties, room allotment for students was prepared by the committee.
- Students were made to sit at social distance during the test. Invigilators maintained discipline and looked into nullifying malpractice in the classrooms.
- After the test, the corrected test-books were distributed to the students to check their marks. Test marks were uploaded in EERPMS which can be accessed by students/parents in the student space of the college website using their username and password.
- At the end of the semester, internal assessment marks were entered to the university portal. After entering the marks in the university portal, the IA marks were rechecked at the department and student levels by displaying the IA marks in the notice boards of the respective departments. In addition, student's signature were taken in the IA sheets and maintained in the departments.

File Description	Documents
Any additional information	View File
Link for additional information	http://sdmmmkmysore.in/docs/dec_2021/all12/AssessmentCommitteeReport2020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The grievances of the internal examination are dealt at the department level initially and if necessary reported to Principal.

- Any students who were unable to take up internal examination due to unavoidable circumstances such as health issues, having online aptitude test of MNCs and family issues, representing the college in various activities, consent letter signed by parents and teachers were collected and if the reason is genuine, retest was conducted by faculty.

- The internal examination process was time-bound and efficient as the Assessment committee, fixes the schedules for conducting the Internal Tests ,correcting the test books and entering the Internal Test marks in Google sheets. All the staff members abide to complete the process of internal examination within the stipulated time as decided in the staff meeting.
- After giving the blue(test)books, students verifies the marks and if any discrepancy, the marks were updated in front of students by the faculty.
- Further, if any kind of discrepancy persist in the internal-marks in the final marks card of the affiliating university, principal writes a letter to affiliating university on behalf of the student stating the problem. The college follows up the process until the problem is resolved.

File Description	Documents
Any additional information	View File
Link for additional information	https://sdmmmkmysore.in/docs/jan_2022/2.5.2(b).pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers nine programmes B.Sc(PMCs,EMCs,PCM,PME,BMBt), BCOM, BBA, BCA and MCOM affiliated to University of Mysore.

- All the programmes during the year 2020-21 follow CBCS scheme which comprise of 299 courses.
- The courses have three components lecturing:tutorial:practical (L:T:P) pattern. Lecturing is the class room session, tutorial comprises of participatory discussion/self-study/desk work/brief seminar presentations by students and such other novel methods and practical indicates lab oriented courses. The syllabus includes DSC(discipline specific courses) which should be compulsorily studied by a student as a core requirement of the program and elective courses such as DSE(Discipline specific elective), project/dissertation, GE(generic elective) and AEC(ability Enhancement courses) which are of two types AECC(Ability enhancement compulsory courses) and SEC(Skill enhancement courses). AECC courses

are environmental studies and indian constitution. SEC courses are aimed at providing hands-on-training, competencies, skills etc. Based on the syllabus provided by the affiliating university, the Program Outcomes , Program Specific Outcomes and Course Outcomes were collected from respective departments and the same is encompassed in the college website , a copy is maintained in the library and also displayed on the departmental notice boards to make student know about the POs, PSOs and COs of their program/courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sdmmkmysore.in/docs/jan_2022/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcome and course outcome

- Student centric Programs such as Internship, Industrial Visit, Guest Lecture Program, Student Faculty Program, workshop/seminar/conference are strengthening the attainment of Pos and Cos.
- Course outcome is strengthened by conducting orientation, class tests, CIE, industrial visits, project work, viva, group discussion, case study, internships, circuit designing, interclass competitions, seminars, webinars, E-conference etc.
- Overall College result during 2020-21 in odd semester and even semester is 92.7%and 94.10%respectively.
- Placement records every year is maintained by the career guidance and placement cell. Percentage of Placements is 16.57% during 2020-21.This gives a clear picture that the students are empowered to get into working environment which is the attainment of program outcome.
- Alumni status of the College- Out of 368 students, 154 are pursuing Post Graduation, 35 Alumni are involved in courses such as B.Ed , computer courses,LLB etc, 78 alumni are working in MNCs/Reputed organizations and 101 alumni are not

working.

- Feedback is received by the students who have passed out in the year 2020-21 through Google forms regarding the program and the course outcome.
- Apart from traditional teaching and learning method, teachers use ICT approach to achieve educational success in concern to Pos and Cos which is reflected in the university results, placement and progression to higher education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sdmmmkmysore.in/docs/jan_2022/march/alumni_status_20-21.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

361

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sdmmmkmysore.in/docs/jan_2022/2_6_3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sdmmmkmysore.in/feedback.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution encourages the staff and students to involve in research activities and develop new ideas.

Ecosystem for Innovations Creation of Knowledge Transfer of Knowledge

Projects are facilitated through Innovation and Incubation Centre(IIC)

Collaborative activities with other institutions.

Industrial visits and internship programs help expose the students to industrial and research institutions' work environments.

Students are involved in SEED Money funded projects from SDMES Management

-
- Authorship credits given to project students in the published article.
-

Books/ Chapter publications and articles published in journals of UGC CARE List.

- The institution has signed MoUs with JSS Law College, ProEdge, DISCITE and NIPM.
-

The faculties are registered for PhD. Organizing guest lectures, multidisciplinary programs, FDPs, student and faculty exchange program, hands-on workshops, Wall-Magazine, oral presentations, case studies, and add-on courses.

- PG Department of Commerce has initiated Entrepreneurship Hub and entered an understanding with RUDSETI, Mysuru.
-

Faculties invited as resource persons for guest lectures and National webinars. GI Talk Extension activities to neighboring college. The faculties of Physics department conducted experiments in optics for the students of Cauvery College in the institution's laboratory. M.Com students were exposed to rural development projects at Dharmasthala, Karnataka Thermocycler (PCR machine) was added to the existing equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/3.2.1%20lm%20details.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has a temperament of social commitment promoting the ideology of an institute-community network. It provides a platform for the staff and students for social service through departments,

NSS, YRC, Ranger Unit and Science and Nature Club.

The extension activities executed by students through the NSS, YRC, Ranger unit and other functional committees are as follows:

Sl. No. Functional Department Activity
 1 NSS, YRC and Ranger Units Pulse Polio Drive
 2 Ranger Units Service to conduct SSLC exam
 3 NSS, YRC and Ranger Units Fit India Run
 4 Science and Nature Club Animal adoption at Mysore Chamarajendra Zoological Gardens
 5 Rangers Units Visit to Chayadevi Anath Ashram (orphanage) and donated essential commodities
 6 NSS Three Gender Sensitizing webinars
 7 NSS Swachh Bharath Abhiyan: They cleaned the premises of Jayadeva Hospital, Mysuru
 8 NSS Swachh Sarvekshan Program: Students performed open skits and held banners at the Mysore City Market
 9 NSS Cyclothon on cancer awareness and performing monologue skit
 10 NSS International Days Celebration: 1. Awareness against drug abuse 2. Yoga
 11 NSS Sadbhawana Diwas
 12 NSS and Ranger Unit University Level and State Level Awards: NSS volunteer award (University of Mysore) and Rajya Purashkar awards for students

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

825

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response

The institution encompasses a well maintained campus spread over an area 2.22 acres with three storey building, ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

- Total built-up area of the institution is 4740.20 sq.mt (51023.08 sq.ft)
- 24 classrooms available with different seating capacity with CCTV surveillance, among them 3 are fitted with LCD projectors.

- 14 staff rooms provided with computers with internet and intercom facility.
- Institution has 09 science laboratories, a total of 191 computers, among them 142 computers for the use of students with the required softwares with internet connection.
- Well furnished library with area of 3170 sq.ft having seating capacity for 150 students, with separate reference, stacking and reading rooms. It is fully automated using Integrated Library Management System (ILMS) EERPMS. The library has 17890 books with 5295 titles, 05 journals, 14 newspapers, 20 Magazines and 6 computers.
- Audio-visual room with 350 seating capacity, Board room equipped with LCD projectors. Open-air stage accommodates 600 seating capacity.
- Browsing centre with 24 computers
- Institution has 82.5 KV generator, document scanner(2), Barcode scanner(2), laptops(2), printers(6), Mobile projectors(3).
- Lift facility is provided in the campus
- Two solar lamps

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/4.1.1%20PHYSICAL%20FACILITIES%20.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

In order to empower women, the institution contributes to overall development of the student, by involving them in various activities. The Institution has constituted distinct Committees and Student council to undertake various cultural and sports activities.

Cultural Activities

- Cultural activities are conducted in the quadrangle open air stage in ground floor, with 600 seating capacity with Sound

system

- Well ventilated and furnished A-V room with elevator facility in the third floor with seating capacity of 350, used to perform curricular, cultural and other activities. Auditorium has separate LCD projector screen and music system.

Sports, Games (Indoor & Outdoor)

- Two playgrounds having an area of 19805.76 sq ft and of 9817 sq ft. are available.
- The sports materials, facilities for indoor games like Chess, carom, Table Tennis and outdoor games like Kabaddi, Throw ball, Volleyball, Tennis and Shuttle badminton are available.
- Interclass, Intra class and Inter collegiate competitions are conducted in the Institution Play grounds.
- Institution conducts yoga classes in auditorium by inviting yoga instructor every year and during pandemic online Yoga classes are conducted by the Physical education director to the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmmkmysore.in/docs/jan_2022/4_1_2_Infrastructure_for_cultural_sports_games_yoga.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.563

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software

Nature of automation (fully or partially)

Version

Year of automation

EERPMS- Educational Enterprise Resource Planning and Management System

Fully

3.0

2012

The Library module of EERPMS monitors the acquisition, cataloguing, circulation, serials control, stock verification, report generation and other allied activities.

- Dewey Decimal Classification system is used for classification. Library timings is from 9 am to 5 pm on all working days except general holidays and Sundays. Open access system is followed. Library with Separate stack section, reference section and reading area with 2 computers for student use. Books and identity cards are bar coded.
- Browsing centre with 24 computers provided.
- UG and PG students can borrow 2 books and 4 books at a time respectively for 10 days.
- Circulation Service, reference service, question paper borrowing facility, overnight issue facility, issue of reference books for three days, New arrivals display facility, subscription to N-LIST Programme, Web OPAC , access of question papers in institution website are the important services provided to users.
- Best Practices- Arranging book exhibitions, exhibition cum sale of books, Newspaper clipping Service, orientation Programme, display of quotations, information sharing board, minimum library reference of 20 hours, best library user award.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sdmmmkmysore.in/docs/jan_2022/4_2_1_Library_sections.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.30381

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response

Use of ICT facility supports number of new methods of teaching.

Hence, the institution provides IT facilities to help students and teachers.

- Centralized IT facility with LAN connection with lease line speed of 25 MBPS equipped with 191 computers with LAN and internet facility.
- Browsing centre with 24 computers.
- 3 LCD projectors fixed in class rooms and 3 portable projectors for effective teaching
- A- V room and Board room fitted with LCD projectors.
- In- house integrated automation software - EERPMS with version 3.0 comprising modules like Academics, Accounts, HR, Administration , Inventory and Library management.
- Computer Lab with 2 servers - Windows and Linux. The management has purchased Windows 10, Windows-XP, MS-Office, Visual Basic and Antivirus licensed Software (Paper License).
- Wi-Fi enabled campus.
- Departments with latest configured systems with internet and LAN connection
- Student space in the institution website - www.sdmmmkmysore.in helps in getting information such as class and library attendance, IA marks statement, books borrowed, financial ledger, learning contents, activities attended, web OPAC, external link to access N-LIST, e-question papers, links of e- books in Web OPAC.
- IT cell of the management updates contents of the website regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/431.pdf

4.3.2 - Number of Computers

142

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

37.15239

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response

- Institution has well established systems and procedures for the maintenance and utilization of physical and academic support facilities.
- Preparation of budget proposal at the end of preceding year by the HODs. Later, the Institution will finalise the budget and sent for approval followed by budget meeting with the management and HOI. Budget will be allotted based on the need. Later approved budget will be intimated to the college.
- Capital expenditure like construction , flooring, additional renovations etc will be funded separately by SDME Society,

Ujire

- The generator, UPS systems provide power supply to all the electrical and computer systems, networking facilities, CCTV Surveillance system and intercom and are maintained through contracts with vendors.
- The group D employees, both regular and outsourced personnel, contribute to the cleanliness and hygiene in the campus.
- Reprography and canteen facility are outsourced and contract is renewed annually.
- The Institution has an in-house integrated software EERPMS for administration and other modules. Quality Books are procured from well known publishers and local suppliers.
- Stock verification is conducted annually.
- The institution has dedicated administrative staff and technical staff for the smooth functioning of the maintenance activities.
- https://sdmmmkmysore.in/docs/dec_2021/naac/NAAC_4_4_2.pdf

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmmmkmysore.in/docs/dec_2021/naac/NAAC_4_4_2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

453

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://sdmmmkmysore.in/ces.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

414

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

414

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

46

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

154

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has always encouraged students to empower themselves by making a legitimately elected platform to exhibit their flair. The elected Students' Council has contributed to the administrative activities.

The procedure of the formation of the Students' Council

- **Student Welfare Committee:** As a program of the college, the principal appoints one of the senior faculty as the Students' Welfare Officer and 3-4 teaching staff as members of the committee, Student representatives are nominated.
- **Students' Council:** Two student class representatives are elected from each class. The elected representatives elect the office bearers such as president, vice-president secretary, joint secretaries(two), from among them through a secret poll. The literary, cultural and sports secretaries are nominated in view of the talents of the students in the particular fields.
- Office bearers of the council co-ordinate the student's activities with the support of the Students' Welfare Committee.

- College creates a platform for the active participation of the students in the various academic & administrative bodies including statutory committees.

Events led by the students in discussion with committee members are Independence Day, Republic Day, Teacher's Day, farewell, Blood Donation Camp and Pulse Polio Camp. College makes sure that student participation is mandatory in all the committees.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/532.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association - "Rathna Manasa Alumni Association". HOI nominates faculty members as coordinators. As per its rules, has an executive committee. The office-bearers of the executive committee comprised of President, 2 vice-presidents, secretary, 2 joint secretaries, treasurer, 5

executive members, and Principal as Ex-officio/Chairman of the association.

- Alumni meet is arranged every year to establish a vibrant community of alumni.
- The mission of the association is to mobilize and utilize the power, talents, experience, and leadership of its alumni so as to make a valuable contribution to the college in portraying its vision, the Empowerment of Women.
- The President of the alumni association is an executive member of IQAC of the college.
- The college utilizes the intellectual inputs of its alumni working in the academic or professional fields to enhance the quality of curriculum delivery.
- The knowledge, skill, experience of the alumni is made available for the students through Alumni Interactions and Alumni Faculty Program.
- During the NAAC Peer team visit on 5th and 6th, August 2021 alumni interacted with the team members.
- The cultural program was coordinated and choreographed by alumnus Smt. Pooja Joshi, Director, Beyond Talas during the NAAC Peer team visit.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/nirmala_merged.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institution is nurtured under the management of the SDME Society, led by Dharmadikari of Dharmasthala, Poojya Dr. D. Veerendra

Heggade, visionary and fountain of inspiration.

Vision statement: "EMPOWERMENT OF WOMEN TO BUILD AN ENLIGHTENED SOCIETY"

Governing body in consultation with principal and faculty develops perspective plan. Principal with IQAC and HODs prepare a plan of action, calendar for the academic year and co-curricular activities to streamline the objectives of the college.

Empowerment of Women:

Institution focus on Empowerment of Women through education, courses in Degree streams Commerce (B. Com, BBA) Science (B.Sc, BCA) and post-Graduation (M.Com). Institution organises self-development programs like NSS, Rangers, Youth Red Cross, Physical Education activities.

Quality Education:

Institution has IQAC cell to monitor quality education standards. Therefore, departments organise programs at various levels such as seminars/webinars, workshops, conferences, student faculty program, class seminars, faculty exchange programs, projects, industrial visits, certificate course, alumni- faculty program, value education, mentoring, extension activities are being conducted. Recent trends programs also organised TED lecturers, power point presentation and E-learning activities.

Employment Opportunities:

Career Guidance & Placement Cell is constituted to train student's and provide employment opportunities through Campus Recruitment Training, as a result led to 61 placements during campus drives.

File Description	Documents
Paste link for additional information	https://sdmmkmysore.in/docs/jan_2022/Website_link.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Under the leadership of President, Management & HOI has Implemented structured mechanism for the discharge of duties, decision making process across all levels which ensures decentralization and participative management.

Case Study: Farewell Day Program

- Institution has taken Farewell Day Program as case study.
- Students' welfare committee a functional committees constituted by IQAC, along with HOI and IQAC decides to arrange farewell program as per academic calendar.
- Student welfare committee along with their members prepares budget based on programmes and presents to HOI.
- Further HOI will forward budget proposal for approval to the Management.
- HOI after receiving final consent from the management conveys to Students' Welfare Committee and team members to form transitory committees like reception, guest caretaker, invitation, stage, cultural, discipline, lunch and prize distribution.
- Meeting comprising of Teaching, Non-Teaching Staff and class representatives headed by HOI to discuss about the farewell programme including details like approved budget and other transitory committees.
- Suggestions from the Teaching, Non-Teaching Staff and class representatives are taken into consideration for finalisation.
- This shows working with various teams as part of decentralisation and participative management.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/decentralization%20participative%20management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution frame methodologies for achieving milestones by strategic plans. Deployment techniques were aligned to vision and mission for achieving overall objectives.

The following plans were framed by Management and HOI in alliance with IQAC.

- Infrastructure development.
- NAAC Accreditation.
- Participation in NIRF and India Today Ranking.
- University/State/ National Level Seminars and Conferences, IPR FDP
- Entrepreneurship HUB.

Case study: NAAC

- Since 2016-17 Management, HOI & IQAC laid Institutional Strategic / Perspective plan to initiate NAAC activities.
- Under the guidance of HOI & IQAC, Functional Committees performed roles & responsibilities. The monthly activities of the functional committees are reviewed by IQAC and HOI.
- To verify the documents maintained by departments and functional committees, institution conducted IAAA (Internal Annual Academic Audit) and Mock NAAC
- On 5-08-2021 and 06-08-2021 NAAC Peer team visited our institution. As per the schedule, assessment started with presentations by the principal and IQAC co-ordinator. They visited Departments for document verification, presentation, had interaction with students, parents, alumni, teaching and non-teaching staff members.
- NAAC Peer team handed over exit report on 06-08-2021.

The executive committee of NAAC accredited institution with CGPA of 2.48 on four-point scale at B grade.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sdmmkmysore.in/docs/jan_2022/6.2.lnaac.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The Board of Management led by the President Padma Vibhushan awardee Poojya Dr. D Veerendra Heggade, with two Vice Presidents, two Secretaries as office bearers and executive members.
- The Governing Council of the college headed by the President, Vice-Presidents, Secretaries of Board of Management of SDME Society. Principal will be the Ex-officio Secretary and other members are: University Representatives, Staff Representatives and nominated members. Governing council will meet twice a year to discuss strategic plans, policies and overall development. However, due to COVID-19 these meetings were not held.
- HOI manages the activities of the college in and through the IQAC, HODs, 3 Statutory and 22 functional committees. Various departments and committee prepare proposed plans every year and the activities es are conducted as per the plan
- As per the requirement of the departments, sanctioned by the Management, appointment notification is advertised in newspapers. Selection Panel consist of management representative, HODs of respective departments and HOI being chairman of the panel. The candidates are shortlisted based on their qualification, experience, and competence.
- Service rule of the Institution provides information about code of conduct, discipline and applicable standing orders to the staff.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/service%20rule,%20ethic%20handbook.pdf
Link to Organogram of the institution webpage	https://sdmmmkmysore.in/docs/jan_2022/link_to_organogram_of_the_institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management provide the following welfare benefits.

- Casual leave of 15 days
- Special casual leave of 15 days, OOD if necessary
- Earned leave of 30 days for non-Teaching, 10days for Teaching Faculties
- EL encashment for every three years.
- Yearly increment, special allowance
- Maternity leave for permanent and temporary faculties with minimum stipulated service.
- Benefits like Special Leave, ESI and EPF
- A salary advance facility available for employees approved by sanctioning authority.
- Provision for loan of Rs. 10,000/- for non-teaching staff without any interest and it is repayable within ten months.
- Reimbursement of registration fee, TA, DA and accommodation charges are provided for teachers for attending seminars, workshops, and conferences.
- The staff members are also extended health benefits like Medi-claim Insurance plans including their family members.
- Students and teachers are covered under accident insurance
- Employees who work without break for 5 years and above are eligible for Gratuity benefits
- Vacation leave salary is available for permanent faculty.
- Uniforms to Group-D employees.
- During the COVID19 pandemic, salary has been given to all employees without any deduction and temporary faculty paid honorary hourly basis.
- COVID protocol Special leaves sanctioned to the infected employees.

- Seed money for the staff members for research activities.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/6.3.1%20staff%20club_pdf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

08

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

70

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- Appraisal of the employees are done for the development of the Institution. Management has introduced PBSA system.
- PBSA system is designed by the Management. Guidelines, grading systems & monetary benefit has been developed by the

Management for effective appraisal process as per norms.

- Each Faculty has been made aware of the system functionality and perform activities accordingly.
- Set of questionnaires decided by the management carefully performed and responded by employee and will be examined by the HOD at preliminary level.
- Timelines of appraisal process is communicated by HOI through Management which is then percolated to each department HOD's.
- HOD's check and forward details filled by employees to HOI for review. Once completed, HOI will share details to Management for approval.
- Based on the information shared by HOI to Management, will decide the financial benefits as per the grading system and revert back to HOI.

Appraisal for the non-teaching staff is done following ways:

- Appraisal by HOD/ AO
- Appraisal by HOI

PBSA of staff members 2021 is sent to management for approval. Institution has provided salary without any decrease for all teaching and non-teaching staff during COVID-19 pandemic and hourly basis honorarium has been provided for temporary employees.

File Description	Documents
Paste link for additional information	https://sdmmkmysore.in/docs/jan_2022/6_3_5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Management has implemented an integrated in-house software named EERPMS, which has a module for handling financial and resource management effectively.
- Under the guidance of HOI, qualified accountant takes care

of account maintenance including records of receipts and payments, bank transactions, income and expenditure and balance sheet of the institution.

- Internal Audit will be conducted by Management deputing auditors and accountants from head office to check and verify all records and request for further explanation if required on the findings.
- For external audit, Management has appointed certified external Chartered Accountant, M/s C.S. Rampriya Das and Co, Mysore to audit the college books of accounts every year and issues a certificate of audit.
- The audit report and findings of the auditor will be submitted to management for final approval.
- A consolidated audit statement of income & expenditure will be shared by the auditors to the Management for consideration and approval. Any need of clarification /further information needed is sufficed by HOI to the Management.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/internal_audit.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute is a self-financed and unaided private college managed by SDME society® which is also known for philanthropy and educational services.

The financial requirement of the institution is fulfilled by the Management whenever there is a need and request raised by the stakeholders and an annual budget for the year will be sent to the management for approval.

Mobilization of Funds

Utilization of funds

- It helps the organisation to meet desired goals.
 - Tuition fee collected from the students.
 - Funds for workshops/conference/seminar activities are approved by Management on the basis of the budget proposal by the respective departments/committees.
 - Funds obtained from the alumni, PTA, donors, non-government organisation.
 - Rents from the agencies for using the infrastructure of the college for conducting competitive examinations.
-
- Funds are allocated for establishment and maintenance of the infrastructure and purchasing of technological tools for the college.
 - Monthly salary and other welfare benefits as per the management guidelines, to the employees.
-
- Conduct co-curricular and extracurricular activities such as guest lectures, FDPs seminars/webinars at various levels.
 - Campus recruitment training and campus drives.
 - Providing TA/DA to Staff and Students for attending off campus activities.
 - Scholarship to the students.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/6.4.3%20Approved%20Budget.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To monitor the progress of academic activities, the IQAC has adopted the suggestion given by NAAC peer team by introducing IAAA (Internal Annual Academic Audit). Another IQAC initiative is Virtual programme.

1. IAAA

- The process is executed through Documentation Committee.
- Assessment and documentation of everyday activities is the main aim of IAAA.
- Programmes organized by the departments are documented every month.
- The committee headed by senior faculty verify the documents maintained in various departments every month as per the proposed plan of the documentation committee and the report will be submitted to IQAC and HOI.
- Monitors curricular and co-curricular activities with clear objectives and ensures teaching learning process to be more effective.

1. Virtual Program:

- Due to pandemic, IQAC has taken initiatives to convert offline curricular and co-curricular activities into virtual programmes.
- The departments organised webinars, FDP-IPR, MDP, workshop on various topics at State, National and International level. The committees organised career guidance, gender equity, yoga, health awareness, pre placement talks etc.
- Staff effectively organised virtual paper presentation, certificate course, Inter-class competition, Mentors meeting, class presentation, interdisciplinary lecture program, guest lectures, alumni faculty/ interactions.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/IAAA.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews learning outcomes and constantly monitors process, structure, and methodology of operations.

Incremental improvements made for the preceding years with regard to quality and post accreditation quality initiatives

RESPONSE

1. THE ONLINE CLASSES

- **WIFI facility of the college is utilised for online classes during the pandemic.**
- **Management conducted workshop on using the ICT tools to conduct online classes.**
- **Virtual methods are adopted based on guidelines specified by the management to maintain uniformity.**
- **Tracking of the student attendance through virtual classes was effectively captured in a centralised way using Google Meet attendance list.**
- **Daily Attendance was entered in common format & later updated in EERPMS.**
- **Participation in E-Quiz through Google forms, which helped student to be more attentive.**
- **Head of the department updated and reported to HOI regarding weekly, fortnightly, monthly reports, pertaining to student's percentage cumulative attendance, quiz report, class scheduled versus class held, which is later analysed by HOI & shared to management.**

2. E- activities

- **Students submitted E-value education on moral and ethical values.**
- **E-Wall magazines were collected on latest topics.**

- E- Competitions were conducted by the departments.
- E-Case studies were submitted by students on the assigned topics.
- E-Current Technology Trends (CTT) articles were discussed during online classes and the same were submitted.
- Students presented project synopsis virtually in the form of power point presentation.
- Class seminars, Student faculty program, were organised.
- E-Inter National/ National - Conference and Webinars.
- Guest lecturers, International programs, alumni faculty/interaction been organised.
- Online certificate course given to students.
- E- assignments assigned to students.
- Learning notes, recorded lectures were uploaded in EERPMS and in Google classroom.
- E-links to question papers, are provided in library page of the college website.
- Links of Textbooks are provided through web OPAC.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/Teaching%20learning%20process%20online%20classes_pdf.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sdmmmkmysore.in/docs/jan_2022/annualreport%20website.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- MMK and SDM College sensitizes students and employees regarding gender equity. The institution promotes gender equity in recruitment of teaching and non-teaching staff and it takes number of initiatives to sensitize the gender equity. Women faculties are identified based on their abilities to discharge their duties efficiently.
- Democratically elected students' council and students are nominated as members of various committees at department and college levels. The college also encourages their participation in co-curricular and extra-curricular activities.
- NSS unit encourages girl students by organizing activities on the gender equity to make them capable to serve the society.
- During orientation programs and other events, awareness is created on gender equity among the students.
- The institute celebrates Women's Day and presents success stories of famous women to inspire the students and to make them realize their potential.
- Various committees like Legal Literacy, Women development and Career Guidance cell organizes several events including guest lectures to empower and support young minds in academic and carrier in achieving their goals.
- To actualize the vision of the college the P.G department has initiated "Entrepreneur Hub" to all students of the college. The hub activities impart necessary managerial skills to run a business firm with self-confidence.

File Description	Documents
Annual gender sensitization action plan	https://sdmmmkmysore.in/docs/jan_2022/7.1.1%20AP&Gender%20Equity%20Programs.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sdmmmkmysore.in/naac/safety_security.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The main policy of the college is to keep the campus clean, hygienic, and healthy to achieve minimum discharge of waste. The waste generated in the campus includes liquid waste, solid waste and e-waste which are properly segregated, No hazardous waste is generated in the campus.

The solid waste is reduced by giving awareness and reusing things to its maximum. Recyclable wastes are segregated and handed over to Municipal Corporation periodically.

Solid waste:

- The non-biodegradable solid waste such as plastic Cans are collected in blue color dustbin and biodegradable waste such as food, vegetable peels collected at college canteen are segregated as wet waste.
- Dry waste such as paper, carton boxes are disposed to the

Scrap vendors.

- The dry leaves are dumped in Compost Pit and used as biofertilizer for gardening.

Liquid Waste:

- The waste water generated from sanitary block and laboratories are fed into underground sewage and directed into the natural drainage.
- R.O reject water is collected and used for gardening.

E-waste:

- Electronic products are used to its optimum and replaced.
- The e-waste is disposed by dropping the products in E-waste drop box at the college and handed over to E-waste collection center.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered

vehicles

3. Pedestrian-friendly pathways

4. Ban on use of plastic

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

C. Any 2 of the above

of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- The college has taken initiatives by organizing activities on tolerance and harmony as follows :
- The special programs such as orientation, Guest lectures, Youth Day talk, talk on Sadbhavana Day which help the students to imbibe and inculcate harmony and tolerance in them.
- Students are motivated to exchange their cultural values during 'Fresher's Day and Farewell Events'. To inculcate an inclusive environment, the first year and final year students take part in the events 'Miss Fresher' and 'Miss SDM' on Fresher's and Farewell day respectively.
- NSS, Ranger's activities help the students to adapt themselves to tolerance and harmony.
- Sri Rajeev Gandhi Birth anniversary Sadbhavana Day celebrated
- NSS and YRC Unit Jointly organized University Level FIT INDIA FREEDOM RUN Program in Association with NSS wing UOM, Mysore.
- Eminent personalities are invited on national festivities and other events to emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. It helps the students to know the traditions of various regions.
- The Literary and cultural committee organizes various activities, competitions and invited lectures that educates the students and makes them aware of their actions towards social responsibility.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The college sensitizes the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to behave as a responsible citizen.
- National festivals are celebrated by hoisting the flag, eminent personalities are invited to inspire our students and staff through their thought provoking talks on freedom fighters and to emphasize the rights, responsibilities and duties of citizens.
- NSS Volunteers participated in Swacch Sarvekshan rally organized by Mysuru City corporation and conducted online awareness program on "International day against drug abuse and illicit trafficking".
- As part of personality development of the student in terms of intellectual, physical, spiritual, and mental health, International Yoga Day was celebrated.
- The code of conduct reflects the core value of the college.
- The compulsory subject Constitution of India in the curriculum teaches constitutional obligations among the students.
- During pandemic the NSS volunteers served as "COVID Warriors" to help the victims, distributed self-made masks, volunteered for the smooth conduction of SSLC board exams.
- Ranger's volunteers participated in Pulse Polio program.
- A special talk on "Vivekananda and Youth Responsibility" was organized on account of Yuva Sapthaha Birth Anniversary of Swami Vivekananda.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sdmmmkmysore.in/docs/jan_2022/7.1.9%20Report%20on%20Constitutional%20obligations.pdf
Any other relevant information	https://sdmmmkmysore.in/docs/jan_2022/719.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to celebrate national and international commemorative days and birth anniversaries of great personalities to inculcate values and nationalism in students and impart motivation, integrity, commitment, dedication and patriotism. The celebration is practiced by hoisting the flag, organizing book exhibitions and invited talks by eminent personalities to motivate staff and students by their inspirational talks. A talk on "Gandhian thoughts on women empowerment" was organized by NSS

Unit.

Book exhibitions on birth anniversaries of:

- Dr. K.V Puttappa- Kannada Rastra Kavi and Gnana Peetha awardee
- Dr. Srinivasa Ramanujam- India Mathematician
- Dr. D.R Bendre- Kannada Poet and Gnana Peetha awardee
- Sir C.V Raman- Nobel Laurate and Physist

The institution observes commemorative days:

- Independence Day
- Republic Day
- Teacher's day
- Gandhi Jayanthi
- National Youth Day
- National Science Day
- International Women's Day
- International Yoga Day
- World Health Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College has strived to pioneer in displaying the best institutional practices and values through its contributory efforts towards the realization of its vision "Empowerment of Women to build an Enlightened Society." A number of initiatives have been successfully undertaken towards women empowerment, out of which, the following two best practices are implemented:

1. CAREER GUIDANCE AND PLACEMENT

The Career Guidance and Placement cell of our institution has undertaken to endow the students and nurture them to explore the world. The students are equipped to learn new skills other than academics which are requisites in the competitive world. The trained students face a new era that is the "Learning era to Earning era" and ensure the economic empowerment.

Objectives of the Practice:

- To ensure financial independence.
- To guide students to gain job opportunity.
- To instill corporate etiquette.
- Moulding students' skills to meet corporate requisites.
- To train students to develop their academic and career interests.
- Providing details on job fair.
- To arrange campus drives.
- To actualize the vision of the college-Economic empowerment of women.

The Context:

To improve the proficiency of the students, especially those with rural background and language barriers, to meet the expectations of the corporate sectors and enhance the employability skills, this practice has been introduced. And also, to bridge the gap between the industrial needs, career guidance, recruitment and placement activities are initiated. Students are guided on soft skills, professional etiquette and aptitude knowledge to pursue their career goals. As many of our students are from diverse socio-economic backgrounds, the training is provided at affordable cost compared to off-campus training centers. This helps the students in the smooth transition from campus to corporate life.

Despite various challenges in the pandemic period, 46 students are placed in 9 multinational companies.

The Practice:

1. Career Guidance

The placement cell schedules the annual activities to provide maximum placement and career opportunities. Career guidance programs are organized throughout the year and six days 'Campus Recruitment and Training Program (CRT)' in which Logical Ability, Verbal Ability, Quantitative and Qualitative Ability (LA, VA and

QA) are taught. In addition to these, the interview skills, presentation skill, communication skills, resume writing and group discussion activities are conducted in the CRT program to boost the confidence of the students which in turn leads to build a career eco-system.

Details of the CRT 2020-21

Class

Program

No. of days

III year

Campus Recruitment Training

6 days (36 hrs)

1. Placement

- The placement officer communicates with the HRs of the companies to conduct campus drives in the college and requests to inform various pool campus activities of the company.
- MNC's and other reputed companies informs about the online/offline drives to the Placement coordinator, the same will be intimated to the students well in advance.
- Based on the requirement provided by the company, the trained and eligible students' database is prepared and shared with the HR of the company.
- Infosys, TCS, Wipro, SLK, Cognizant and Deloitte conducted online recruitment process for the eligible students.
- The procedure for the online recruitment process began with the registration process. The registered students were informed by the companies regarding the aptitude test date, time and duration.
- The students who cleared the aptitude test were short-listed and called for subsequent technical and HR rounds.
- The final selected students receive offer letter from the company.
- Companies visiting the campus will be provided with the

required facilities and the placement procedures are conducted as per the company norms.

Evidence of Success:

In spite of the pandemic, this healthy practice has resulted in the number of placements to make the students economically independent women. The college has achieved success by significant number of placements in National/ Multinational Companies.

Placement Statistics

Company

Number of placements

Infosys

25

TCS

4

Wipro

10

SLK

3

Cognizant

8

Deloitte

1

Kriya

6

Thought focus

3

Star Knowledge

1

Total

61

Problems Encountered

- During the online campus drive the students encountered network issues.
- Students also faced various technical issues such as login problem, non-accessible links.
- Non willingness of the students to take part in the placement drive as their preference is higher studies and marriage.
- Placement at not choice of place.

Parent Teacher Association (PTA)

The college provides an opportunity to have a healthy relationship with parents and teachers

which is facilitated through Parent teacher association. The association is formed during Orientation Programme organized for the parents at the beginning of the academic year. This association provides information to the parents about the progress of the students regarding academic performance, attendance and their general behaviour in the institution at regular intervals. The college holds the meeting of office bearers of PTA frequently to discuss the action plans of the association.

Objectives of the Practice:

- To furnish an opportunity for two-way communication for the welfare of the students.
- To keep parents informed about various development of the college.
- To involve parents in the college activities.
- To evolve a relationship between parents and teachers

contributing to the overall progress of the students.

- To analyse and to mould the student's performance ensuring their curriculum and co- curricular activities.
- To keep the parents informed about the progress of their wards and teachers to know the strength and weakness of the students.

The Context:

PTA is one of the important associations formulated by the college to assure and ensure the performance of the students. It is constituted to bridge the gap between the institution and the stakeholders. This association not only fulfills the needs of the students but also of the teachers and parents. It acts as a mode of communication between the institution and parents wherein the feedback of their wards is intimated through parents. The valid suggestions by the parents will be considered for the betterment of the institution.

The Practice:

The association prepares the proposed plan for the academic year. The plan includes the orientation program, office bearer meeting, parent-teacher interaction, parent faculty program, participation in annual sports meet and college day celebration. The orientation program to the parents of all first-year students is conducted to introduce and inform them the norms, facilities, rules and regulations of the institution. During the orientation program parents are given an opportunity to become the member of the office bearers of the PTA. Office bearer meetings will be held twice in a year to discuss the college activities, selection of the candidates for the posts of President, Vice Presidents, Secretary and Joint Secretaries to form office bearers. The PTA president presides the executive meeting and the HOI will be the ex-officio member, coordinator of the PTA committee nominated by the principal and heads of various departments.

Parents holding important position/ calibre are invited as Parent Faculty to deliver the guest lectures. PTA office bearers and notable parents are invited as guest for various programmes.

Further parent- teacher interactions are held twice in a year. The association awards the outstanding sports person of the academic year during the college day celebration.

PTA president is nominated as one of the IQAC member by the HOI as per the NAAC guidelines.

PTA office bearers WhatsApp group is created by PTA coordinator to update parents about the college activities.

Evidence of Success

- In PTA interactions, more than 80% of the parents visited the college, interacted with the mentors and HOI.
- The feedback provided by the parents were considered and implemented based on the needs.
- Parents participation in the annual sports also enthused the college to continue such practice.
- The college authority has decided to improve the infrastructure facilities of the canteen, which is under construction based on the suggestions of the parents and students.

Problems Encountered

- The PTA committee could conduct only one Parent-teacher meeting during the pandemic period.
- The parents from faraway places who were unable to attend on the specified date of interaction, visited college and interacted with the mentors on their date of convenience.

File Description	Documents
Best practices in the Institutional website	https://sdmmmkmysore.in/naac/Career_Guidance.php
Any other relevant information	https://sdmmmkmysore.in/docs/jan_2022/PTAA_additionalInfo20-21.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response: Women Empowerment

- SDME society manages 56 institutions in which MMK & SDM is the exclusive college for women education. The vision statement has set forth women empowerment with ethical

ethos, imbibe moral values, acquire social responsibilities and having etiquettes by making students involving in curriculum and co-curriculum activities. Institution strives constantly to create brand SDMites by providing outstanding performance through qualitative teaching and learning, research, extension, outreach programs and practical exposure in their respective fields.

- The democratic setup of students' council election exposes and offers the students to build morale, courage, self-motivation, discharging duties and responsibilities. The students were trained with managerial, intellectual, interpersonal relation and technical skills of self-management.
- The institution upholds the quality education by CIE for the performance in academic aspects. The university result of the academic year 2020-21, 94.02% (without backlogs) reflects the quality education imparted.
- The participatory culture through NSS, YRC and Ranger's unit makes students to excel in the academic, socio-cultural and sports. This makes them to perform magnificently by achieving laurels in university endowment's medals, awards and merit seats to pursue their higher education.
- Student progression to higher education and campus placements depicts the social and economic empowerment provided by the institution.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum aspects of the college courses are prescribed by the University of Mysore. Using a well-defined process of education, an effective implementation of the curriculum is implemented in accordance with the institute's vision.

Initiatives for Effective Curriculum Delivery:

- Each semester, the college's Academic Planning Committee prepares a schedule for the academic semester and a master time table.
- The syllabus, the overall structure of the curriculum and the delivery for the semester are explained to students during the induction program.
- In addition to curricular courses, the college has organized industrial visits, guest lectures, student faculty programs, seminars and other events that will help students to become mastery in thier subjects.
- In the practical sessions, hands-on training gives students enough scope for individual learning.
- In-house software EERPMS (Educational Enterprise Resource Planning and Management System) ensures monitoring and documentation of curriculum delivery.
- The EERPMS software helps students and parents to track class, library attendance and internal assessment marks.
- The management has organised virtual orientation programme for conduction of online classes to the teaching staff.
- During the lockdown, online classes were conducted using the Google Meet platform to ensure continuous learning.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdmmmkmysore.in/docs/jan_2022/UG_PG_TT_20_21.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of

Continuous Internal Evaluation (CIE)

The college is affiliated with the University of Mysore and adheres to its calendar. However, the college comes up with its own calendar according to the university's guidelines and institutional advantages for the benefit of its stakeholders. This is strictly followed.

- For both CIE and semester end examinations, unit-by-unit completion of the syllabus is assured according to the teaching plan.
- After the completion of practical sessions, practical CIE are conducted as per schedule.
- Curricular and co-curricular activities are carried out by 22 functional committees and 14 departments, respectively, in accordance with a well-prepared plan of action (calendar of events).
- The Student Faculty Programme, Alumni Faculty Programme, invited lectures, inter disciplinary lectures, industrial visits, competitions, seminars, certificate course are held as per the plan of action of all the departments.

According to the specified planned dates below and the CIE held by the institution, adherence to the annual calendar is being maintained Odd Semester Even Semester Dates scheduled in academic calendar 18th January 2021 12th August 2021 CIE conducted 18th January 2021 to 27th January 2021 12th August 2021 to 23rd August 2021

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sdmmmkmysore.in/PDF/Calendar2020-21Final.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of

C. Any 2 of the above

**Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

133

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college organizes Programmes related to professional ethics, gender, human values, environment and sustainability which promote students towards participative learning in the concerned subject.

- For students of final year, the college has organized various programs such as Campus to Corporate, Learning to Earn etc.
- The college starts with a morning prayer to maintain a positive perspective and spiritual touch to the young minds.
- Every first hour of class, students are instructed to collect and present value based concepts.
- The library arranges book exhibitions to inculcate human values by celebrating the birthdays of renowned personalities such as Swami Vivekananda, Dr. Abdul Kalam
- Celebrating National Science Day by organizing a science exhibition.
- Animal adoption at Mysore zoo by the science and nature club of the college.
- Planting of Saplings.
- Students rendered services as Corona Warriors by distributing self made masks to the general public, volunteered at pulse polio programme and SSLC public examination.
- Topics like right to equality, women entrepreneurship, business ethics, professional challenges of women, and corporate social responsibility have been addressed in the curriculum based subjects like Constitution of India, Environmental Studies and Entrepreneurship Development.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

86

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

B. Any 3 of the above

institution from the following stakeholders
Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://sdmmmkmysore.in/docs/jan_2022/1.4.1%20Stakeholders%20Feedback%20Reports_pdf.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sdmmmkmysore.in/feedback.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

358

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

309

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution monitors the learning levels of the students by conducting the Internal Assessment every semester as scheduled in the Academic Calendar. Several activities are also conducted to motivate advanced and slow learners. The outcome of these activities paves a path to identify the pro-active students. Activities conducted in the college for advanced learners

- Deputed for Internships
- Participated in Online Certification courses.
- Published Research Article in Journal.
- Assigned to conduct Student Faculty Programme
- Involved in In-house Projects.
- Advanced learners are given responsibility and leadership in college activities.

Activities conducted in the college for slow learners

- Previous year question papers were discussed.
- Special Assignments were collected.
- Remedial classes were conducted.
- Repetition and guidance to conduct lab experiments.
- Special attention towards slow learners during the class sessions.

Activities conducted for both advanced and slow learners

- Encouraged to present class seminars.
- Students involved in National/International Webinars.
- Collected e-assignments, e - wall magazines, e-current technology trends, e- case studies from students.
- E-quiz were conducted after class in online mode during pandemic.
- Interclass competitions were held.

- Invited successful Alumni, Industrialist, Research Scientists and Research Scholar to deliver speech on special topics.
- Revision class for tough topics.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/Program_Statistics_for_Slow_and_Advanced_Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1077	45

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student Centric Methods Experiential Learning

- The Science departments have well equipped laboratories to enrich scientific temperament among students.
- Interclass competitions were conducted.
- Industrial visits were organized.
- Students of sixth semester BCA and BSC(Electronics) were involved in curriculum based projects.
- Students completed online certification courses.
- Students were involved in in-house project funded by the management.

Participative Learning

- Virtual Guest Lecture Programs were organized by all the departments
- Internships to explore a wider level of experience in the industry.

- Student Faculty Programme were held to build confidence among students.
- Interdisciplinary Lecture Programmes were conducted to encourage the culture of multi-disciplinary aspects.
- PG Students participated in the Multi Disciplinary Development Programme(MDP)
- Students were exposed to Technical Education (TED) Videos.
- Case Studies encouraged students in analysis of the assigned topics.
- Student published article in journal.
-
- Problem Solving Methodology
- The science students are trained in analysing the problem and develop solutions in the Laboratories.
- Problem-solving Methodologies such as usage of Algorithms, Flowcharts and Data Flow Diagrams are taught.
- Web development, developing Android apps are imparted to the students.
- Computer science, computer application, mathematics , commerce and business administration students have various problem solving topics which are taught in class.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sdmmmkmysore.in/docs/jan_2022/Additional_Information2_3_1_pdf.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled tools are used by the Teachers to make Teaching Learning Process more effective. The following methods are adopted.

- LCD Mobile Projectors are used by teachers to project the power point presentations, video lectures, film shows related to the subject and TED lectures.
- An inhouse developed EERPMS(Enterprise Educational Resource Planning and Management System)software is used by the teachers extensively to upoladthe subject related materials.The study materials uploaded in EERPMS is available to the students in the student space of the

college website.

- Teachers upload self-prepared pre-recorded videos to YouTube channel.
- During pandemic lock down, teachers were involved in conducting online classes on Google Meet platform.
- Digital Contents related to the subject prepared by teachers were sent to What's-app groups of students and also to students mail.
- Teachers used over-head projectors, video clippings and online sources to make teaching and learning effective.
- Teachers adopt digital culture by referring to N-List, E-Journals to update themselves to the present trend. This kind of references upholds the teaching quality.
- The successful integration of ICT by the teachers in the class room learning environment leads to several learning ways.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

45

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

45

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- The college abides to the CBCS of the affiliating university. As per the university regulations component1(c1-internal test marks)+component2(c2-assignment marks)=10+10=20 marks is considered as the internal assessment marks.
- The Assessment Committee of the college prepares the test time table and the same is informed to students.
- Internal Test question papers were prepared by the concerned faculties and submitted to the assessment committee.
- Invigilation duties, room allotment for students was prepared by the committee.
- Students were made to sit at social distance during the test. Invigilators maintained discipline and looked into nullifying malpractice in the classrooms.
- After the test, the corrected test-books were distributed to the students to check their marks. Test marks were uploaded in EERPMS which can be accessed by students/parents in the student space of the college website using their username and password.
- At the end of the semester, internal assessment marks were entered to the university portal. After entering the marks in the university portal, the IA marks were rechecked at the department and student levels by displaying the IA marks in the notice boards of the respective departments. In addition, student's signature were taken in the IA sheets and maintained in the departments.

File Description	Documents
Any additional information	View File
Link for additional information	http://sdmmmkmysore.in/docs/dec_2021/all2/AssessmentCommitteeReport2020-21.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The grievances of the internal examination are dealt at the department level initially and if necessary reported to Principal.

- Any students who were unable to take up internal examination due to unavoidable circumstances such as health issues, having online aptitude test of MNCs and

family issues, representing the college in various activities, consent letter signed by parents and teachers were collected and if the reason is genuine, retest was conducted by faculty.

- The internal examination process was time-bound and efficient as the Assessment committee, fixes the schedules for conducting the Internal Tests ,correcting the test books and entering the Internal Test marks in Google sheets. All the staff members abide to complete the process of internal examination within the stipulated time as decided in the staff meeting.
- After giving the blue(test)books, students verifies the marks and if any discrepancy, the marks were updated in front of students by the faculty.
- Further, if any kind of discrepancy persist in the internal-marks in the final marks card of the affiliating university, principal writes a letter to affiliating university on behalf of the student stating the problem. The college follows up the process until the problem is resolved.

File Description	Documents
Any additional information	View File
Link for additional information	https://sdmmmkmysore.in/docs/jan_2022/2.5_2(b).pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College offers nine programmes
B.Sc(PMCs,EMCs,PCM,PME,BMBt), BCOM, BBA, BCA and MCOM
affiliated to University of Mysore.

- All the programmes during the year 2020-21 follow CBCS scheme which comprise of 299 courses.
- The courses have three components lecturing:tutorial:practical (L:T:P) pattern. Lecturing is the class room session, tutorial comprises of participatory discussion/self-study/desk work/brief seminar presentations by students and such other novel methods and practical indicates lab oriented courses. The syllabus includes DSC(discipline specific courses) which

should be compulsorily studied by a student as a core requirement of the program and elective courses such as DSE(Discipline specific elective), project/dissertation, GE(generic elective) and AEC(ability Enhancement courses) which are of two types AECC(Ability enhancement compulsory courses) and SEC(Skill enhancement courses). AECC courses are environmental studies and indian constitution. SEC courses are aimed at providing hands-on-training, competencies, skills etc. Based on the syllabus provided by the affiliating university, the Program Outcomes , Program Specific Outcomes and Course Outcomes were collected from respective departments and the same is encompassed in the college website , a copy is maintained in the library and also displayed on the departmental notice boards to make student know about the POs, PSOs and COs of their program/courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sdmmmkmysore.in/docs/jan_2022/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcome and course outcome

- Student centric Programs such as Internship, Industrial Visit, Guest Lecture Program, Student Faculty Program, workshop/seminar/conference are strengthening the attainment of Pos and Cos.
- Course outcome is strengthened by conducting orientation, class tests, CIE, industrial visits, project work, viva, group discussion, case study, internships, circuit designing, interclass competitions, seminars, webinars, E- conference etc.
- Overall College result during 2020-21 in odd semester and even semester is 92.7%and 94.10%respectively.
- Placement records every year is maintained by the career guidance and placement cell. Percentage of Placements is

16.57% during 2020-21. This gives a clear picture that the students are empowered to get into working environment which is the attainment of program outcome.

- Alumni status of the College- Out of 368 students, 154 are pursuing Post Graduation, 35 Alumni are involved in courses such as B.Ed , computer courses, LLB etc, 78 alumni are working in MNCs/Reputed organizations and 101 alumni are not working.
- Feedback is received by the students who have passed out in the year 2020-21 through Google forms regarding the program and the course outcome.
- Apart from traditional teaching and learning method, teachers use ICT approach to achieve educational success in concern to Pos and Cos which is reflected in the university results, placement and progression to higher education.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sdmmmkmysore.in/docs/jan_2022/march/alumni_status_20-21.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

361

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sdmmmkmysore.in/docs/jan_2022/2_6_3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sdmmmkmysore.in/feedback.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution encourages the staff and students to involve in research activities and develop new ideas.

Ecosystem for Innovations Creation of Knowledge Transfer of Knowledge

Projects are facilitated through Innovation and Incubation Centre(IIC)

Collaborative activities with other institutions.

Industrial visits and internship programs help expose the students to industrial and research institutions' work environments.

Students are involved in SEED Money funded projects from SDMES Management

-
- Authorship credit is given to project students in the published article.
-

Books/ Chapter publications and articles published in journals of UGC CARE List.

- The institution has signed MoUs with JSS Law College, ProEdge, DISCITE and NIPM.
-

The faculties are registered for PhD. Organizing guest lectures, multidisciplinary programs, FDPs, student and faculty exchange program, hands-on workshops, Wall-Magazine, oral presentations, case studies, and add-on courses.

- PG Department of Commerce has initiated Entrepreneurship Hub and entered an understanding with RUDSETI, Mysuru.
-

Faculties invited as resource persons for guest lectures and National webinars. GI Talk Extension activities to neighboring college. The faculties of Physics department conducted experiments in optics for the students of Cauvery College in the institution's laboratory. M.Com students were exposed to rural development projects at Dharmasthala, Karnataka. Thermocycler (PCR machine) was added to the existing equipment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/3.2.1%20Q1m%20details.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

10

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	NA
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has a temperament of social commitment promoting the ideology of an institute-community network. It provides a platform for the staff and students for social service through departments, NSS, YRC, Ranger Unit and Science and Nature Club.

The extension activities executed by students through the NSS, YRC, Ranger unit and other functional committees are as follows:

Sl. No. Functional Department Activity
 1 NSS, YRC and Ranger Units Pulse Polio Drive
 2 Ranger Units Service to conduct SSLC exam
 3 NSS, YRC and Ranger Units Fit India Run
 4 Science and Nature Club Animal adoption at Mysore Chamarajendra Zoological Gardens
 5 Rangers Units Visit to Chayadevi Anath Ashram (orphanage) and donated essential commodities
 6 NSS Three Gender Sensitizing webinars
 7 NSS Swachh Bharath Abhiyan: They cleaned the premises of Jayadeva Hospital, Mysuru
 8 NSS Swachh Sarvekshan Program: Students performed open skits and held banners at the Mysore City Market
 9 NSS Cyclothon on cancer awareness and performing monologue skit
 10 NSS International Days Celebration: 1.Awareness against drug abuse 2. Yoga
 11 NSS Sadbhawana Diwas
 12 NSS and Ranger Unit University Level and State Level Awards: NSS volunteer award (University of Mysore) and Rajya Purashkar awards for students

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

825

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response

The institution encompasses a well maintained campus spread over an area 2.22 acres with three storey building, ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

- Total built-up area of the institution is 4740.20 sq.mt (51023.08 sq.ft)
- 24 classrooms available with different seating capacity with CCTV surveillance, among them 3 are fitted with LCD projectors.
- 14 staff rooms provided with computers with internet and intercom facility.
- Institution has 09 science laboratories, a total of 191 computers, among them 142 computers for the use of students with the required softwares with internet connection.
- Well furnished library with area of 3170 sq.ft having seating capacity for 150 students, with separate reference, stacking and reading rooms. It is fully automated using Integrated Library Management System (ILMS) EERPMS. The library has 17890 books with 5295 titles, 05 journals, 14 newspapers, 20 Magazines and 6 computers.
- Audio-visual room with 350 seating capacity, Board room equipped with LCD projectors. Open-air stage accommodates 600 seating capacity.
- Browsing centre with 24 computers

- Institution has 82.5 KV generator, document scanner(2), Barcode scanner(2), laptops(2), printers(6), Mobile projectors(3).
- Lift facility is provided in the campus
- Two solar lamps

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/4.1.1%20PHYSICAL%20FACILITIES%20.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

In order to empower women, the institution contributes to overall development of the student, by involving them in various activities. The Institution has constituted distinct Committees and Student council to undertake various cultural and sports activities.

Cultural Activities

- Cultural activities are conducted in the quadrangle open air stage in ground floor, with 600 seating capacity with Sound system
- Well ventilated and furnished A-V room with elevator facility in the third floor with seating capacity of 350, used to perform curricular, cultural and other activities. Auditorium has separate LCD projector screen and music system.

Sports, Games (Indoor & Outdoor)

- Two playgrounds having an area of 19805.76 sq ft and of 9817 sq ft. are available.
- The sports materials, facilities for indoor games like Chess, carom, Table Tennis and outdoor games like Kabaddi, Throw ball, Volleyball, Tennis and Shuttle badminton are available.

- Interclass, Intra class and Inter collegiate competitions are conducted in the Institution Play grounds.
- Institution conducts yoga classes in auditorium by inviting yoga instructor every year and during pandemic online Yoga classes are conducted by the Physical education director to the students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/4_1_2_Infrastructure_for_cultural_sports_games_yoga.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

9.563

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software

Nature of automation (fully or partially)

Version

Year of automation

EERPMS- Educational Enterprise Resource Planning and Management System

Fully

3.0

2012

The Library module of EERPMS monitors the acquisition, cataloguing, circulation, serials control, stock verification, report generation and other allied activities.

- Dewey Decimal Classification system is used for classification. Library timings is from 9 am to 5 pm on all working days except general holidays and Sundays. Open access system is followed. Library with Separate stack section, reference section and reading area with 2 computers for student use. Books and identity cards are bar coded.
- Browsing centre with 24 computers provided.

- UG and PG students can borrow 2 books and 4 books at a time respectively for 10 days.
- Circulation Service, reference service, question paper borrowing facility, overnight issue facility, issue of reference books for three days, New arrivals display facility, subscription to N-LIST Programme, Web OPAC , access of question papers in institution website are the important services provided to users.
- Best Practices- Arranging book exhibitions, exhibition cum sale of books, Newspaper clipping Service, orientation Programme, display of quotations, information sharing board, minimum library reference of 20 hours, best library user award.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sdmmmkmysore.in/docs/jan_2022/4_2_1_Library_sections.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.30381

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Response

Use of ICT facility supports number of new methods of teaching. Hence, the institution provides IT facilities to help students and teachers.

- Centralized IT facility with LAN connection with lease line speed of 25 MBPS equipped with 191 computers with LAN and internet facility.
- Browsing centre with 24 computers.
- 3 LCD projectors fixed in class rooms and 3 portable projectors for effective teaching
- A- V room and Board room fitted with LCD projectors.
- In- house integrated automation software - EERPMS with version 3.0 comprising modules like Academics, Accounts, HR, Administration , Inventory and Library management.
- Computer Lab with 2 servers - Windows and Linux. The management has purchased Windows 10, Windows-XP, MS-Office, Visual Basic and Antivirus licensed Software

(Paper License).

- Wi-Fi enabled campus.
- Departments with latest configured systems with internet and LAN connection
- Student space in the institution website - www.sdmmmkmysore.in helps in getting information such as class and library attendance, IA marks statement, books borrowed, financial ledger, learning contents, activities attended, web OPAC, external link to access N-LIST, e-question papers, links of e-books in Web OPAC.
- IT cell of the management updates contents of the website regularly.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/431.pdf

4.3.2 - Number of Computers

142

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

37.15239

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response

- Institution has well established systems and procedures for the maintenance and utilization of physical and academic support facilities.
- Preparation of budget proposal at the end of preceding year by the HODs. Later, the Institution will finalise the budget and sent for approval followed by budget meeting with the management and HOI. Budget will be allotted based on the need. Later approved budget will be intimated to the college.
- Capital expenditure like construction , flooring, additional renovations etc will be funded separately by SDME Society, Ujire
- The generator, UPS systems provide power supply to all the electrical and computer systems, networking facilities, CCTV Surveillance system and intercom and are maintained through contracts with vendors.
- The group D employees, both regular and outsourced personnel, contribute to the cleanliness and hygiene in the campus.
- Reprography and canteen facility are outsourced and contract is renewed annually.
- The Institution has an in-house integrated software EERPMS for administration and other modules. Quality Books are procured from well known publishers and local suppliers.

- Stock verification is conducted annually.
- The institution has dedicated administrative staff and technical staff for the smooth functioning of the maintenance activities.
- https://sdmmmkmysore.in/docs/dec_2021/naac/NAAC_4_4_2.pdf

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sdmmmkmysore.in/docs/dec_2021/naac/NAAC_4_4_2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

453

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

10	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	https://sdmmmkmysore.in/ces.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
414	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
414	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

46

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

154

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has always encouraged students to empower themselves by making a legitimately elected platform to exhibit their flair. The elected Students' Council has contributed to the administrative activities.

The procedure of the formation of the Students' Council

- Student Welfare Committee: As a program of the college, the principal appoints one of the senior faculty as the Students' Welfare Officer and 3-4 teaching staff as members of the committee, Student representatives are nominated.
- Students' Council: Two student class representatives are elected from each class. The elected representatives elect the office bearers such as president, vice-president secretary, joint secretaries(two), from among them through a secret poll. The literary, cultural and sports secretaries are nominated in view of the talents of the students in the particular fields.
- Office bearers of the council co-ordinate the student's activities with the support of the Students' Welfare Committee.
- College creates a platform for the active participation of the students in the various academic & administrative bodies including statutory committees.

Events led by the students in discussion with committee members are Independence Day, Republic Day, Teacher's Day, farewell, Blood Donation Camp and Pulse Polio Camp. College makes sure that student participation is mandatory in all the

committees.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/532.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a registered Alumni Association –“Rathna Manasa Alumni Association”. HOI nominates faculty members as coordinators. As per its rules, has an executive committee. The office-bearers of the executive committee comprised of President, 2 vice-presidents, secretary, 2 joint secretaries, treasurer, 5 executive members, and Principal as Ex-officio/Chairman of the association.

- Alumni meet is arranged every year to establish a vibrant community of alumni.
- The mission of the association is to mobilize and utilize the power, talents, experience, and leadership of its

alumni so as to make a valuable contribution to the college in portraying its vision, the Empowerment of Women.

- The President of the alumni association is an executive member of IQAC of the college.
- The college utilizes the intellectual inputs of its alumni working in the academic or professional fields to enhance the quality of curriculum delivery.
- The knowledge, skill, experience of the alumni is made available for the students through Alumni Interactions and Alumni Faculty Program.
- During the NAAC Peer team visit on 5th and 6th, August 2021 alumni interacted with the team members.
- The cultural program was coordinated and choreographed by alumnus Smt. Pooja Joshi, Director, Beyond Talas during the NAAC Peer team visit.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/nir_mala_merged.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institution is nurtured under the management of the SDME Society, led by Dharmadikari of Dharmasthala, Poojya Dr. D. Veerendra Heggade, visionary and fountain of inspiration.

Vision statement: "EMPOWERMENT OF WOMEN TO BUILD AN ENLIGHTENED SOCIETY"

Governing body in consultation with principal and faculty

develops perspective plan. Principal with IQAC and HODs prepare a plan of action, calendar for the academic year and co-curricular activities to streamline the objectives of the college.

Empowerment of Women:

Institution focus on Empowerment of Women through education, courses in Degree streams Commerce (B. Com, BBA) Science (B.Sc, BCA) and post-Graduation (M.Com). Institution organises self-development programs like NSS, Rangers, Youth Red Cross, Physical Education activities.

Quality Education:

Institution has IQAC cell to monitor quality education standards. Therefore, departments organise programs at various levels such as seminars/webinars, workshops, conferences, student faculty program, class seminars, faculty exchange programs, projects, industrial visits, certificate course, alumni- faculty program, value education, mentoring, extension activities are being conducted. Recent trends programs also organised TED lecturers, power point presentation and E-learning activities.

Employment Opportunities:

Career Guidance & Placement Cell is constituted to train student's and provide employment opportunities through Campus Recruitment Training, as a result led to 61 placements during campus drives.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/Website_link.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Under the leadership of President, Management & HOI has Implemented structured mechanism for the discharge of duties, decision making process across all levels which ensures decentralization and participative management.

Case Study: Farewell Day Program

- Institution has taken Farewell Day Program as case study.
- Students' welfare committee a functional committees constituted by IQAC, along with HOI and IQAC decides to arrange farewell program as per academic calendar.
- Student welfare committee along with their members prepares budget based on programmes and presents to HOI.
- Further HOI will forward budget proposal for approval to the Management.
- HOI after receiving final consent from the management conveys to Students' Welfare Committee and team members to form transitory committees like reception, guest caretaker, invitation, stage, cultural, discipline, lunch and prize distribution.
- Meeting comprising of Teaching, Non-Teaching Staff and class representatives headed by HOI to discuss about the farewell programme including details like approved budget and other transitory committees.
- Suggestions from the Teaching, Non-Teaching Staff and class representatives are taken into consideration for finalisation.
- This shows working with various teams as part of decentralisation and participative management.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/decentralization%20participative%20management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution frame methodologies for achieving milestones by strategic plans. Deployment techniques were aligned to vision and mission for achieving overall objectives.

The following plans were framed by Management and HOI in alliance with IQAC.

- Infrastructure development.
- NAAC Accreditation.
- Participation in NIRF and India Today Ranking.
- University/State/ National Level Seminars and Conferences, IPR FDP
- Entrepreneurship HUB.

Case study: NAAC

- Since 2016-17 Management, HOI & IQAC laid Institutional Strategic / Perspective plan to initiate NAAC activities.
- Under the guidance of HOI & IQAC, Functional Committees performed roles & responsibilities. The monthly activities of the functional committees are reviewed by IQAC and HOI.
- To verify the documents maintained by departments and functional committees, institution conducted IAAA (Internal Annual Academic Audit) and Mock NAAC
- On 5-08-2021 and 06-08-2021 NAAC Peer team visited our institution. As per the schedule, assessment started with presentations by the principal and IQAC co-ordinator. They visited Departments for document verification, presentation, had interaction with students, parents, alumni, teaching and non-teaching staff members.
- NAAC Peer team handed over exit report on 06-08-2021.

The executive committee of NAAC accredited institution with CGPA of 2.48 on four-point scale at B grade.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/6.2.lnaac.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The Board of Management led by the President Padma Vibhushan awardee Poojya Dr. D Veerendra Heggade, with two Vice Presidents, two Secretaries as office bearers and executive members.
- The Governing Council of the college headed by the President, Vice-Presidents, Secretaries of Board of Management of SDME Society. Principal will be the Ex-officio Secretary and other members are: University Representatives, Staff Representatives and nominated members. Governing council will meet twice a year to discuss strategic plans, policies and overall development. However, due to COVID-19 these meetings were not held.
- HOI manages the activities of the college in and through the IQAC, HODs, 3 Statutory and 22 functional committees. Various departments and committee prepare proposed plans every year and the activities es are conducted as per the plan
- As per the requirement of the departments, sanctioned by the Management, appointment notification is advertised in newspapers. Selection Panel consist of management representative, HODs of respective departments and HOI being chairman of the panel. The candidates are shortlisted based on their qualification, experience, and competence.
- Service rule of the Institution provides information about code of conduct, discipline and applicable standing orders to the staff.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/service%20rule,%20ethic%20handbook.pdf
Link to Organogram of the institution webpage	https://sdmmmkmysore.in/docs/jan_2022/link_to_organogram_of_the_institution.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The management provide the following welfare benefits.

- Casual leave of 15 days
- Special casual leave of 15 days, OOD if necessary
- Earned leave of 30 days for non-Teaching, 10days for Teaching Faculties
- EL encashment for every three years.
- Yearly increment, special allowance
- Maternity leave for permanent and temporary faculties with minimum stipulated service.
- Benefits like Special Leave, ESI and EPF
- A salary advance facility available for employees approved by sanctioning authority.
- Provision for loan of Rs. 10,000/- for non-teaching staff without any interest and it is repayable within ten months.
- Reimbursement of registration fee, TA, DA and accommodation charges are provided for teachers for attending seminars, workshops, and conferences.
- The staff members are also extended health benefits like Medi-claim Insurance plans including their family members.
- Students and teachers are covered under accident insurance
- Employees who work without break for 5 years and above are eligible for Gratuity benefits
- Vacation leave salary is available for permanent faculty.
- Uniforms to Group-D employees.
- During the COVID19 pandemic, salary has been given to all employees without any deduction and temporary faculty

paid honorary hourly basis.

- COVID protocol Special leaves sanctioned to the infected employees.
- Seed money for the staff members for research activities.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/6.3.1%20staff%20club_pdf.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

08

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

70

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **Appraisal of the employees are done for the development of the Institution. Management has introduced PBSA system.**

- PBSA system is designed by the Management. Guidelines, grading systems & monetary benefit has been developed by the Management for effective appraisal process as per norms.
- Each Faculty has been made aware of the system functionality and perform activities accordingly.
- Set of questionnaires decided by the management carefully performed and responded by employee and will be examined by the HOD at preliminary level.
- Timelines of appraisal process is communicated by HOI through Management which is then percolated to each department HOD's.
- HOD's check and forward details filled by employees to HOI for review. Once completed, HOI will share details to Management for approval.
- Based on the information shared by HOI to Management, will decide the financial benefits as per the grading system and revert back to HOI.

Appraisal for the non-teaching staff is done following ways:

- Appraisal by HOD/ AO
- Appraisal by HOI

PBSA of staff members 2021 is sent to management for approval. Institution has provided salary without any decrease for all teaching and non-teaching staff during COVID-19 pandemic and hourly basis honorarium has been provided for temporary employees.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/6_3_5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- Management has implemented an integrated in-house software named EERPMS, which has a module for handling financial and resource management effectively.
- Under the guidance of HOI, qualified accountant takes care of account maintenance including records of receipts and payments, bank transactions, income and expenditure and balance sheet of the institution.
- Internal Audit will be conducted by Management deputing auditors and accountants from head office to check and verify all records and request for further explanation if required on the findings.
- For external audit, Management has appointed certified external Chartered Accountant, M/s C.S. Rampriya Das and Co, Mysore to audit the college books of accounts every year and issues a certificate of audit.
- The audit report and findings of the auditor will be submitted to management for final approval.
- A consolidated audit statement of income & expenditure will be shared by the auditors to the Management for consideration and approval. Any need of clarification /further information needed is sufficed by HOI to the Management.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/internal_audit.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institute is a self-financed and unaided private college managed by SDME society® which is also known for philanthropy and educational services.

The financial requirement of the institution is fulfilled by the Management whenever there is a need and request raised by the stakeholders and an annual budget for the year will be sent to the management for approval.

Mobilization of Funds

Utilization of funds

- It helps the organisation to meet desired goals.
 - Tuition fee collected from the students.
 - Funds for workshops/conference/seminar activities are approved by Management on the basis of the budget proposal by the respective departments/committees.
 - Funds obtained from the alumni, PTA, donors, non-government organisation.
 - Rents from the agencies for using the infrastructure of the college for conducting competitive examinations.
-
- Funds are allocated for establishment and maintenance of the infrastructure and purchasing of technological tools for the college.
 - Monthly salary and other welfare benefits as per the management guidelines, to the employees.

- Conduct co-curricular and extracurricular activities such as guest lectures, FDPs seminars/webinars at various levels.
- Campus recruitment training and campus drives.
- Providing TA/DA to Staff and Students for attending off campus activities.
- Scholarship to the students.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/6.4.3%20Approved%20Budget.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To monitor the progress of academic activities, the IQAC has adopted the suggestion given by NAAC peer team by introducing IAAA (Internal Annual Academic Audit). Another IQAC initiative is Virtual programme.

1. IAAA

- The process is executed through Documentation Committee.
- Assessment and documentation of everyday activities is the main aim of IAAA.
- Programmes organized by the departments are documented every month.
- The committee headed by senior faculty verify the documents maintained in various departments every month as per the proposed plan of the documentation committee and the report will be submitted to IQAC and HOI.
- Monitors curricular and co-curricular activities with clear objectives and ensures teaching learning process to be more effective.

1. Virtual Program:

- Due to pandemic, IQAC has taken initiatives to convert offline curricular and co-curricular activities into

virtual programmes.

- The departments organised webinars, FDP-IPR, MDP, workshop on various topics at State, National and International level. The committees organised career guidance, gender equity, yoga, health awareness, pre placement talks etc.
- Staff effectively organised virtual paper presentation, certificate course, Inter-class competition, Mentors meeting, class presentation, interdisciplinary lecture program, guest lectures, alumni faculty/ interactions.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/IAA A.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC periodically reviews learning outcomes and constantly monitors process, structure, and methodology of operations.

Incremental improvements made for the preceding years with regard to quality and post accreditation quality initiatives

RESPONSE

1. THE ONLINE CLASSES

- WIFI facility of the college is utilised for online classes during the pandemic.
- Management conducted workshop on using the ICT tools to conduct online classes.
- Virtual methods are adopted based on guidelines specified by the management to maintain uniformity.
- Tracking of the student attendance through virtual classes was effectively captured in a centralised way using Google Meet attendance list.
- Daily Attendance was entered in common format & later updated in EERPMS.
- Participation in E-Quiz through Google forms, which helped student to be more attentive.

- Head of the department updated and reported to HOI regarding weekly, fortnightly, monthly reports, pertaining to student's percentage cumulative attendance, quiz report, class scheduled versus class held, which is later analysed by HOI & shared to management.

2. E- activities

- Students submitted E-value education on moral and ethical values.
- E-Wall magazines were collected on latest topics.
- E- Competitions were conducted by the departments.
- E-Case studies were submitted by students on the assigned topics.
- E-Current Technology Trends (CTT) articles were discussed during online classes and the same were submitted.
- Students presented project synopsis virtually in the form of power point presentation.
- Class seminars, Student faculty program, were organised.
- E-Inter National/ National - Conference and Webinars.
- Guest lecturers, International programs, alumni faculty/interaction been organised.
- Online certificate course given to students.
- E- assignments assigned to students.
- Learning notes, recorded lectures were uploaded in EERPMS and in Google classroom.
- E-links to question papers, are provided in library page of the college website.
- Links of Textbooks are provided through web OPAC.

File Description	Documents
Paste link for additional information	https://sdmmmkmysore.in/docs/jan_2022/Teaching%20learning%20process%20online%20classes_pdf.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

B. Any 3 of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://sdmmmkmysore.in/docs/jan_2022/annualreport%20website.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- MMK and SDM College sensitizes students and employees regarding gender equity. The institution promotes gender equity in recruitment of teaching and non-teaching staff and it takes number of initiatives to sensitize the gender equity. Women faculties are identified based on their abilities to discharge their duties efficiently.
- Democratically elected students' council and students are nominated as members of various committees at department and college levels. The college also encourages their participation in co-curricular and extra-curricular activities.
- NSS unit encourages girl students by organizing activities on the gender equity to make them capable to serve the society.
- During orientation programs and other events, awareness is created on gender equity among the students.
- The institute celebrates Women's Day and presents success stories of famous women to inspire the students and to make them realize their potential.
- Various committees like Legal Literacy, Women development and Career Guidance cell organizes several events including guest lectures to empower and support young

minds in academic and carrier in achieving their goals.

- To actualize the vision of the college the P.G department has initiated "Entrepreneur Hub" to all students of the college. The hub activities impart necessary managerial skills to run a business firm with self-confidence.

File Description	Documents
Annual gender sensitization action plan	https://sdmmmkmysore.in/docs/jan_2022/7.1.1%20AP&Gender%20Equity%20Programs.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sdmmmkmysore.in/naac/safety_security.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The main policy of the college is to keep the campus clean, hygienic, and healthy to achieve minimum discharge of waste. The waste generated in the campus includes liquid waste, solid waste and e-waste which are properly segregated, No hazardous waste is generated in the campus.

The solid waste is reduced by giving awareness and reusing things to its maximum. Recyclable wastes are segregated and handed over to Municipal Corporation periodically.

Solid waste:

- The non-biodegradable solid waste such as plastic Cans are collected in blue color dustbin and biodegradable waste such as food, vegetable peels collected at college canteen are segregated as wet waste.
- Dry waste such as paper, carton boxes are disposed to the Scrap vendors.
- The dry leaves are dumped in Compost Pit and used as biofertilizer for gardening.

Liquid Waste:

- The waste water generated from sanitary block and laboratories are fed into underground sewage and directed into the natural drainage.
- R.O reject water is collected and used for gardening.

E-waste:

- Electronic products are used to its optimum and replaced.
- The e-waste is disposed by dropping the products in E-waste drop box at the college and handed over to E-waste collection center.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>
<ul style="list-style-type: none"> • The college has taken initiatives by organizing activities on tolerance and harmony as follows : • The special programs such as orientation, Guest lectures, Youth Day talk, talk on Sadbhavana Day which help the

students to imbibe and inculcate harmony and tolerance in them.

- Students are motivated to exchange their cultural values during 'Fresher's Day and Farewell Events'. To inculcate an inclusive environment, the first year and final year students take part in the events 'Miss Fresher' and 'Miss SDM' on Fresher's and Farewell day respectively.
- NSS, Ranger's activities help the students to adapt themselves to tolerance and harmony.
- Sri Rajeev Gandhi Birth anniversary Sadbhavana Day celebrated
- NSS and YRC Unit Jointly organized University Level FIT INDIA FREEDOM RUN Program in Association with NSS wing UOM, Mysore.
- Eminent personalities are invited on national festivities and other events to emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. It helps the students to know the traditions of various regions.
- The Literary and cultural committee organizes various activities, competitions and invited lectures that educates the students and makes them aware of their actions towards social responsibility.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- The college sensitizes the students and the employees to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to behave as a responsible citizen.
- National festivals are celebrated by hoisting the flag, eminent personalities are invited to inspire our students and staff through their thought provoking talks on freedom fighters and to emphasize the rights, responsibilities and duties of citizens.
- NSS Volunteers participated in Swacch Sarvekshan rally organized by Mysuru City corporation and conducted online

awareness program on "International day against drug abuse and illicit trafficking".

- As part of personality development of the student in terms of intellectual, physical, spiritual, and mental health, International Yoga Day was celebrated.
- The code of conduct reflects the core value of the college.
- The compulsory subject Constitution of India in the curriculum teaches constitutional obligations among the students.
- During pandemic the NSS volunteers served as "COVID Warriors" to help the victims, distributed self-made masks, volunteered for the smooth conduction of SSLC board exams.
- Ranger's volunteers participated in Pulse Polio program.
- A special talk on "Vivekananda and Youth Responsibility" was organized on account of Yuva Sapthaha Birth Anniversary of Swami Vivekananda.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sdmmmkmysore.in/docs/jan_2022/7.1.9%20Report%20on%20Constitutional%20Obligations.pdf
Any other relevant information	https://sdmmmkmysore.in/docs/jan_2022/719.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute aims to celebrate national and international commemorative days and birth anniversaries of great personalities to inculcate values and nationalism in students and impart motivation, integrity, commitment, dedication and patriotism. The celebration is practiced by hoisting the flag, organizing book exhibitions and invited talks by eminent personalities to motivate staff and students by their inspirational talks. A talk on "Gandhian thoughts on women empowerment" was organized by NSS Unit.

Book exhibitions on birth anniversaries of:

- Dr. K.V Puttappa- Kannada Rastra Kavi and Gnana Peetha awardee
- Dr. Srinivasa Ramanujam- India Mathematician
- Dr. D.R Bendre- Kannada Poet and Gnana Peetha awardee
- Sir C.V Raman- Nobel Laureate and Physist

The institution observes commemorative days:

- Independence Day
- Republic Day
- Teacher's day
- Gandhi Jayanthi
- National Youth Day
- National Science Day
- International Women's Day
- International Yoga Day
- World Health Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The College has strived to pioneer in displaying the best institutional practices and values through its contributory efforts towards the realization of its vision "Empowerment of Women to build an Enlightened Society." A number of initiatives have been successfully undertaken towards women empowerment, out of which, the following two best practices are implemented:

1. CAREER GUIDANCE AND PLACEMENT

The Career Guidance and Placement cell of our institution has undertaken to endow the students and nurture them to explore the world. The students are equipped to learn new skills other than academics which are requisites in the competitive world. The trained students face a new era that is the "Learning era to Earning era" and ensure the economic empowerment.

Objectives of the Practice:

- To ensure financial independence.
- To guide students to gain job opportunity.
- To instill corporate etiquette.
- Moulding students' skills to meet corporate requisites.
- To train students to develop their academic and career interests.
- Providing details on job fair.
- To arrange campus drives.
- To actualize the vision of the college-Economic empowerment of women.

The Context:

To improve the proficiency of the students, especially those with rural background and language barriers, to meet the expectations of the corporate sectors and enhance the employability skills, this practice has been introduced. And also, to bridge the gap between the industrial needs, career guidance, recruitment and placement activities are initiated. Students are guided on soft skills, professional etiquette and aptitude knowledge to pursue their career goals. As many of our students are from diverse socio-economic backgrounds, the training is provided at affordable cost compared to off-campus training centers. This helps the students in the smooth transition from campus to corporate life.

Despite various challenges in the pandemic period, 46 students are placed in 9 multinational companies.

The Practice:

1. Career Guidance

The placement cell schedules the annual activities to provide maximum placement and career opportunities. Career guidance programs are organized throughout the year and six days 'Campus Recruitment and Training Program (CRT)' in which Logical Ability, Verbal Ability, Quantitative and Qualitative Ability (LA, VA and QA) are taught. In addition to these, the interview skills, presentation skill, communication skills, resume writing and group discussion activities are conducted in the CRT program to boost the confidence of the students which in turn leads to build a career eco-system.

Details of the CRT 2020-21

Class

Program

No. of days

III year

Campus Recruitment Training

6 days (36 hrs)

1. Placement

- The placement officer communicates with the HRs of the companies to conduct campus drives in the college and requests to inform various pool campus activities of the company.
- MNC's and other reputed companies informs about the online/offline drives to the Placement coordinator, the same will be intimated to the students well in advance.
- Based on the requirement provided by the company, the trained and eligible students' database is prepared and shared with the HR of the company.
- Infosys, TCS, Wipro, SLK, Cognizant and Deloitte conducted online recruitment process for the eligible students.
- The procedure for the online recruitment process began with the registration process. The registered students were informed by the companies regarding the aptitude test date, time and duration.
- The students who cleared the aptitude test were short-listed and called for subsequent technical and HR rounds.
- The final selected students receive offer letter from the company.
- Companies visiting the campus will be provided with the required facilities and the placement procedures are conducted as per the company norms.

Evidence of Success:

In spite of the pandemic, this healthy practice has resulted in the number of placements to make the students economically independent women. The college has achieved success by significant number of placements in National/ Multinational Companies.

Placement Statistics

Company

Number of placements

Infosys

TCS

4

Wipro

10

SLK

3

Cognizant

8

Deloitte

1

Kriya

6

Thought focus

3

Star Knowledge

1

Total

61

Problems Encountered

- During the online campus drive the students encountered network issues.
- Students also faced various technical issues such as login problem, non-accessible links.
- Non willingness of the students to take part in the placement drive as their preference is higher studies and marriage.

- Placement at not choice of place.

Parent Teacher Association (PTA)

The college provides an opportunity to have a healthy relationship with parents and teachers

which is facilitated through Parent teacher association. The association is formed during Orientation Programme organized for the parents at the beginning of the academic year. This association provides information to the parents about the progress of the students regarding academic performance, attendance and their general behaviour in the institution at regular intervals. The college holds the meeting of office bearers of PTA frequently to discuss the action plans of the association.

Objectives of the Practice:

- To furnish an opportunity for two-way communication for the welfare of the students.
- To keep parents informed about various development of the college.
- To involve parents in the college activities.
- To evolve a relationship between parents and teachers contributing to the overall progress of the students.
- To analyse and to mould the student's performance ensuring their curriculum and co- curricular activities.
- To keep the parents informed about the progress of their wards and teachers to know the strength and weakness of the students.

The Context:

PTA is one of the important associations formulated by the college to assure and ensure the performance of the students. It is constituted to bridge the gap between the institution and the stakeholders. This association not only fulfills the needs of the students but also of the teachers and parents. It acts as a mode of communication between the institution and parents wherein the feedback of their wards is intimated through parents. The valid suggestions by the parents will be considered for the betterment of the institution.

The Practice:

The association prepares the proposed plan for the academic year. The plan includes the orientation program, office bearer meeting, parent-teacher interaction, parent faculty program, participation in annual sports meet and college day celebration. The orientation program to the parents of all first-year students is conducted to introduce and inform them the norms, facilities, rules and regulations of the institution. During the orientation program parents are given an opportunity to become the member of the office bearers of the PTA. Office bearer meetings will be held twice in a year to discuss the college activities, selection of the candidates for the posts of President, Vice Presidents, Secretary and Joint Secretaries to form office bearers. The PTA president presides the executive meeting and the HOI will be the ex-officio member, coordinator of the PTA committee nominated by the principal and heads of various departments.

Parents holding important position/ calibre are invited as Parent Faculty to deliver the guest lectures. PTA office bearers and notable parents are invited as guest for various programmes.

Further parent- teacher interactions are held twice in a year. The association awards the outstanding sports person of the academic year during the college day celebration.

PTA president is nominated as one of the IQAC member by the HOI as per the NAAC guidelines.

PTA office bearers WhatsApp group is created by PTA coordinator to update parents about the college activities.

Evidence of Success

- In PTA interactions, more than 80% of the parents visited the college, interacted with the mentors and HOI.
- The feedback provided by the parents were considered and implemented based on the needs.
- Parents participation in the annual sports also enthused the college to continue such practice.
- The college authority has decided to improve the infrastructure facilities of the canteen, which is under construction based on the suggestions of the parents and students.

Problems Encountered

- The PTA committee could conduct only one Parent-teacher meeting during the pandemic period.
- The parents from faraway places who were unable to attend on the specified date of interaction, visited college and interacted with the mentors on their date of convenience.

File Description	Documents
Best practices in the Institutional website	https://sdmmmkmysore.in/naac/Career_Guidance.php
Any other relevant information	https://sdmmmkmysore.in/docs/jan_2022/PTA_AdditionalInfo20-21.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Response: Women Empowerment

- SDME society manages 56 institutions in which MMK & SDM is the exclusive college for women education. The vision statement has set forth women empowerment with ethical ethos, imbibe moral values, acquire social responsibilities and having etiquettes by making students involving in curriculum and co-curriculum activities. Institution strives constantly to create brand SDMites by providing outstanding performance through qualitative teaching and learning, research, extension, outreach programs and practical exposure in their respective fields.
- The democratic setup of students' council election exposes and offers the students to build morale, courage, self-motivation, discharging duties and responsibilities. The students were trained with managerial, intellectual, interpersonal relation and technical skills of self-management.
- The institution upholds the quality education by CIE for the performance in academic aspects. The university result of the academic year 2020-21, 94.02% (without backlogs) reflects the quality education imparted.
- The participatory culture through NSS, YRC and Ranger's

unit makes students to excel in the academic, socio-cultural and sports. This makes them to perform magnificently by achieving laurels in university endowment's medals, awards and merit seats to pursue their higher education.

- Student progression to higher education and campus placements depicts the social and economic empowerment provided by the institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Enhance MOUs with spiritual /educational/research institutes and industries.
- Construction of new College canteen to provide more facilities to staff and students.
- To acquire membership of online/ offline training academies for the benefit of staff and students.
- MOU with environment friendly organizations for waste management, recycling and energy conservation.
- To conduct Seminar/ Webinars/ Conferences at various levels.
- To upgrade college ICT facilities such as Projectors, increase in internet speed.
- To add more number of Add-on and certificate courses.
- Effective use of inhouse software EERPMS by the staff members of the college towards paperless administration.
- More number of activities under the aegis of Entrepreneurship-Hub.
- Training/workshop on NET/KSET for PG students
- Continued participation in NIRF, India Today, Times of India Rankings and explore for new ranking forums.
- To conduct Annual Academic Audit (AAA), Performance Based Self Appraisal (PBSA), Student Satisfaction Survey (SSS).
- Staff Appraisal through EERPMS.
- To conduct more number of outreach and extension programmes.
- Feedback from Alumni, Employee, Teachers, Parents.
- Campus Audit and preparing Analysis 2021-22.