

IQAC Meeting was held on 6-8-2019 to discuss the following agenda

Agenda:

- 1. .Presentation of Action taken report of 2018-2019.**
2. Induction Programme for Fresher's
3. **Inauguration of Co-Curricular and Extracurricular Activities.**
4. **Student Council Inauguration**
5. National level Conferences
6. **Endowment and Cultural programmes**
7. **University Level Sports Tournament**
8. **State/University Level Workshops**
9. **Student Support Programs/Activities**
10. **FDP/in service Training Programmes**
11. **PTA & Alumni Meets**
12. **Campus Recruitment & Training Programmes and Campus Drives.**
13. Annual NSS Camp
14. **SSR Submission for NAAC**
15. **Academic Audit and Staff Appraisal**
16. Any other matter.

Members present:

- 1.Prof.Sainath Malligemadu- Chairman, IQAC, MMK & SDM MMV, Mysore
- 2.Prof. K. A. Raveesha- Coordinator, VGST (FDP-UG) Dept. of Studies in Botany, University of Mysore, Manasagangotri, Mysore (Academician)
- 3.Prof.Venugopal-Retd.Professor of Statistics,Maharani's Science College for Women,Mysore(Academician)
6. Sri.Bhujangaradhya,President,PTA, MMK & SDM MMV,Mysore (Parent Representative)
- 7.Smt.Nirmala.M.S.- President,Alumni Association , MMK &SDM MMV,Mysore,Assistant Professor,Dept. of Computer Science,Maharani's ScienceCollege for Women,Mysore (Alumni Representative)
8. Smt.G.R.Sumithra- HOD of Electronics, Coordinator,,IQAC, MMK &SDM MMV,Mysore
- .9.Smt.Bharathi- HOD of PHYSICS, MMK & SDM MMV,Mysore
- 10.Smt.Sukrutha.K.S- HOD of Computer Science, MMK & SDM MMV,Mysore
- 11.Dr.Vinoda-HOD of Kannada
- 12 Smt.Wethroe Kafpo- HOD of Bio-Chemistry, MMK & SDM MMV,Mysore
- 13 Smt.Padma.B.S –Librarian, MMK & SDM MMV,Mysore

- 14.Smt.Brunda.R- HOD of English, MMK & SDM MMV,Mysore
- 15.Smt.V.Rajitha- Assistant Professor,Dept. of Computer Science, MMK &SDM MMV,Mysore
16. Dr.Sunil kumar.C.R- HOD of Bio-Technology
17. Smt. Shilpa.R.- HOD of Chemistry
18. Smt. Athiya Sameen- HOD of Microbiology
- 19..Dr.N.Pushpalatha- HOD of Hindi
20. Sri. N.Devendra Kumar-HOD of Sanskrit
21. Smt. Malathi – Director ,Physical Education
22. Miss. Gayathri.- HOD of Mathematics
- 23 Miss. Shwetha Krishna-Final BBA, President,Student Council, MMK &SDM MMV,Mysore

Members Absent:

- 1.Sri.C.V.Sridhar,Manager,SDM IMD,Mysore (Management Representative)
2. Sri.Umesh-Principal,Education Training andAssessmentInstitute,Infosys Ltd.Mysore (Industrialist)
3. Smt.B.Srividya- HOD of Commerce & Business Mgmt., MMK & SDM MMV,Mysore

MINUTES OF MEETING

1. Report of 2018-19 was presented to the Meeting.

MMK & SDM MMV IQAC 2) Agenda: Induction Programme for Fresher's

It was resolved to hold Induction Programme for first year Degree students during the month of July 2019 by the student welfare committee.

MMK & SDM MMV IQAC 3) Agenda: Inauguration of Co-Curricular and Extracurricular Activities.

As a new initiative, it was resolved to organize Inauguration of Co-Curricular and Extracurricular Activities during the month of July by IQAC.

MMK & SDM MMV IQAC 4) Agenda: Student Council Inauguration

It was decided to organize Inaugural function of Student's Council for the academic year 2019-20 during the month of August 2019 by student welfare committee ,after the completion of formal procedures of Student Council Elections.

MMK & SDM MMV IQAC 5) Agenda: National level Conferences

It was resolved to conduct two to three National level Conferences during the Academic year 2019-20 under IQAC.

MMK & SDM MMV IQAC 6) Agenda: Endowment and Cultural programmes

It was decided to organize Smt Lakshmi Nagaraju Memorial endowment Intercollegiate Classical Music Competition during the month of September 2019 by the Cultural Committee. Further, it was also decided to depute students for cultural programmes which will be held during Mysore Dasara festival .

MMK & SDM MMV IQAC 7) Agenda: University Level Sports Tournament.

As a new initiative, it was resolved to conduct Mysore University Chamundi Zonal women games by the Dept. of Physical Education at Mysore university Sports Pavilion Grounds during the month of September 2019.

MMK & SDM MMV IQAC 8) Agenda: State/University Level Workshops

It was decided to organize syllabus oriented university level Workshops by a few departments under IQAC.

MMK & SDM MMV IQAC 9) Agenda: Student Support Programs/Activities

- **It was resolved to conduct student workshops by a few Science departments to enrich their knowledge beyond curriculum.**
- **To enhance the skills of students, it was resolved to conduct skill development programmes by NSS Unit, Legal Literacy Club and Career Guidance Cell. Further, to strengthen the leadership qualities of students, it was resolved to conduct State level Intercollegiate CO-SCI fest by the Student Council under IQAC.**
- **To bring out the Innovative ideas of students and to observe National Science Day It was decided to hold Exhibition of Science Projects by Science and Nature Club during the month of February 2020.** Further it was decided to invite the High school Students of neighboring schools to the expo as a part of Community program.

MMK & SDM MMV IQAC 10) Agenda: FDP and in service Training Programmes

It was decided to organize Faculty development programs and in service Training Programmes for the Teaching and Non Teaching staff members to upgrade their skills by the Staff Welfare committee.

MMK & SDM MMV IQAC 11) Agenda: PTA & Alumni Meets

It was resolved to conduct the following by the PTA

- Orientation Programme for the parents of first year degree students and to elect Executive Members in the month of June 2019.
- Meeting of Executive Members of Parent Teacher Association and to elect President and office bearers for the Academic Year 2019-20 in the month of July 2019
- Parent Teacher Meetings during August 2019 and February 2020.
- Meeting of PTA Executive Committee Office Bearers in the month of December 2019.

It was resolved to conduct the following by the Alumni association

- Meeting of the Office bearers of Alumni Association to discuss about the Renaming and Registration of the Alumni Association as per the requirement of NAAC in the month of July 2019.
- Annual Alumni meet during the month of August 2019

MMK & SDM MMV IQAC 12) Agenda: Campus Recruitment & Training (CRT) Programme and Campus Drives

It was resolved to conduct Six Days Campus Recruitment Programme for all final year Degree Students during September 2019 by the Campus Placement cell. It was also resolved to have an MOU with a few organizations involved in such training programmes. Further, the Principal informed that necessary actions would be taken by the Placement cell to organize more number of Campus Recruitment Drives from premier Multi-National Companies.

MMK & SDM MMV IQAC 123 Agenda: Annual NSS Camp

It was resolved to organize Annual NSS camp during January 2020 in a nearby village by the NSS Unit.

MMK & SDM MMV IQAC 14) Agenda: SSR Submission for NAAC

It was resolved to apply for IIQA and submit SSR for the Assessment and Accreditation by NAAC during the Academic Year 2019-20.

MMK & SDM MMV IQAC 15) Agenda: Academic Audit and Staff Appraisal

It was decided to have online Staff appraisal during the end of odd and Even semesters by the campus audit committee.

It was resolved to invite a committee from SDMC, Ujire to conduct Academic audit of all the Depts.

MMK & SDM MMV IQAC 16) Agenda: Any Other Matter

i. It was resolved to apply for NIRF 2019 and India today Rankings 2019 for strengthening the Academic standards of the Institution.

ii. Deputation of Staff & Students & MOU'S

It was decided to depute staff and students (advanced learners) for the workshops/ Conferences, Intercollegiate competitions, invited Speaker/ judges, as BOE/BOS Members as and when invited by the concerned Institutions/Authorities. Further it was resolved to have more number of MOU's and Industry-Academia Linkages.

iii. As per the suggestions of External members, all the Programmes/activities organized by various departments & committees are documented in accordance with the requirements of NAAC. Further it was resolved to take Course Evaluation from the Teachers.

iv. The Principal advised the Teachers to Publish Research articles in National/International Journals and also to present Papers in National/International Conferences. Further he also advised the Teachers to take initiatives to clear KSET/NET Examinations.

Principal informed that besides the above, regular activities such as Guest Lectures, Special lecture Programmes, Interclass competitions, class Seminars, Student faculty Programme, Parent Faculty Programme, Display of articles on department Wall Magazines, In house projects, Alumni Interactions, Extension activities, Outreach programmes, Awareness programmes, Interdisciplinary Programmes Value education & Current affairs programs will be held as per the plan of actions of each Department/Committee

Action taken Report 2018-19 was presented to the Meeting

MMK& SDM MMV QAC 1) Agenda: Introduction of CBCS Scheme for the Academic year 2018-19.

In the beginning of the Academic Year, College Development Council of University of Mysore had arranged meeting of the Heads of all the departments of all colleges to discuss about bringing uniformity in the implementation of CBCS scheme from academic year 2018-19.

Heads of all the Departments attended the meetings at Vignana Bhavan, Manasa Gangothri, Mysore and Many Teachers were also deputed to the Workshops on Revised CBCS Syllabus organized by other Institutions for the effective Implementation of CBCS Scheme in the college

MMK& SDM MMV IQAC 2) Agenda: Induction Programme for Fresher's

The students admitted to our college in the Academic Year 2018-19 along with their parents were introduced through Induction Programme held on 18-6-2018 where in Various Best Practices & Healthy Practices adopted by our college were highlighted by the Principal. The Principal also informed about the Rules & Regulations of the college The Academic Activities such as Guest Lectures, Industrial Visits, In-house projects, Class seminars, Student Faculty Programme, TED Lectures, available Library resources etc. of the departments & Extracurricular activities such as awareness programmes on Health, Environment, Traffic rules, Swach Bharath, Voting awareness etc organized by the Functional Committees in association with University of Mysore, MCC, ZP and other NGO's & statutory committees such as Anti Ragging Cell, Grievance Cell etc were also made known by the Heads of the Departments & Co-coordinators of functional committees.

MMK & SDM MMV IQAC 3) Agenda: Introduction of Post Graduate Course in M.COM

On 08/08/2018 post graduate course in M.COM was informally inaugurated by Principal Prof. Sainath Malligemadu. MMK & SDM PU College Pro. M. V. Asha was present.

On 10/09/2018 formal inauguration of post graduate course in M.COM. by Dr.Parashuraman, Director SDMIMD, Mysore.

MMK & SDM MMV IQAC 4) Agenda: Student Council

The student welfare committee of the college is in charge of the student's council activities. The election to the class representatives was held on 04/07/2019. 36 CR's were elected through

voting. These 36 CR's intern elected the office bearers of the student's council on 07/07/2018 through voting system in a democratic way. The following is the list of office bearers of the student's council for the Academic year 2018-19.

1	President	Miss. Shwetha Krishana, III BBA
2	Vice President	Miss.Kavya R, III BBA
3	Secretary	Miss. Lavanya, III B.com A
4	Joint Secretary	Bhavana C, II B.Com & Pallavi G M, II B.Sc
4	Literary	Miss.Pallavi, III B.com B
5	Cultural	Miss.Monisha III BCA
6	Sports	Sushmitha ,II B.Sc

On 03-8-2018-Students' Council was Inaugurated by Dr. Dayanand, Deputy Director of Pre - University Mysore and SWO of the college administered the oath of office.

MMK & SDM MMV IQAC 5) Agenda: State/National level Seminars/Conferences and Intercollegiate Competitions

As per the resolutions of IQAC, Academic activities such as workshop & seminars were held for the benefit of teachers, researchers & students. Many academicians have graced the occasion with scholarly presentations.

State Level/National level Seminars/Workshops/Conferences/and Intercollegiate Competitions during the Academic year 2018-19.

- On 20-12-2019- One day state level workshop on "Role of Physics in Earth Science" inaugurated by Prof. P. Venkataramaiah, former Vice-chancellor, Kuvempu University was organized by the Department of Physics. Prof. Mahesh Bilwa, former Professor, Department of Earth Science, UOM, Mysuru was guest of honor and Resource Person.
- The Department of Computer Science in association with Internal Quality Assurance Cell(IQAC) of the College had organized **One Day National Seminar**

on “**Data Science**” on 25th January 2019. **Dr.G.Hemantha Kumar**, Honourable Vice Chancellor, University Of Mysore, Mysore inaugurated the seminar. **Dr. B. Yashovarma**, secretary SDM Education Society, Ujire presided over the Function. **Dr.P.S.Hiremath**, Professor of Computer Science, KLE Technological University, BVBCET, Hubli was the Chief Guest and Keynote Address was given by **Dr. P.S.Hiremath**. Technical Sessions on the topic **Feature Engineering** by **Dr.Veerabadrappa**, Associate Professor & Head, Department of Computer Science, University College, Mangalore and on the topic **Autonomous Driving** by **Dr.Naveen Onkarappa**, Principal Engineer, Haarman International Pvt. Ltd, Bengaluru were delivered. A total of 61 participants were present including Faculty Members of other Colleges, Post Graduation Students and Research Scholars.

- On **11.2.19**: The department of Commerce & Business Management had organised **one day National Level Seminar** on “**Emerging trends in commerce and management**”. Prof Y.S. Sidde Gowda, Vice-chancellor of Tumkur university was the Chief guest. Prof. Devaraj, Professor of commerce, SDM Management college, Mangalore was the key note speaker. Around 100 participants presented papers. 154 Delegates were benefitted from the seminar.
- **On 01.07.18**: Five Day workshop on GST-Women empowerment through skill building” was organized by the Department of Commerce & Business management. in association with Mysore branch of SIRC of ICAI. The workshop was inaugurated by CA Cotha Srinivas, Past chairman ICAI. CA.B. N. Chandrashekhar Chairman Mysore Branch of SIRC of ICAI was the Guest of honour. For the valedictory function Dr.Nagaraj, Chairman, DOS in Commerce, University of Mysore was the chief guest. Chairman CA.B. N. Chandrashekhar, Mysore Branch of SIRC of ICAI and CA. Vasudevrao Secretary of ICAI were present.
- A two Day workshop on **Web technologies** was organized by the Department of Computer Science in association with Veda Softech India Pvt. Ltd., Mysore for II BCA Students on 2nd and 3rd March 2019.
- Many teachers have also been deputed as delegates and to present papers in the conferences/workshops organized by other institutions. A Few of them have won “Best Presentation Awards”.

Intercollegiate Competitions

To bring out the Leadership skills of students, the following intercollegiate competitions were held.

- **On 10th Jan 2019:** Intercollegiate competition **Pinnacle** 2019 was organized by the Dept. of Commerce & Business management. Mr. Amshi prasanna , Editor of Kannada prabha was the chief guest on the occasion. 13 colleges from in and around Mysore participated in ‘Raising leaders ‘event and two colleges participated in ‘street play’ event.
- On 27-02-19-“SAPTHAZIVA 2k19” a Cultural and Literary Intercollegiate Fest was held to explore the intellectual vibes in seven different literary and cultural arenas. Students from 12 colleges with 120 Students participated in the events and won many Prizes. Sree Cauvery FGC , mysore won the overall Championship.

Many of our students have been deputed to various Intercollegiate and State Level competitions and have won prizes. Miss. Hamsini S Kumar of III BCA a participant of singing reality show in Kannada Channel has won many prizes.

MMK & SDM MMV IQAC 6) Agenda: Internal Assessment Tests

To improve the Academic performance of students in the University examinations, the assessment committee of the college arranges two IA tests in a semester.

Re-tests/Improvement tests are also arranged for the benefit of students which is a healthy practice of the college.

In addition, many teachers conduct class tests for the slow learners.

Odd semester- I IA Tests were held from 6th to 12th August 2018

II IA Tests were held from 19th to 25th September 2018

Re Test/Improvement Tests were held during the 3rd week of October 2018

Even semester- I IA Tests were held from 1st to 6th February 2019

II IA Tests were held from 1st to 7th March 2019

Re Test/Improvement Tests were held during the 1st week of April 2019

MMK & SDM MMV IQAC 7) Agenda: Alumni Meet

Alumni Meet is organized once in a year to bring together the old students of our college. Alumni committee takes care of this meet in co-ordination with the Alumni Association by making necessary arrangements. Local Inspection Committee of the University of Mysore and

IQAC has recommended for the registration of Alumni Association which is under consideration. This year Alumni meet was held on 15th of August 2018. Alumni of various batches attended the Meet. Mrs.Misha Kuttappa,HR at BOEING India,Bangalore (BBM-2008 batch) was the Chief Guest.Dr.Nalini K.B.,Associate professor,Dept.of Physics,NIEIT,Mysore was the Guest of honour(B.Sc-1994 batch) and Smt.Nirmala,Asst. Prof of Computer Science,Maharani's Science college for women,Mysore presided over the function (B.Sc-2000 batch).

- Many of the Alumni shared their views and gave suggestions/feedback about the development of the college.
- They were honored by the Principal with Mementoes

MMK & SDM MMV IQAC 8) Agenda:Lakshmi Nagaraju Memorial Endowment Classical Music Competition

Cultural committee in association with student welfare committee organizes Lakshmi Ngaraju Memorial Endowment Intercollegiate classical music competition every year which is a regular feature of our college. Endowment at a cost of Rs.1, 42, 725 is placed in memory of the family member of the former member of the governing council in the year 1997.This year it was held on 18-9-2018. 28 students participated in the competition from 12 different Colleges. Programme was inaugurated by Vidhushi Smt Deepika Pandurangi and Vidhusi Smt Kapila Sridhar was the Chief Guest for the Valedictory Function. Vidhushi Smt Shashikala, Vidhushi Smt Rekha Venkatesh, Vidwan Sri Nithin Rajaram Shastry were the Judges. Following is the list of Prize Winners.

1. Sharadhi Patil-Gangubai Hangal Music College- I Prize
2. Manya Manjunath- Vijaya Vittala PU College- II Prize
3. Chaithrika -Yuvaraja's College - III Prize
- 4.Prajwal Rangaraju- Vijaya Vittala PU College- Consolation Prize
- 5.Vilas Patel MIT College Consolation Prize

Special Appreciation Prize was given to Arun Kumar K of Gangubai Hangal Music College and was sponsored by Smt Nalini Srikanta.(Family member of the Sponsorer)

MMK & SDM MMV IQAC 9) Agenda: Campus Recruitment & Training (CRT)

Programme

The placement cell of our college conducts training programmes to help the students to get placement in MNC's & other organizations

The activities organized by the cell during the Academic year :

- Six Days Campus Recruitment Training Programme was held for all final year students in association with APTECH Learning, Mysore from 12-12-2018 to 18-12-2018. The programme was coordinated by **Mr. Mohammed Bilal Siddique** Campus Recruitment and Training Programme covered topics on Communication skills, Corporate Communication, SWOT analysis, Personality development, Team Leader role, Resume writing, Corporate etiquette, Aptitude and Reasoning.
- Three days Workshop on "Personality Development" in association with TIME, Mysore was held for all second year students from 27th to 29th August 2018. The programme was coordinated by Smt. Saraswathi Hegde. The Programme covered topics on Communication skills, Corporate Communication, Personality development, Team Leader role, Resume writing, shortcuts for solving problems, Market trends and Special talks on renowned personalities.
- Campus Recruitment Drives from premier Multi National/National Companies such as Infosys, Wipro, TCS, NICE Education, Equalize RCM, HGS, Source Hub, Amazon, Cenduit, Cete Software and Capgemini were held which resulted in 181 Placements during the Academic Year 2018-19.

MMK & SDM MMV IQAC 10) Agenda: Internship Programme

To empower the students with practical knowledge, Internship programmes were arranged by the Depts. Of Computer Science- 02, Electronics-01 & Commerce & Business Management 01 About 44 Students were benefitted from the Internship programme.

MMK & SDM MMV QAC 11) Agenda: Annual NSS Camp

To enrich the overall personality and service mentality of students, NSS unit of the college conducts annual NSS camp. This year Six days Annual NSS Camp was organized at Kadakola from 5th to 10th January 2019. It was inaugurated by Smt. Roopa Lokesh, Member of Zilla Panchayat, Kadakola. Awareness programmes and Cultural programmes were held on all the days.

NSS unit has also conducted Campus cleaning activities and many awareness programmes in association with UOM, ZP, MCC & NGO's.

During the Academic year NSS volunteer Miss.Shwetha Krishna of III BBA was awarded 'Best NSS Volunteer' at the University level for her exemplary services.

MMK & SDM MMV IQAC 12) Agenda:Student Feedback

- On 11/10/2018 - online staff appraisal by students was conducted for the odd semester and the report was sent to the Principal for further action.
- On 05/03/2019 - online staff appraisal by students was conducted for the even semester and the report was sent to the Principal for further action.

MMK & SDM MMV IQAC 13) Agenda: Any Other Matter

i. Certificate Courses

For the development of intellectual, emotional & moral values of students, the following certificate courses have been conducted.

- Compulsory Certificate Course on Home Management for Happy Living for all the students of second year Degree students.
- Optional Certificate Courses have been conducted by the the Departments of Computer Science,Physics,Electronics and Commerce & Business Management. About 150 Students have benefitted from the programme.

ii. Deputation of Staff & Students & MOU's-

● During the Academic year 74 Teaching Staff have been Deputed to various Institutions for workshops/Seminars/Conferences at University/State/National/International Levels. 138 Students have been Deputed to various Institutions for Intercollegiate competitions and workshops/Seminars/Conferences at University/State/National/International Levels.

MOU's

The College has Three MOU's with the following Non-Governmental organizations.

1.NIPM

2.APTECH

3.BEYOND THAALAS

iii. Documentation and Course Evaluation

- All the activities conducted by the departments and functional committees through IQAC have been documented as per the requirements of NAAC.
- Feedback on the course is taken from the Teachers.

iv. Programmes organized in association with UOM

- On 28-1-2019- NSS Unit organized Mysore and Chamarajanagar District youth parliament 2019. The programme was inaugurated by Sri Krishna Honorable President, MLA Karnataka Vidhana Sabha Bangalore and Ex-MP Loksabha Mandya, Prof B Chandrashekar NSS coordinator UOM Mysore was the Chief Guest. 80 students from different colleges participated in the program.
- On 19-2-2019 - NSS Unit & University NSS Wing jointly organized one day University Level Seminar on “Gandhi & Swami Vivekananda thoughts-Relevance of Youths” & also Drama was played by Artists of Kannada & Culture Department, Bangalore on “Paapu Baapu”.
- Cycle Jaatha on Swachatha Abhiyan and Anti Plastic Awareness Program was organized in association with NSS unit, University of Mysore, Prof. B Chandrasekhar program Coordinator, NSS unit, University of Mysore and Sri Nagaraj Chief Health Officer, Mysore City Corporation were the chief guests
- From 18-03-2019 to 24-03-2019 National Integration Camp was organized by NSS Wing of Bangalore, Regional Centre, Bangalore, Government of India in Devanahalli. NSS Volunteer Nayana. N of II B.Sc. participated & represented University of Mysore.

For the holistic development of students, all the departments and functional committees have conducted various curricular & extracurricular activities as per the proposed plan of Actions.